

**YPSILANTI COMMUNITY SCHOOLS**

*Administration Building, Professional Development Room \* 1885 Packard Rd.; Ypsilanti, MI 48197*

**MINUTES: REGULAR MEETING OF THE BOARD OF EDUCATION**

**Monday, August 12, 2019**

The meeting was called to order by President Dr. Celeste Hawkins at 6:30 p.m. The Pledge of Allegiance was recited, led by Dr. Hawkins.

**MEMBERS OF THE BOARD OF EDUCATION PRESENT**

President Dr. Celeste Hawkins, Vice-President Brenda Meadows, Secretary Maria Sheler-Edwards, Treasurer Gillian Ream Gainsley, Trustee Ellen Champagne, Trustee Sharon Lee

**MEMBERS OF THE BOARD OF EDUCATION ABSENT**

Trustee Meredith Schindler

**ACCEPTANCE OF AGENDA:** Accepted as Presented

*Motion by Lee, supported by Ream Gainsley*

*Action Recorded: 6/Yes; 0/No*

**PRESENTATION**

2019/20 Staffing Update: Director of Human Resources Sue McCarty presented information on the District staffing status, and, strategies for both recruitment and retention. Information was shared on the August 15<sup>th</sup> First Annual Teacher Round Robin Interview Fair. A list of 2019/20 open positions was provided to the Board.

**PUBLIC COMMENTS #1**

*David Larson* commented on student transportation. *Christina Oliver* spoke of the time change at Ypsilanti International Elementary School. *Alyssa Wells* spoke of the Ypsilanti Youth Orchestra's use of Holmes Elementary.

**CONSENT AGENDA**

MOTION TO approve the following: 1) July 15, 2019 regular meeting minutes; 2) July 31, 2019 special meeting minutes, and; 3) the personnel matters as per the attached list dated August 12, 2019: New Hires.

*Motion by Meadows, supported by Lee*

*Action Recorded: 6/Yes; 0/No*

**ACTION ITEMS, Student Affairs**

**Donation: YCS, Stuff the Bus / Washtenaw County Employees & the Public**

MOTION TO accept a donation of school supplies for YCS students at a cost estimate in excess of \$1,000 from the Washtenaw County 12<sup>th</sup> Annual Stuff the Bus Event, including donations from County employees and the public.

*Motion by Sheler-Edwards, supported by Meadows*

*Action Recorded: 6/Yes; 0/No*

**Donation: 2020 Art Trip, Washington D.C., Rotary National**

MOTION TO accept a \$2,500 cash donation from the national Rotary for the 2020 Art trip to Washington, D.C.

*Motion by Lee, supported by Ream Gainsley*

*Action Recorded: 6/Yes; 0/No*

### **Communities in Schools Michigan**

MOTION TO approve the presented three Agreements with Communities in Schools of Michigan for student support services, with a contract term of August 1, 2019 – July 30, 2022 for an amount of \$73,500 for 2019/20.

*Motion by Lee, supported by Champagne*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

### **Washtenaw County Sheriff's Office**

MOTION TO approve the presented Agreement with the Washtenaw County Sheriff's Office to provide contractual police services to YCS for a time period of June 16 – August 25, 2019 for an amount of \$31,249.94.

*Motion by Sheler-Edwards, supported by Champagne*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

### **Spanish for Kids**

MOTION TO approve the Spanish Language and Culture Classes Proposal #42519 with Spanish for Kids for 36 weeks and an amount not to exceed \$53,900.

*Motion by Ream Gainsley, supported by Meadows*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

### **ACTION ITEMS, Business/Finance**

#### **Washtenaw ISD, Premises Lease / High Point**

MOTION TO approve the Lease Agreement with the Washtenaw ISD for the YCS school formerly known as Willow Run Middle School, located at 235 Spencer Lane, for use by High Point School and its co-located partner, Honey Creek School; August 1, 2019 – October 31, 2021 is the lease term with an option to renew, and an annual rental amount of \$634,375.

*Motion by Meadows, supported by Sheler-Edwards*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

Topics Included: Washtenaw ISD Superintendent Dr. Scott Menzel gave an overview, as requested by the Board. Washtenaw ISD Assistant Superintendent for Administrative & Support Services Brian Marcel was also in attendance. Board questions were answered. YCS Interim District Operations Director Randy Trent and YCS Director of District Operations Aaron Rose also participated in answering Board questions. Trent commented the renovation would be restored to its original condition once the WISD programs vacate. Rose shared YCS has up to five years to go back to the WISD to ask them to restore the renovations. It is anticipated that High Point and Honey Creek would be housed in their new building in Fall 2021.

#### **Washtenaw County School Recycling Project**

MOTION TO approve the Memorandum of Understanding for the Washtenaw County School Recycling Project between YCS and the Washtenaw County Water Resources Commissioners Office for recycling services, with a contract start date of "effective upon authorized signatures" and an ending date of June 30, 2022.

*Motion by Sheler-Edwards, supported by Ream Gainsley*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

Topics Included: Interim Director of Operations Randy Trent and Director of Operations Aaron Rose dialogued on YCS using the program, but not fully using the program. This could expand the program.

**DISCUSSION: SECOND READ |** NEOLA Policy Updates. Superintendent Alena Zachery-Ross commented on Board subcommittee review and compliance. Board Secretary Paula Gutzman provided the Board with overviews of the proposed changes in advance of this Board meeting.

**NEOLA POLICY UPDATES (Approval: Action Item)**

**MOTION TO adopt the NEOLA policy updates, as presented on the Second Read: NEOLA Policy Updates page in this packet including:**

1. GROUP #1 | EDGAR COLLECTION, Special Release: 30, #2  
SOCIAL MEDIA POLICY COLLECTION, Special Release, April 2018  
TECHNOLOGY COLLECTION, Special Release, February 2017  
ESSA: February 2017;
2. GROUP #2 | NEOLA 32, #2;
3. GROUP #3 | NEOLA 33, #1, and;
4. GROUP #4 | NEOLA 33, #2."

*Motion by Lee, supported by Champagne*

*Roll Call Vote: 6/0 Yes*

*Yes: Meadows, Ream Gainsley, Champagne, Lee, Sheler-Edwards, Hawkins*

Specifically, the following were approved as itemized on Enclosure #9 of this Board packet: Second Read: NEOLA Policy Updates.

**GROUP #1 |**

**EDGAR COLLECTION, Special Release: 30, #2**

Bylaw 0144.3: Conflict of Interest  
1130/3110/4110: Conflict of Interest  
6110: Grant Funds  
6111: Internal Controls  
6112: Cash Management of Grants  
6114: Cost Principles ...  
6116: Time & Effort Reporting  
6325: Procurement – Federal Grants/Funds  
6550: Travel Pay't & Reimbursement  
7300: Disposition of Real Property  
7310: Disposition of Surplus Property  
7450: Property Inventory  
8500: Food Services

Also, included in this packet to NEOLA:

Vision Update, #2105

Mission Update, #2105

District Compliance Officers Update, #4123

**SOCIAL MEDIA POLICY COLLECTION**, Special Release: April 2018

Bylaw 0100: Definitions  
7540: Technology  
7540.04: Staff Technology ...  
7544: Use of Social Media

**TECHNOLOGY COLLECTION**, Special Release: February 2017

8300: Continuity of Organ. Operations Plan  
8305: Information Security

**ESSA**: February 2017

5111.01: Homeless Students  
5111.03: Children & Youth in Foster Care  
8340: Letters of Reference

**GROUP #2 | NEOLA 32, #2**

0143.1: Public Expression ...  
0144.1: Compensation  
1421: Criminal History ...  
3121: " "  
4121: " "  
4162: Controlled Substance  
5111: Eligibility of Resident ...  
7540.02: Web Accessibility ...  
8321: Criminal Justice ...

**GROUP #3 | NEOLA 33, #1**

0100: Definitions  
0122: Board Powers  
0131.1: Bylaws & ...  
0143.1: Public Expression ...  
0165.6: Cancellation  
0166: Agenda  
0167.1: Voting  
0167.2: Closed Session  
0167.3: Public Participation ...  
0167.6: Use of ...  
1422: Nondiscrimination ...  
1662: Anti-Harassment  
2112: Parent & ...  
2260: Nondiscrimination ...  
2261: Title I ...  
2271: Postsecondary (Dual)  
2700: P.A. 25 ...  
3120: Employment ...  
3120.04: Employment ...  
3122: Nondiscrimination  
3130: Assignment

3362: Anti-Harassment  
4122: Nondiscrimination ...  
4162: Controlled Substance ...  
4362: Anti-Harassment  
5330: Use of ...  
5460: Graduation ...  
5517: Anti-Harassment  
5517.02: Sexual Violence  
5610.01 (rescind)  
5630.01: Student Seclusion ...  
6325: Procurement ...  
6350: (rescind)  
8210: School Calendar

#### Group #4 | NEOLA 33, #2

0100: Definitions  
0167.2: Closed Session  
1422.01: Drug-Free ...  
1430: Leaves of ...  
2210: Curriculum ...  
2414: Reproductive ...  
3120: Employment of ...  
3120.04: " "  
3430: Leaves ...  
4430: " "  
5113.01: School of Choice ...  
5113.02: School Choice ...  
5200: Attendance  
6321: New School ...  
6325: Procurement ...  
6605: Crowdfunding  
8400: School Safety ...  
8402: Emergency Operations ...  
8500: Food Service  
8640: Transportation ...

#### **DISCUSSION**

Board Strategic Goals & Priorities: Superintendent Alena Zachery-Ross diabgued on the *2019 Board Priorities & Action Plan / August 12, 2019* (see attached). This document includes: 1) Board Priorities, and; 2) Recommended Next Steps. This document represents alignment to previous Board work and confirms an up-to-date alignment to move forward. This session is to report back to the Board to ensure that Administration has correct information.

#### **PUBLIC COMMENTS #2**

*Tamara Larson* commented on student transportation.

#### **OTHER**

- Superintendent Zachery-Ross commented that National Bus has been asked to return. They are experts that can provide direction (routing, etc.). Bell times have been altered.

Bus routes are "in progress". Will provide parents with the most update-to-date busing information.

- Acknowledgement of those who attended tonight's Meet-N-Greet for our new principals: Mumtaz Haque @ Ford ELC, Gregory Anglin @ Holmes and Steven Elam @ Ypsilanti Community Middle School.
- At the recent Blueprint conference, Zachery-Ross along with YCS teachers/cabinet members and Board President Dr. Celeste Hawkins presented the "YCS story" to conference attendees. Comments on team building.
- An invite was extended to Board members for the November 2019 NABSE Conference in Dallas, Texas.
- Reminder of Dr. Dorinda Carter Andrews' Workshop visit on August 21, 2019.
- Assistant Superintendent Dr. Carlos Lopez is working on information of the work of the YCS Community Liaisons, along with securing a presentation at a future meeting.
- Information on community partners will be shared by Zachery-Ross.
- *Meadows* requested an update on the changes in the Maintenance/Facilities Department.
- *Sheler-Edwards* inquired on workshops on August 21, 2019 and August 20<sup>th</sup>. (August 20<sup>th</sup> was cancelled; August 21<sup>st</sup> is a reschedule date with Dr. Dorinda Carter Andrews.)

#### **BOARD/SUPERINTENDENT COMMENTS**

- *Hawkins* commented on the Blueprint Conference, and the opportunity to contribute to the team's work.

*Meeting Adjourned: 7:32 p.m.*

*Attachment: 2019 Board Priorities & Action Plan | August 12, 2019*

*Minutes Prepared by: Paula Gutzman*

Date Approved: August 26, 2019



Maria Sheler-Edwards, Secretary  
Board of Education  
Ypsilanti Community Schools





## **YPSILANTI COMMUNITY SCHOOLS**

### **2019 Board Priorities & Action Plan**

**August 12, 2019**

### **BOARD PRIORITIES**

#### **I. STUDENT ACHIEVEMENT**

*Performance, Growth, Attendance, Graduation Rate*

#### **II. CULTURE AND CLIMATE**

*Equity work, Discipline, Trauma, Restorative Practices, Recruitment and retention.  
Increase student engagement*

#### **III. COMMUNITY INVOLVEMENT**

*A System of Community Involvement*

#### **IV. ACADEMIC PROGRAMS**

*IB, STEAM, Internships, Curriculum, Montessori, Daycare*

#### **V. FACILITIES**

*Programs, Land Disposition, Grade level configuration-Day Care, Pre-Kindergarten*

### **Recommended Next Steps**

1. Board Responsibilities- Develop a Board Sub-Committee that will lead the work around facilities. It will address the topics of academic programs and elementary building grade level configurations with themes from above.
2. District Administration will utilize the District Network and Performance Management Driver to address areas #1 and #2. The Board will be provided quarterly reports with data that the district is monitoring aligned to the areas of academic performance, growth and attendance (Instructional Infrastructure) and culture and climate- equity, discipline, trauma, restorative, recruitment and retention (Intense Student Support Network and Talent Management).
3. District Administration will develop and recommend a system of community involvement for parents and community partners that align to the district priorities. This recommendation will be provided to the Board at its August 26th Board of Education meeting.