

REGULAR MEETING (Monday, June 20, 2022)

Generated by Julie Haines on Tuesday, July 5, 2022

Members present

Dr Celeste Hawkins, Gillian Ream Gainsley (arrived at 5:35 p.m.), Sharon Lee, Yvonne Fields (arrived at 5:38 p.m.), Maria Goodrich, Jeanice Townsend

Members absent

Meredith Schindler

Meeting called to order at 5:33 PM

1. CALL TO ORDER & ROLL CALL OF BOARD MEMBERS PRESENT: Dr. Celeste Hawkins, Board President

Action: A. Roll Call of Board of Education Members

2. PLEDGE OF ALLEGIANCE: Dr. Celeste Hawkins, Board President

3. ACCEPTANCE OF AGENDA

Action: A. Acceptance of Agenda

... MOVE THAT the Board of Education accept the agenda, as presented.

Motion by Sharon Lee, second by Jeanice Townsend.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Sharon Lee, Maria Goodrich, Jeanice Townsend

4. PRESENTATIONS

Presentation: A. Community Violence Intervention by Officer Derrick Jackson

Officer Derrick Jackson, the Director of Community Engagement with the Washtenaw County Sheriff's Office, will present to the YCS Board of Education on the recommendations of the Community Violence Intervention Team. The people who were there to present were Derrick Jackson, Cherisa Allen, Gail Wolkolf, and Jamal Bufford, My Brother's Keeper Representative.

Click [here](#) to view the presentation.

Click [here](#) to view the recommendations.

Presentation: B. Preliminary Budget Recommendation: Priya Nayak, Director of Business/Finance

Director of Business & Finance Priya Nayak will give a presentation on a preliminary budget/finance recommendation in addition to the final budget amendment.

Click [here](#) to view the presentation.

5. PUBLIC COMMENTS #1

Information: A. Guidelines for Public Comment

Public Comment Protocol | Pursuant to Board of Education Policy 0167.3

*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

No comments.

6. CONSENT AGENDA

Action (Consent), Minutes, Report: A. Consent Agenda

Seeking Board approval of the presented meeting minutes and personnel matters; see attachments below.

Resolution: ... MOVE THAT the Board of Education approve the: 1) May 9, 2022, Regular Board Meeting Minutes 2) Personnel matters as per the presented list dated 6/20/22.

... MOVE THAT the Board of Education approve the:

1) May 9, 2022, Regular Board Meeting Minutes

2) Personnel matters as per the presented list dated 6/20/22.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

7. ACTION ITEM: Student Affairs

Action, Procedural: A. Acceptance of Field Trip Request: YCHS Marching Band Camp (Leonard, MI)

This proposal comes from Jonathan Genautis, YCHS Band Director. Students will learn drills and music for four songs that will be performed during the 2022 Marching Band season.

Click [here](#) to view the field trip request.

... MOVE THAT the Board of Education approve the week-long field trip of the Ypsilanti Community High School Marching Band program, in August 2022 to learn the 2022 marching band show.

Motion by Jeanice Townsend, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: B. RESOLUTION: MHSAA Membership, 2022/23: Alena Zachery-Ross, Superintendent

It is recommended that the Board of Education approve this annual resolution for membership in the Michigan High School Athletic Association (MHSAA). This authorization shall be effective August 1, 2022 - July 31, 2023, during which the authorization may not be revoked.

Each school district which wishes one or more schools to participate in MHSAA tournaments and benefit from MHSAA services must schedule on its Board of Education agenda the adoption of the Membership Resolution. The Resolution should be signed in sufficient time to prevent a lapse in membership (before August 1st). A lapse in membership, even though only for a week, can create unnecessary problems should there be claims under the \$1,000,000 accident medical insurance plan or the concussion care gap insurance or if eligibility rulings are to be made during that period.

[Click here to view the resolution.](#)

... MOVE THAT the Board of Education approve the Resolution for Membership in the Michigan High School Athletic Association, effective August 1, 2022 - July 31, 2023.

Motion by Gillian Ream Gainsley, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

8. ACTION ITEM: Human Resources

Action: A. Approval of Director of State and Federal Programs Contract: Sue McCarty, Director of Human Resources

The presented Director of State and Federal Programs Contract is provided for Board review. It is recommended that the Board approve the employment contract of Kacey Corbin.

...MOVE THAT the Board of Education approve the Director of State and Federal Programs Contract of Kacey Corbin with the commencement date of July 1, 2022.

Motion by Gillian Ream Gainsley, second by Maria Goodrich.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: B. Approval of Human Resource Coordinator Contract: Sue McCarty, Director of Human Resources

The presented Human Resource Contract is provided for Board review. It is recommended that the Board approve the employment contract of Sean Fisher.

...MOVE THAT the Board of Education approve the Human Resource Coordinator Contract of Sean Fisher with the commencement date of July 1, 2022.

Motion by Sharon Lee, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

9. ACTION ITEMS: Business and Finance

Action: A. Millage Rates | L-4029s: Priya Nayak, Director of Business/Finance

Ypsilanti Community Schools is strictly a summer tax collection. Each year, the Debt millage must be calculated and approved by the District's Board of Education to accommodate the November and May Debt payment for the former districts of Willow Run Community Schools and Ypsilanti Public Schools. After approval of the Debt Millage, the L-4029s / 2022 Tax Rate Requests are sent to the townships of Superior and Ypsilanti as well as City of Ypsilanti in preparation of tax bills sent to taxpayers.

[Click here to view the Willow Run Tax Rate Request.](#)

[Click here to view the Ypsilanti Tax Rate Request.](#)

... MOVE THAT the Board of Education approve the millage rates of the 2022 Tax Rate Request / L-4029s, as presented, for Superior Township, Ypsilanti Township and the City of Ypsilanti.

Motion by Sharon Lee, second by Jeanice Townsend.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action, Recognition: B. RESOLUTION, 2021/22 Final Budget Amendment: Priya Nayak, Director of Business/Finance

The proposed final budget revision reflects the most current budget data available for the current fiscal year. The attached is the General Fund June Budget Amendment.

The Revenue and Expense has been revised to accommodate additional funding received from state and federal funding source.

Grant dates are for the period of July 1, 2021 - September 30, 2022.

[Click here to view the 2021-22 Final GF Amendment.](#)

[Click here to view the 2021-22 Final Food Service Fund Amendment.](#)

[Click here to view the 2021-22 Final Fund 29 Amendment.](#)

[Click here to view the 2021-22 Final Debt Fund - Willow Run Amendment.](#)

[Click here to view the 2021-22 Final Debt Fund - Ypsilanti Amendment.](#)

... MOVE THAT the Board of Education approve the attached resolution for the 2021/22 June final budget amendment.

Motion by Jeanice Townsend, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: C. RESOLUTION, 2022/23 Initial Budget: Priya Nayak, Director of Business/Finance

Michigan's Uniform Budgeting and Accounting Act requires the adoption of the budget before the new fiscal year begins. The proposed 2022/23 budget is built based on a number of assumptions. After the annual financial audit is completed, and after the Fall 2022 student enrollment data is available, a budget revision will be prepared to reflect the most current financial information and projections.

The budget impact is as detailed in the attached General Appropriations Resolution for fiscal year 2022/23.

[Click here](#) to view the 2022-23 Initial GF Proposal.

[Click here](#) to view the 2022-23 Initial Food Service Proposal.

[Click here](#) to view the 2022-23 Initial Fund 29 Proposal.

[Click here](#) to view the 2022-23 Initial Debt Fund - Willow Run Proposal.

[Click here](#) to view the 2022-23 Initial Debt Fund - Ypsilanti Proposal.

... MOVE THAT the Board of Education approve the attached 2022/23 General Appropriations Resolution.

Motion by Jeanice Townsend, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: D. RESOLUTION, State Aid Anticipation Note: Priya Nayak, Director of Business/Finance

A significant percentage of Michigan public school districts borrow funds for general operating purposes each year. This is necessary because the timing of the state aid does not match the timing of the school districts' cash outflow. Several years ago, the State stretched out the timing of its state aid payments from nine months to eleven months, slowing down school districts' revenue stream, and increasing their need to borrow funds.

It is recommended the Board approve the enclosed Thrun Law resolution, Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2022 Borrowing Through the Michigan Finance Authority), authorizing the issuance of up to \$5,000,000 of state aid anticipation notes through the Michigan Finance Authority's state aid anticipation program.

Note issuance and interest costs estimate: \$52,000 - \$75,000

[Click here](#) to view the resolution.

... MOVE THAT the Board of Education approve the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2022 Borrowing Through the Michigan Finance Authority), authorizing the issuance of up to \$5,000,000 of state aid anticipation notes through the Michigan Finance Authority's state aid anticipation program.

Motion by Gillian Ream Gainsley, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: E. RESOLUTION, SBLF: Priya Nayak, Director of Business/Finance

School districts that participate in the State's school bond loan fund are required to annually determine if they are levying sufficient debt millage to repay the school bond loan program by their final mandatory repayment date. Submission of the enclosed resolution for the former Willow Run Community Schools is required by the Michigan Department of Treasury. August 1, 2022 is the deadline to return approved documents. The annual loan worksheet is also attached.

[Click here](#) to view the SBLF Resolution.

[Click here](#) to view the annual worksheet calculations.

... MOVE THAT the Board of Education adopt the presented resolution to authorize the Annual Loan/Repayment Activity Application for the former Willow Run Community Schools.

Motion by Jeanice Townsend, second by Yvonne Fields.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

Action: F. Approval of the UKG Time for School Software: Priya Nayak, Director of Business/Finance

YCS District Administration is seeking Board approval of the presented UKG Time for School quote. UKG Time for School (powered by UKG Ready) enables school districts to simplify and automate routine tasks, including Online HR onboarding, approving timesheets, correcting exceptions, responding to time-off requests, and managing extra duty with flexible workflows. A robust pay calculation engine, automated notifications, configurable reports, and real-time access to accurate time information help you minimize compliance risks and simply extra duty tracking. The purchase is for \$116,950.

[Click here](#) to view the UKG Tie for School software proposal.

...MOVE THAT the Board of Education accept, as presented, the UKG Time for School software proposal for \$116,950.00.

Motion by Yvonne Fields, second by Sharon Lee.

Final Resolution: Motion Carries

Aye: Dr Celeste Hawkins, Gillian Ream Gainsley, Sharon Lee, Yvonne Fields, Maria Goodrich, Jeanice Townsend

10. BOARD OF EDUCATION WORKSHOP

Discussion: A. Board of Education Values Work Continuation with Mary Kerwin

Discussion: B. Board of Education Goal Updates with Mary Kerwin

11. PUBLIC COMMENTS #2

Information: A. Guidelines for Public Comment

Public Comment Protocol | Pursuant to Board of Education Policy 0167.3

*The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express their view.

*Please limit statements to three (3) minutes duration.

*Participants shall direct all comments to the Board and not to staff or other participants; no person may address or question Board members individually.

*Remarks shall be made in a respectful and professional manner.

No comments.

12. BOARD/SUPERINTENDENT COMMENTS

Trustee Goodrich: YCHS graduation was awesome. Congrats to everyone involved and to the graduates as well as the ECA and WAVE graduates.

Trustee Townsend: Did a great job on all graduations. She has the pool passes from Rutherford Pool. She will get them out to the Grizzly Learning Camp. Trying to get them mailed out or picked up at the pool.

Trustee Gainsley: GLC started today so thank you to everyone who made that happen.

Dr. Zachery-Ross: Thank you for participating in graduation and all the other activities even for the younger grades. Thank you for helping out with the first Boot on the Ground event at Normal Park. There are two more coming up quickly. There is still time to sign up for Grizzly Learning Camp. The Willow Run space is working well and is enabling all the other buildings to get cleaned efficiently and effectively. Big kudos to the tech, custodial, transportation, food service departments that had to get that up and running. An exciting summer with PDs planned, board retreat, administration retreat, etc, so there will be a lot of learning going on.

Dr. Hawkins: Congratulations to all the graduates, educators, and families and a reminder that it is Juneteenth and she is full of joy for all the celebrations.

13. ADJOURNMENT OF MEETING

Meeting adjourned at 9:34 p.m.