



**Monday, May 6, 2019
6:30 p.m. – Regular Meeting**

YCS Board of Education Meeting | YCS Central Office * 1885 Packard Rd. * Ypsilanti, MI 48197 * (734)221-1230

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE: *YCMS Students – Dr. Mary Smith, Principal*

ACHIEVEMENTS, AWARDS AND RECOGNITION

- Presentation to Debbie Dingell, United States Representative: **RESOLUTION IN MEMORIAM OF JOHN DAVID DINGELL JR., Former Congressman**

II. ACCEPTANCE OF AGENDA

III. PRESENTATIONS

- A. Kettering School Site: Sugarbrook Resident Input for Future Use (Enc. #1)
 - *Kettering Action Team in Partnership with Sugarbrook Residents*
 - *Habitat for Humanity of Huron Valley, Sarah Teare – Development Director*
 - *Students from U-M School of Social Work*
- B. RAHS/School-Based Health Centers: *Latoya Sanders, Site Supervisor/Nurse Practitioner* (Enc. #2)
- C. Student Transportation Bids Update: *Alena Zachery-Ross, Superintendent*

IV. PUBLIC COMMENTS #1

V. CONSENT AGENDA (Enc. #3)

- A. April 1, 2019 Special Meeting Minutes, *Community Conversation*
- B. April 8, 2019 Regular Meeting Minutes
- C. April 24, 2019 Special Meeting Minutes, *Board Workshop*
- D. New Hires & Resignations

VI. ACTION ITEMS

A. Student Affairs

- i. Donation: *YIES, Caroline Gould* (Enc. #4)

B. Business/Finance

- i. Lease: *Strive Athletic Center* (Enc. #5)

C. Human Resources

- i. **RESOLUTION:** *Teacher/Staff Appreciation Week; School Nurse Appreciation Day* (Enc. #6)

D. Other

- i. **RESOLUTION:** *Washtenaw ISD Bond Proposal* (Enc. #7)
- ii. **RESOLUTION:** *ISD Budget Resolution/Support for Budget 2019/20* (Enc. #8)
- iii. **RESOLUTION:** *Designation of Electoral Representative(s) for Biennial Election, Washtenaw Intermediate School Board* (Enc. #9)
- iv. **RESOLUTION:** *Support of Adequately Funding Michigan Schools* (Enc. #10)
- v. Disclosure of Direct Financial Interest in Contract, *Easley Travel & Tours* (Enc. #11)
- vi. Donation: *YCS Event Series, Washtenaw Community College* (Enc. #12)

VII. DISCUSSION: *Achieving Career & College Education (ACCE) Middle School Pilot Program | Alena Zachery-Ross, Superintendent*

VIII. PUBLIC COMMENTS #2

IX. OTHER

X. BOARD/SUPERINTENDENT COMMENTS

XI. ADJOURNMENT

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Sugarbrook Resident Input for Kettering School Site
Ypsilanti Community Schools Board Presentation Summary
May 6, 2019

Presenters: Habitat for Humanity of Huron Valley & Students from University of Michigan School of Social Work

Background

For the past three years Habitat for Humanity of Huron Valley has been working in the Sugarbrook neighborhood in Ypsilanti Township with residents and community partners to empower residents to improve their quality of life. At the end of January 2019, Habitat hosted a Sugarbrook Neighborhood Vision meeting, and from that meeting four Action Teams emerged to work on four priority areas in the neighborhood: Youth Activities, Neighbor Relations, Amenities, and the former Kettering School site.

The Kettering Action Team is made up of students from the School of Social Work at University of Michigan in partnership with Sugarbrook residents and Habitat for Humanity staff, and the team created a short survey to get input from residents about the future use of the Kettering school site. On April 6, 2019 the Action Team went door-to-door in Sugarbrook asking residents to complete the survey, and it was also available to take online at <https://tinyurl.com/KetteringSurvey2019>.

As of April 23, 2019, 64 surveys had been collected, and the Action Team presented preliminary findings to the community at the Sugarbrook Neighborhood Watch meeting.

Attached is a copy of the survey as well as the document presented at the April 23, 2019 Sugarbrook Neighborhood Watch meeting.

Approximately 10 additional surveys have been collected since April 23. At the May 6 Ypsilanti Community School Board Meeting we will share findings from all received surveys including:

- Total number of surveys completed
- What respondents would like to see at the Kettering site
- What respondents are hesitant to see at the Kettering site
- Findings delineated by length of time respondents have lived in the neighborhood
- Findings delineated by respondents' proximity to the Kettering site (adjacent, non-adjacent, living outside the Sugarbrook neighborhood)

Thank you so much for this opportunity to present this information on behalf of the Sugarbrook neighborhood!

Kettering Community Survey

Hello, Sugarbrook resident! Thank you in advance for your time and effort in completing this survey. Habitat for Humanity of Huron Valley and social work students from the University of Michigan are conducting this survey in order to learn more about what you would like to see happen to the Kettering space in your community. The data from this overall survey will be presented at the Neighborhood Watch meeting on Tuesday, 4/23 at 7:00 pm at Saint Mark Lutheran Church, located at 1515 S. Harris Road. Feel free to contact Ceara Murtagh at cmurtagh@h4h.org or (734)478-0250 for a survey pick-up and/or with any questions or concerns. Thank you again for your participation in this survey!

If you would like to share this survey with other residents of Sugarbrook electronically, please feel free to copy and paste the following link or request a paper copy from the Habitat for Humanity group: <https://tinyurl.com/KetteringSurvey2019>

1. What is your Street address? (Your survey response will not be connected to your personal address to guarantee your confidentiality. We will only be using your address to ensure that those living closest to the Kettering lot are heard clearly! We encourage you to share at the minimum the street that you live on if you do not want to share your full address for privacy reasons.)

2. How long have you lived in the neighborhood?

3. If the Kettering space could be anything, what would be your vision for this space?

4. How do you think your ideas for the Kettering space would benefit the community?

Please continue on other side



5. What, if anything, are you hesitant to see happen with the Kettering space?

6. Listed below are some ideas that community members have brainstormed for the Kettering Space. Select all that interest you:

Check all that apply.

- ☐ A green space
- ☐ A walking path
- ☐ A pavilion
- ☐ Benches
- ☐ Bulletin board to share community information
- ☐ Community gathering space
- ☐ Enclosed dog park
- ☐ Youth activity space (e.g., play set)
- ☐ Community garden
- ☐ Housing
- ☐ Skate park
- ☐ Recreational Center
- ☐ Other:

7. From the above options, please rank your top three choices below

- ☐ Option 1:
- ☐ Option 2:
- ☐ Option 3:

8. Would you like to see the parking lot in the Kettering lot be maintained for residents and visitors to use?

Mark only one oval.

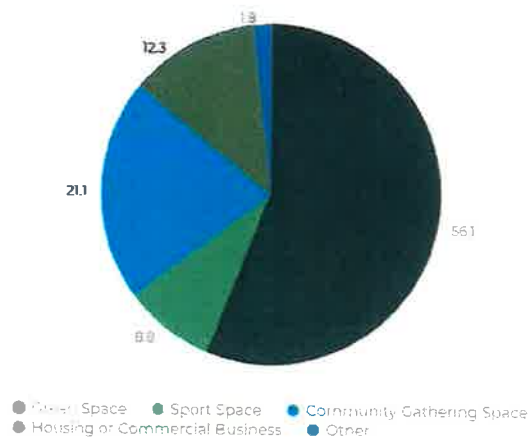
Strongly Disagree 1 2 3 4 5 Strongly Agree

Thank you for your input!

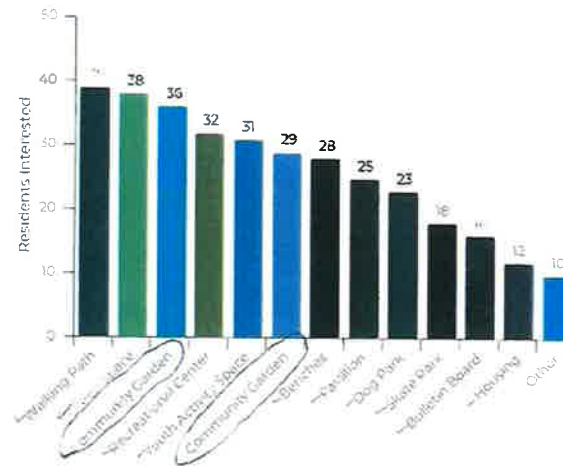
Resident Hopes for the Kettering Site

4/23/2019

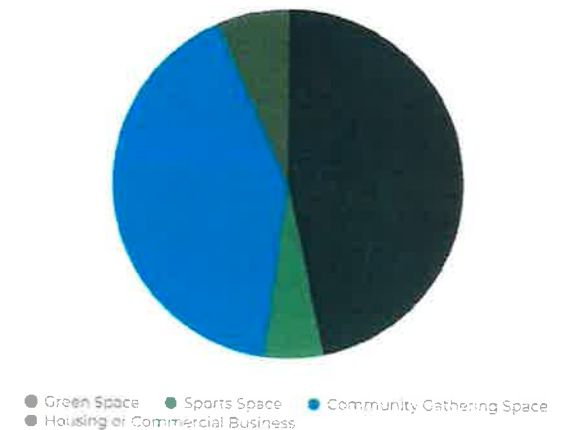
What Residents Want the Most for Kettering Lot



What Residents Would Like to See in the Kettering Lot



Resident's Next Best Options for the Kettering Lot



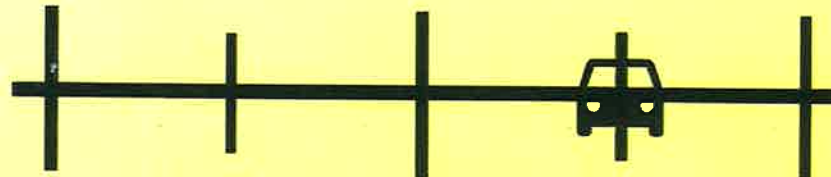
Resident Frequencies

Adjacent to Kettering Lot: 31 (47%)
 Not Adjacent to Kettering: 29 (43.9%)
 Cannot Discern: 4 (6.1%)
 Not from Sugarbrook: 2 (3%)

SHOULD THE PARKING LOT STAY?

Strongly Disagree

Strongly Agree



THE SURVEY CLOSING SOON!!

<https://tinyurl.com/KetteringSurvey2019>

RAHS Ypsilanti Community Middle School



Please consider the environment before printing this PowerPoint

The RAHS YCMS Staffing Model Consist of:

- Site Supervisor/Nurse Practitioner:
[Marcia Louisell-McFawn](#)
- Clinical Social Worker: [Becca Bowman-Bufford](#)
- Registered Dietitian: [Jenny Meyers](#)
- Medical Assistant Specialist: [Shajuan Hardy](#)



RAHS Mission - Vision

• Our Mission:

To provide school based health programs and clinical services that improve the well being of students, their families, and communities.

• Our Vision:

Youth will receive high quality, emotional, and preventative healthcare:

- » In an easily accessible supportive and youth friendly environment.
- » Employing professional staff who are responsive to the needs of the diverse population in Washtenaw and Genesee County



Services Provided by RAHS Health Centers

Services 17-18 school year

Total (494) visits (1515)

- 99.5% sent back to class

Top Ten

- Immunizations (588 vaccines given)
- Nutrition & Physical Activity Counseling
 - patients (168)
- Annual Physical Exams for sports (107)
- Asthma treatment (79)



WHAT IS RAHS?

- We provide physical and mental health services.
- The RAHS Health Centers are **NOT** meant to replace the child's regular source of healthcare.
- Coordinating care with PCPs is essential.
- We are open and available to ALL children at the designated health center locations and community at large.



Medicaid Outreach

Services Provided by RAHS Health Centers

Top Ten

- Mental Health (399)
- Optometry/glasses (20)
- Dental (17)
- Insurance enrollment (199)
- Referrals for Community Resources (162)

RAHS Ypsilanti Community High School

Services Provided by RAHS Health Centers

Services 18-19 school year Quarter 1

Total (199) visits (211)

- 100% sent back to class

Top Ten

- Immunizations (339 vaccines given)
- Nutrition & Physical Activity Counseling
 - patients (60)
- Annual Physical Exams for sports (14)
- Asthma treatment (24)

The RAHS YCHS Staffing Model Consist of:

- Site Supervisor/Nurse Practitioner: [Latoya Sanders](#)
- Clinical Social Worker: [Theresa Arnold-Robinson](#)
- Registered Dietitian: [Jenny Meyers](#)
- Medical Assistant Specialist: [Gugu Biza](#)

Services Provided by RAHS Health Centers

Top Ten

- Mental Health (68)
- Optometry/glasses (6)
- Dental (0)
- Insurance enrollment (205)
- Referrals for Community Resources (92)

Services Provided by RAHS Health Centers

Top Ten

- Mental Health (138)
- Optometry/glasses (16)
- Dental (8)
- Insurance enrollment (65)
- Referrals for Community Resources (4)

Services Provided by RAHS Health Centers

Services 17-18 school year

Total (640) visits (2,763)

- 99.9% sent back to class

Top Ten

- Immunizations (660 vaccines given)
- Nutrition & Physical Activity Counseling patients (217)
- Annual Physical Exams for sports (240)

Programming updates

- Expedited Partner Therapy (EPT)
- Mood and Movement
- Dental 6/10/2019
- STI Blitz
- Vision Services
- Classroom outreach

Services Provided by RAHS Health Centers

Top Ten

- Mental Health (533)
- Optometry/glasses (73)
- Dental (20)
- Insurance enrollment (116)
- Referrals for Community Resources (121)

Questions?



Services Provided by RAHS Health Centers

Services 18-19 school year Quarter 1

Total (239) visits (651)

- 100% sent back to class

Top Ten

- Immunizations (176 vaccines given)
- Nutrition & Physical Activity Counseling patients (96)
- Annual Physical Exams for sports (82)
- Asthma treatment (33)

Enclosure #3
APPROVAL OF CONSENT AGENDA
Meeting of 5/6/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> <i>Discussion</i> <input type="checkbox"/> <i>Action – Roll Call</i> <input checked="" type="checkbox"/> <i>Action – Voice</i> <i>Ayes</i> _____ <i>Nays</i> _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler- Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

a. Consent Agenda

1. April 1, 2019 Special Meeting Minutes: *Community Conversation*
2. April 8, 2019 Regular Meeting Minutes
3. April 24, 2019 Special Meeting Minutes, *Board Workshop*
4. New Hires
5. Resignations

Proposed Motion

" move that the Board of Education approve the following:

- 1) April 1, 2019 special meeting minutes;*
- 2) April 8, 2019 regular meeting minutes;*
- 3) April 24, 2019 special meeting minutes/Board workshop;*
- 4) the personnel matters as per the attached list dated May 1, 2019: New Hires and Resignations."*

Budget Impact: ☐ None ☒ As follows:

Human Resources List: All are Replacements

Attachments:

☒ Enclosed ☐ To Be Distributed Separately | @ Meeting ☐ None



**MINUTES: SPECIAL MEETING OF THE BOARD OF EDUCATION
COMMUNITY CONVERSATION | Student Transportation**

Monday, April 1, 2019

The **Special Meeting** of the Ypsilanti Community Schools Board of Education was called to order by President Dr. Celeste Hawkins at 6:31 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT

President Dr. Celeste Hawkins, Vice-President Brenda Meadows, Secretary Maria Sheler-Edwards, Treasurer Gillian Ream Gainsley, Trustee Ellen Champagne, Trustee Meredith Schindler

MEMBERS OF THE BOARD OF EDUCATION ABSENT

Trustee Sharon Lee (family incident)

COMMUNITY CONVERSATION ON STUDENT TRANSPORTATION

The Ypsilanti Community School Board of Education and administration encouraged input and feedback on student transportation for the 2019/20 school year. All YCS families and community were welcome to attend. Discussion included: 1) Norms of Collaborative Work; 2) Overview of Transportation Options; 3) World Café' Opportunity to Provide Feedback; 4) Gallery Walk of Sharing Group's Ideas; 5) Closing Remarks, and; 6) Citizen Participation/Comments.

The outcomes of today's session are:

Participants will have: 1) An understanding of the transportation option provided by National Bus; 2) An opportunity to voice individual thoughts regarding the options, and; 3) An opportunity to provide written feedback.

The Board of Education and Administration will have: an opportunity to hear feedback from our stakeholders.

Three transportation options were presented. Meeting attendees worked in small groups to provide feedback on each option. Thoughts/ideas were recorded in writing. Sessions were timed.

PUBLIC COMMENTS

Leslie Harris and David Larson commented on student transportation.

Meeting Adjourned: 8:00 p.m.

Date Approved: _____

Maria Sheler-Edwards, Secretary
Board of Education
Ypsilanti Community Schools

YPSILANTI COMMUNITY SCHOOLS

*Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*

MINUTES: REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, April 8, 2019

The meeting was called to order by President Dr. Celeste Hawkins at 6:34 p.m. The Pledge of Allegiance was recited, led by Washtenaw International Middle Academy (WIMA) students and Principal Nhu Do and Associate Principal Jessica Garcia.

MEMBERS OF THE BOARD OF EDUCATION PRESENT

President Dr. Celeste Hawkins, Vice-President Brenda Meadows, Secretary Maria Sheler-Edwards, Treasurer Gillian Ream Gainsley, Trustee Ellen Champagne (6:38 arrival), Trustee Sharon Lee, Trustee Meredith Schindler

MEMBERS OF THE BOARD OF EDUCATION ABSENT: *None*

ACHIEVEMENTS, AWARDS AND RECOGNITION

WIMA Points of Pride included: 1) Teaching Tolerance Grant; 2) Student-to-Student Mentoring; 3) WIMA CompTIA FUSE Grant; 4) Parent University & Cultural Proficiency; 5) MLK Day of Service; 6) Restorative Peer Mediation, and; 7) Whole Kids Grant.

(Champagne arrival)

ACCEPTANCE OF AGENDA: Accepted "as is".

Motion by Lee, supported by Schindler

Action Recorded: 7/Yes; 0/No

PUBLIC COMMENTS #1:

Peri Stone-Palmquist commented on the Achieving College & Career Education (ACCE) middle school program and the new superintendent contract. *Charlotte Tillerson* and *Kier Ingraham* commented on ACCE middle school. *Patricia Stevenson-McGee* spoke of career paths for in-district talent.

CONSENT AGENDA

MOTION TO approve the following minutes: 1) March 15-16, 2019 special meeting; 2) March 18, 2019 special meeting; 3) March 18, 2019 closed session meeting; 4) March 18, 2019 regular meeting; 5) March 19, 2019 special meeting, and; 6) the personnel matters as per the ~~amended and~~ attached list dated April 1, 2019: New Hires, Resignations and Retirements.

Motion by Lee, supported by Champagne

Action Recorded: 7/Yes; 0/No

Topics Included: The motion was recorded as "amended and"; however, no change was made to the presented Consent Agenda.

ACTION ITEMS, Student Affairs

District-Wide Calendar Consideration, 2019/20

MOTION TO approve the district-wide traditional calendar for PreK-12 students in 2019/20.

Motion by Champagne, supported by Schindler

Action Recorded: 7/Yes; 0/No

ACCE Middle School Pilot Program Consideration, 2019/20: Item Tabled

MOTION TO discontinue the Achieving College and Career Education Middle School program, effective June 30, 2019.

Motion by Meadows; no Board member support

No Vote: Motion Failed with No Support

Topics Included: Discussion on this pilot program, including: 1) plan for success in regular middle school; 2) program goal/intent is to return students to traditional/regular setting; 3) middle school plans/staffing across Grades 6-8 (ACCE Middle and YCMS); 4) funding, including June 30, 2018 deficit which was prior to the addition of this program -- \$ could go back into traditional middle school; 5) staffing at other buildings - for example, Holmes has a "large" Grade 2 classroom; 6) sharing of Board members opinions on discontinuing/continuing the program; 7) recommendation of Administration; 8) program rollout; 9) academic/behavior outcomes; 10) plan if we discontinue program; 11) plan development with Board decision; Board needs to guide. Conversation on previous study sessions/presentations on this program.

Audience ACCE staff members spoke stating part of the pilot included: no students in/no students out. They spoke of goals: 1) number of students in the program; 2) comprehensive finances, and, 3) have students improved.

President Hawkins stated a need for a future study session. Ideas included: 1) mission/goal/purpose; 2) make a case to eliminate program; 3) how would students be transitioned to the traditional middle school, YCMS. Intensive middle school v. continue ACCE Middle School another year.

Field Trip, YCHS Robotics

MOTION TO approve the April 2019 overnight field trip of YCHS Robotics to the First in Michigan State Championship Competition in Saginaw.

Motion by Schindler, supported by Sheler-Edwards

Action Recorded: 7/Yes; 0/No

ACTION ITEMS, Business/Finance

RFP: Student Transportation

MOTION TO approve, as presented, the Request for Proposal for student transportation services.

Motion by Champagne, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

Tyler Technologies, Transportation Operations

MOTION TO authorize the Superintendent to contract with Tyler Technologies for the purchase of bus technology, installation, serve and training as outlined in the Tyler Technologies License and Service Agreement for an amount of \$87,413.

Motion by Lee, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

Donation: Toyota, Donor

MOTION TO accept the donation of 25 laptop computers, valued in excess of \$1,000, from Toyota Motor.

Motion by Sheler-Edwards, supported by Lee

Action Recorded: 7/Yes; 0/No

Contract: PIC Food Safety & Staffing

MOTION TO approve the contract with P.I.C. Staffing for space at the middle school kitchen/Willow Run campus for a contract term of April 8, 2019 – April 8, 2021, with a 2-year renewal

Motion by Meadows, supported by Champagne

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

ACTION ITEMS, Human Resources

Superintendent

MOTION TO approve the YCS Superintendent contract for Alena Zachery-Ross.

Motion by Hawkins, supported by Meadows

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

Assistant Superintendent

AMENDED: MOTION TO approve the administrative contract with Dr. Carlos Lopez to serve as Assistant Superintendent of Curriculum and Instruction with a start date "to be determined" of April 22, 2019 and a contract expiration date of June 30, 2019.

Motion by Schindler, supported by Meadows

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

PRESENTATION

Education Project: YCS McKinney-Vento Liaison Marquan Jackson facilitated a YCS Homeless Report 2019 PowerPoint presentation. Presentation included: 1) Context-Housing Affordability; 2) Root Causes of Homelessness; 3) The McKinney-Vento Act; 4) YCS Point in Time Data March 2019; 5) All Things Considered; 6) Cost of Transportation, and; 7) YCS District Liaison Role.

PUBLIC COMMENTS #2

Debra Stevens commented on the student transportation RFP. *Zachyra McCoy* spoke of the traditional setting of Ypsilanti Community Middle School and the ACCE middle school program.

OTHER

- *Hawkins* spoke of concerns of a meeting with Ypsilanti Township officials. Conversation on keep the lines of communication open and there were questions on finance that Superintendent Zachery-Ross was not prepared for, regarding Willow Run taxpayers.
- *Sheler-Edwards* shared the meeting was about Sugarbrook. It was a "beginning of a conversation". There was no outcome to the meeting, just information sharing. *Meadows* commented she would have preferred that all Board members were informed of the meeting.

BOARD/SUPERINTENDENT COMMENTS

- *Sheler-Edwards* spoke of the upcoming Student Advocacy Center annual storytelling event.
- *Zachery-Ross* shared YCS students are participating in the event. Also, *Zachery-Ross* and Communications/Marketing Coordinator *Taryn Willis* shared information on the upcoming Grizzly Soirée. Keynote speaker is Ypsilanti Public Schools graduate and celebrity chef Darrell "DAS" Smith. The event location is the Riverside Arts Center; YCS

culinary students will provide breakfast. Willis also gave a measles update for Washtenaw County.

- *Hawkins* commented on an EMU/YCS collaboration meeting last Friday with YCS stakeholders, State Rep. Ronnie Peterson and Eastern Michigan University President Dr. James Smith.
- *Zachery-Ross* commented the focus of the meeting was YCS and how to excel learning.

Meeting Adjourned: 8:54 p.m.

Date Approved: _____

Maria Sheler-Edwards, Secretary
Board of Education
Ypsilanti Community Schools

pg

MINUTES: SPECIAL MEETING/WORKSHOP OF THE BOARD OF EDUCATION

Wednesday, April 24, 2019 (Meeting #2 of 2)

The **Special Meeting** of the Ypsilanti Community Schools Board of Education was called to order by President Dr. Celeste Hawkins at approximately 6:36 p.m. The Pledge of Allegiance was recited, led by President Hawkins.

MEMBERS OF THE BOARD OF EDUCATION PRESENT

President Dr. Celeste Hawkins (6:48 departure; 8:12 return; Superintendent Zachery-Ross presided over meeting in Hawkins' absence), Vice-President Brenda Meadows, Secretary Maria Sheler-Edwards, Treasurer Gillian Ream Gainsley, Trustee Ellen Champagne, Trustee Sharon Lee, Trustee Meredith Schindler

MEMBERS OF THE BOARD OF EDUCATION ABSENT: None

ACCEPTANCE OF AMENDED AGENDA: Amended Agenda Accepted.

Motion by Lee, supported by Schindler

Action Recorded: 7/Yes; 0/No

PUBLIC COMMENTS

Patrick McLean commented on and distributed a letter he wrote on the Achieving Career & College Education (ACCE) program.

(Hawkins 6:48 departure; 8:12 return | Gutzman 6:43 arrival)

EQUITY & INCLUSION: Dorinda Carter Andrews, Ed.D., facilitated this Board session: *Effective School Board Operations - Using an Equity Orientation*. Dr. Carter Andrews is an Associate Dean for Equity and Inclusion, Associate Professor, Department of Teacher Education, Core Faculty, African American and African Studies Program; Co-Editor/Journal of Teacher Education; MICHIGAN STATE UNIVERSITY.

Discussion included: 1) Cultural Humility; 2) Diversity & Inclusion; 3) Difference Is Not The Problem; 4) Critical Self-Reflection; 5) What Are Your Lenses? 6) Systems of Privilege, and; 7) Defining Terms - What is Culture?.

The Board recessed at 7:57 p.m. The meeting reconvened at 8:02 p.m.

APPROVAL OF LEASE, UniteSTEM

MOTION TO approve the the lease for space at Chapelle school with UniteSTEM Lab LLC for a total monthly rental of \$4,171, with a commencement date of July 1, 2019 and an expiration date of June 30, 2020, or June 30, 2021 should the tenant exercise its right to extend an additional year.

Motion by Lee, supported by Schindler

Roll Call Vote: 7/0 Yes

Yes: Meadows, Ream Gainsley, Champagne, Lee, Schindler, Sheler-Edwards, Hawkins

APPROVAL OF OVERNIGHT FIELD TRIP, YCHS Robotics

MOTION TO approve the overnight field trip of Ypsilanti Community High School Robotics to Cobo Hall and Ford Field in Detroit from April 24 - 27, 2019.

Motion by Lee, supported by Champagne

Action Recorded: 7/Yes; 0/No

OTHER

- Zachery-Ross extended an invite to the Grizzly Soirée on May 17th. Details of event shared, including celebrity Chef Darrell “DAS” Smith, who is a graduate of Ypsilanti “Public” Schools. Extended a welcome to Dr. Carlos Lopez, our new Assistant Superintendent. Dr. Lopez shared comments.

BOARD/SUPERINTENDENT COMMENTS

- Sheler-Edwards recently attended a Sugarbrook neighborhood watch.
- Hawkins, too, attended the Sugarbrook neighborhood watch, referencing a conversation of the repurposing of the Kettering property.

Meeting Adjourned: 8:49 p.m.

Date Approved: _____

Maria Sheler-Edwards, Secretary
Board of Education
Ypsilanti Community Schools

pg

Board of Education

Name	Location	Position	New Position or Replacement	Salary
New Hire				
Behnke, Shawn	Ford	Preschool Teacher	Replacement	\$45,500.00
Brown, Loviesa	Middle School	Part Time Secretary	Replacement	\$12.00
Dawson, Dwanna	Ford	Food Service	Replacement	\$10.00
Higgs, LaKisha	WIMA	Food Service	Replacement	\$10.00
Palmer, Kimberly	YIES	Lunchroom Sup.	Replacement	\$9.45
Singleton Timothy	High School	Food Service	Replacement	\$10.00
Resignations				
Flynn, Stacie	High School	Special Ed Teacher		
Gabhardt, Shelley	Holmes	2nd Grade		
Hollow. Kerrie	Beatty	Preschool Teacher		
Reed, Hannah	Perry	Paraprofessional		
Schwab, Marcy	High School	Foodservice		
Williams, Kelle	High School	Part Time Secretary		
Wilson, Nyesha	ACCE	Paraprofessional		
	Prepared by: L. Nowling, Human Resources			
	5/1/2019			

Note this list is subject to change. If there are any changes, an updated version will be shared before the board meeting.

Enclosure #4
ACCEPTANCE OF DONATION
Caroline Gould, Donor
Meeting of 5/6/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> <i>Discussion</i> <input type="checkbox"/> <i>Action – Roll Call</i> <input checked="" type="checkbox"/> <i>Action – Voice</i> <i>Ayes</i> _____ <i>Nays</i> _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Caroline Gould has donated an 88-key, weighted digital piano. Ypsilanti International Elementary School (YIES) is the recipient of the donation. Donation includes the piano, a stand and a bench. Ms. Gould is a previous Eastern Michigan University professor who “loves kids”. The donor’s contact, Kathy Hopps, estimates the Fair Market Value in excess of \$1,000.

Donations make learning possible for students of all ages, from pre-school to graduate school. They also provide other educational services and opportunities that help make schools more effective and more accessible to students of all backgrounds. This donation will enhance the opportunities of our YIES students and staff.

Proposed Motion

“ move that the Board of Education accept a donation of a digital piano, stand and bench to Ypsilanti International Elementary School, with a potential value in excess of \$1,000.”

Budget Impact: ☒ None ☐ As follows:

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None



Paula Gutzman <pgutzman8@ycschools.us>

Donating digital piano

20 messages

Kathy Hopps Grace <ka: [redacted]>
To: pgutzman8@ycschools.us

Tue, Apr 2, 2019 at 8:41 AM

Paula,

Attached is a picture of the large digital piano we would like to donate. We have it in 3 pieces for transportation purposes. This is the manual that shows a picture of it. It's in excellent condition.

The 3 pieces are:

- piano
- stand
- bench

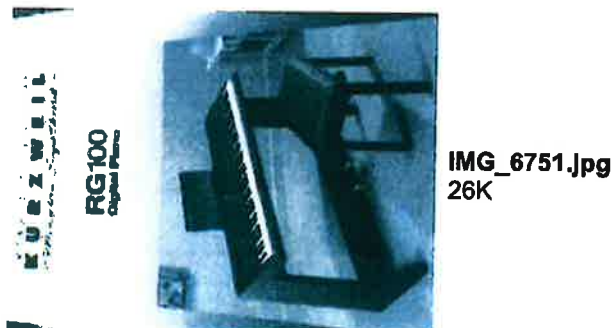
Please let us know if you would like it. We are emptying someone's home. The owner used to be a EMU professor and loves kids. It would thrill Caroline Gould, the owner to have Ypsilanti schools take it.

Thank you.

Kathy Hopps

[redacted]
[redacted]

Sent from my iPhone



Kathy Hopps Grace <ka: [redacted]>

To: Paula Gutzman <PGutzman8@ycschools.us>

Tue, Apr 2, 2019 at 5:57 PM

Ms. Gutzman,

Based on original cost of over \$3,000 and is an 88 key weighted piano, fair market value would be \$1500. Please make donation slip for \$1500.

Thank you.

Kathy Hopps

Sent from my iPhone

[Quoted text hidden]

Enclosure #5
APPROVAL OF LEASE FOR WILLOW RUN COMPLEX ROOMS
Strive Athletic Center LLC
Meeting of 5/6/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

STRIVE provides athletic programming to young student athletes. They have agreed to provide scholarships to our students who may not be exposed to a variety of sports. This will support YCS athletic programs by developing the talents of our young athletes in sports they may not otherwise have exposure to prior to their middle school and high school years.

This lease is for space at the former Willow Run Complex (most recently known as Ypsilanti Community Middle School; 235 Spencer Lane, Ypsilanti 48198). The lease rate is \$5/square foot, plus a proportionate cost of utilities.

Proposed Motion

“ move that the Board of Education approve the lease for space at the Willow Run complex located at 235 Spencer Lane 48198 with Strive Athletic Center LLC for a total monthly rental of \$7,800, and contract dates of July 1, 2019 – July 31, 2020.”

Budget Impact: ☐ None ☒ As follows:
General Fund

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None

Expense Escalation Lease, Multitenant Building

This Lease is made between Landlord and Tenant, who agree as follows:

1. **Basic lease definitions.** The following defined terms will be used throughout this Lease:

- a. Landlord means Ypsilanti Community Schools (YCS) or its successors in interest.
- b. Landlord Notice & Payment Address means 1885 Packard Road, Ypsilanti, MI 48197.
- c. Tenant means Strive Athletic Center LLC.
- d. Tenant Notice Address means 235 Spencer Lane, Suite B, Ypsilanti, MI 48198.
- e. Premises means the building and land located at 235 Spencer Lane, Ypsilanti, MI 48198, specifically Rooms 518, 508, and pool. "Premises" includes the area of Tenant's usable floor space to the interior walls but not: the exterior walls, glass, doors or surrounding walkways, the common areas, the internal contents of interior walls of the Building, or the utility lines servicing the Building or its interior, regardless of separate metering or Tenant's obligation to pay for utilities at the Premises.
- f. Building means the former Willow Run Complex (formerly YCMS) located at 235 Spencer Lane, Ypsilanti, MI 48198.
- g. Property means the Premises, the Building, and all related land.
- h. Rentable Floor Area of Premises means Gymnasium, Pool Area, and Room Former Band and Choir Rooms, and adjacent hallways and two restrooms.
- i. Term means 1 (one) Lease Years.
- j. Lease Year means the period beginning on June 1st, 2019, and ending on July 31st, 2020.
- l. Commencement Date means June 1st, 2019.
- m. Expiration Date means July 31st, 2020.
- n. Rent means Annual Base Rent plus identified utilities charges as identified in paragraph q2.
- o. Annual Base Rent of \$69,600, (i.e. \$5 per square foot for rooms 508 & 518 which total 13,922 sq. ft.) Annual charge for pool is \$18,000 for a total annual base rent of \$87,600.
- p. Monthly Installment of Base Rent plus utilities means \$7,800.

q. **Additional Rent** means the reimbursement of expenses paid or incurred by Landlord in connection with the leased space described below:

q1. **Maintenance Expenses.** Landlord will be solely responsible to maintain the roof, and boilers (both domestic and heating.) Tenant will be solely responsible to maintain the lighting, doors & door hardware, windows, floors, walls, & lockers. The following maintenance items will be a shared expense i.e., Landlord will purchase parts to repair and tenant will pay the labor associated with the repair: plumbing, pool systems, HVAC components servicing the leased space, and electrical repairs.

q2. **Utilities.** Tenant will pay \$6,000 annually in estimated proportioned utilities expenses based on total square footage of building and square feet tenant occupies. Utility payments shall be paid in increments of \$500 a month.

r. Designated Use means athletic training facility. .

s. Applicable Laws means all statutes, codes, ordinances, administrative rules, regulations, and orders or directives of any governmental authority.

2. **Premises.** Landlord leases the Premises to Tenant. Tenant has inspected the Premises and is satisfied with the condition of the Premises and the Property. Landlord reserves the right to make alterations or additions to the Property, to demolish or build improvements on the Property, and to change the name of the Building; provided, however, that under no circumstances may Landlord exercise its right in a manner that impedes or impairs Tenant's business or its use and quiet enjoyment of the Premises, without Tenant's written consent and without first giving at least 90 days' notice to Tenant. Rent shall abate during any period Tenant's business or use and quiet enjoyment of the Premises and Property are adversely impacted. Subject to the foregoing, Tenant's consent shall not be required where landlord exercises this right concerning areas of the Building not leased by or accessible to Tenant.

3. **Term.** The Term means one lease year with an option to renew for additional years. The right to renew for an additional year shall continue from year to year; however, year three the rent shall increase based on calculated utilities increases, and the percentage of total square foot occupied by tenant. Landlord retains the right to cancel this lease after year two, but must provide tenant a minimum of 90 days' notice before the lease renews at each successive renewal. This right to cancel supersedes tenant's right to renew. The term commences on the Commencement Date and expires on the Expiration Date, unless otherwise terminated or extended as provided in this Lease.

4. **Annual Base Rent.** Tenant will pay the Annual Base Rent by Monthly Installment of Base Rent, to the order of Landlord, in advance, on the first day of each calendar month, at Landlord's office or any other place that Landlord designates in writing. Tenant will pay Landlord the Annual Base Rent minus value of student scholarships to a maximum credit of 15 students annually. Any Rent that is not received within 30 days after its due date will bear simple interest at 10%. If the Commencement Date is other than the first day of a calendar month, the Monthly Installment of Base Rent for the partial first calendar month of the Term will be prorated on a daily basis and paid on the Commencement Date.

5. Services. Landlord will furnish heat and air-conditioning during tenant's normal business Monday through Sunday.

Landlord is not liable for interruption in Utilities caused by riots, strikes, labor disputes, wars, terrorist acts, accidents, or any other cause beyond the control of Landlord. Landlord may interrupt Utilities to make repairs or improvements. Interruption in Utilities does not constitute an act of eviction; nor does any interruption in Utilities release Tenant from any obligation under this Lease, including the payment of Rent.

6. Holding over. If Tenant remains in possession of the Premises after the Expiration Date with the consent of Landlord, it will occupy the Premises as a holdover tenant on a month-to-month basis. Landlord may withhold its consent to holdover in its sole discretion. If Landlord consents to the holdover, Tenant is subject to all the covenants of this Lease to the extent they can be applied to a month-to-month tenancy, except that the Monthly Installment of Base Rent for each month of the holdover will be one-hundred twenty-five percent of the Monthly Installment of Base Rent payable during the last month of the Term. This covenant does not preclude Landlord from recovering damages if Tenant fails to timely deliver possession of the Premises after termination of the holdover, nor does it establish any right to extend or renew the Term. If Tenant holds over after the expiration of the Term without Landlord's consent, Tenant is liable for all damages resulting from the holdover. It is expressly within the contemplation of the parties that such damages may include (a) the reasonable rental value of the Premises; (b) any damages arising from the loss of any sale, lease, or refinancing of the Premises; (c) any lost profits incurred by Landlord; and (d) any treble, double, or statutory damages allowed under the Applicable Laws.

7. Quiet enjoyment. Unless this Lease is terminated or Tenant is evicted in accord with Michigan law, Landlord will not disturb Tenant's quiet enjoyment of the Premises or unreasonably interfere with Tenant's Designated Use of the Premises. Tenant must permit Landlord to enter the Premises during regular business hours for the purpose of using the facility for school related functions during the normal school or summer school hours of operation, i.e. bell schedule of district's Middle School will be the established hours YCS may use the facilities.

8. Use of the Premises. The Premises will be used for the Designated Use and for school functions and for no other purpose. Tenant will not use the Premises in any manner which violates applicable laws.

9. Mutual indemnification. Tenant will indemnify and defend Landlord against all claims for bodily injury or property damage relating to the Premises. The claims covered by this indemnification include all claims for bodily injury or property damage relating to (a) the condition of the Premises; (b) the use or misuse of the Premises by Tenant or its agents, contractors, or invitees; or (c) any event on the Premises, whatever the cause. Tenant's indemnification does not extend to liability for damages resulting from the sole or gross negligence of Landlord or for Landlord's intentional misconduct. Landlord will indemnify and defend Tenant against all claims for bodily injury or property damage relating to the common areas of the Property. The claims covered by this indemnification include all claims for bodily injury or property damage relating to (a) the

condition of the common areas; (b) the use or misuse of the common areas by Landlord or its agents, contractors, or invitees; or (c)

any event on or within the common areas, whatever the cause. Landlord's indemnification does not extend to liability for damages resulting from the sole or gross negligence of Tenant or for Tenant's intentional misconduct.

10. Limitations on Landlord's liability. The Landlord, as defined in this Lease, includes successors in interest. The term is intended to refer to the owner of the Premises at the time in question. If the Premises are sold, the new owner will automatically be substituted as the Landlord.

If Landlord fails to perform this Lease and as a result Tenant recovers a money judgment against Landlord, the judgment will be satisfied out of the execution and sale of Landlord's interest in the Property or by garnishment against the rents or other income from the Property. Landlord is not liable for any deficiency. This section constitutes Tenant's sole and exclusive remedy for breach.

Conditioned solely on the sale of the Property, Tenant agrees to the following release in favor of its then former landlord. Effective on the first anniversary of the date on which Tenant is given notice of the sale, Tenant releases its former landlord from all claims except those expressly preserved in this section. This release is intended to be broadly construed for the benefit of the former landlord and includes (a) all claims regarding the performance of this Lease; (b) all claims for bodily injury or property damage relating to the Premises; and (c) all claims in any other way relating to the Lease, the Premises, or the landlord-tenant relationship. However, this release does not extend to any claim filed in a court of appropriate jurisdiction within one year of the date of sale or to any claim for bodily injury or property damage resulting from the former landlord's gross negligence or intentional misconduct.

11. Insurance. Tenant must maintain in effect a commercial general liability insurance policy providing coverage for the Premises, including without limitation all common areas, with policy limits of not less than \$500,000 per person and \$1,000,000 per occurrence, exclusive of defense costs and without any provision for a deductible or self-insured retention.

Tenant must maintain in effect a property insurance policy on a special cause of loss form covering Tenant's personal property, trade fixtures, and improvements to their full replacement cost, without deduction for depreciation. The insurance must include coverage for loss of profits or business income and reimbursement for extra expenses incurred as the result of damage or destruction to all or a part of the Premises.

All insurance policies that Tenant is required to maintain must be written by carriers who are authorized to write insurance in Michigan and have an AM Best Company rating of not less than A-VIII. Any commercial general liability policy that Tenant is required to maintain will (a) name Landlord as an additional insured using ISO form CG 20 26 11 85 without modification; (b) be endorsed to provide that it will not be canceled or materially changed for any reason except on 30 days' prior written notice to Landlord; (c) provide coverage to Landlord whether or not the event giving rise to the claim is alleged to have been caused in whole or in part by the acts, omissions, or negligence of Landlord; (d) all policies must be primary, with the policies of

Landlord and Landlord's Mortgagees being excess, secondary, and noncontributing; and (e) Tenant shall reinstate any aggregate limit that is reduced because of losses paid to below 75 percent of the limit required by this Lease. Landlord and Tenant will require their property insurance policies to include a clause or an endorsement allowing Landlord and Tenant to release each other from any liability to each other or anyone claiming through or under them by way of subrogation or otherwise, for any loss resulting from risks insured against. If any policy that Tenant is required to maintain is written on a claims-made insurance form, each policy must have a retroactive date that is not later than the Commencement Date. Furthermore, if insurance coverage is written on a claims-made basis, Tenant's obligation to provide insurance will be extended for an additional period equal to the statute of limitations for such claims on the Expiration Date, plus one year. Insurance may be provided in the form of blanket insurance policies covering properties in addition to the Premises or entities in addition to Tenant. All blanket policies must provide that the overall aggregate limit of liability that applies to Landlord or the Premises is independent from any overall or annual aggregate that applies to other entities or properties.

At Landlord's option, Tenant must deliver either certificates of insurance or the original policies to Landlord before the Commencement Date, together with receipts evidencing payment of the premiums. Tenant must deliver certificates of renewal for the policies to Landlord not less than 30 days before their expiration dates.

This Lease requires Tenant to obtain insurance to cover any claim for loss resulting from fire or other casualty. Landlord and Tenant will each look to its own insurance for the recovery of insured claims. Landlord and Tenant release one another from insured claims. Landlord and Tenant waive any right of recovery of insured claims by anyone claiming through them, by way of subrogation or otherwise, including their respective insurers. This release and waiver remains effective despite either party's failure to obtain insurance in accord with this Lease. If either party fails to obtain insurance, it bears the full risk of its own loss.

12. Fire or other casualty. Tenant must give Landlord notice of fire or other casualty on the Premises. In addition to the written notice, Tenant must immediately and with all diligence attempt to contact Landlord by all means available, including telephone, pager, fax, and e-mail, to inform Landlord of the casualty. If the Premises are damaged or destroyed by fire or other casualty, Landlord may terminate this Lease by notice to Tenant. The notice of termination must be given within 30 days after the occurrence of the casualty. If the notice of termination is not given within that period, this termination option will lapse and no longer be effective. Within 30 days after the notice of termination has been given, Tenant must surrender the Premises to Landlord. After the surrender, each party is released from any further obligations under this Lease, with the following exceptions: (a) all Rent accruing through the surrender date must be paid in full, and (b) the Security Deposit will be retained or returned as provided in this Lease. Tenant has no obligation to pay any Rent accruing after the surrender date. If Landlord does not exercise this option within the designated period, Landlord must diligently proceed to repair and restore the Premises to its condition before the casualty. Tenant may terminate this lease if the premises are damaged and destroyed and cannot be used for an extended period of time beyond 30 days.

13. Assignment and subletting. Tenant must not assign this Lease or sublet the Premises without the prior consent of Landlord, which may be reasonably withheld by Landlord. Notwithstanding the foregoing, Tenant shall be permitted to allow other athletic organizations, such as school sports teams or tournament coordinators, to make use of the Premises or any portion thereof, and to collect from them a fee therefor, without same being deemed a sublease agreement.

14. Subordination and estoppel certificates. At Landlord's mortgagee's option, (a) any mortgage or mortgages now or later placed on Landlord's interest in the Premises may be subordinated to this Lease or (b) this Lease may be subordinated to any mortgage or mortgages now or later placed on Landlord's interest in the Premises. The mortgagee's option must be exercised by notice to Tenant. Tenant must execute and deliver, within 30 days after a request, any further instruments, in a form acceptable to the mortgagee, confirming subordination as requested by Landlord or Landlord's mortgagee.

In the event of foreclosure or any conveyance by deed in lieu of foreclosure, Tenant must attorn to Landlord's successor in interest, provided that the successor agrees in writing to recognize Tenant's rights under this Lease. Tenant must execute and deliver, within 30 days after a request, any further instruments, in a form acceptable to Landlord's successor in interest, attorning to the successor in interest and recognizing it as Landlord under this Lease.

Within 30 days after a demand by Landlord, Tenant must execute and deliver to Landlord an estoppel certificate, in a form acceptable to Landlord, certifying

- a. the Commencement Date;
- b. the Expiration Date;
- c. that this Lease is unmodified and in full force and effect, or is in full force and effect as modified, stating the modifications;
- d. that the Lease is not in default, or a list of any defaults;
- e. that Tenant does not claim any rights of setoff, or a list of rights of setoff;
- f. the amount of Rent due as of the date of the certificate, or the date to which the Rent has been paid in advance;
- g. other matters reasonably requested by Landlord.

Landlord and any prospective purchaser of the Premises may rely on this certificate. It is within the contemplation of the parties that Tenant's failure to provide the estoppel certificate could result in the loss of a prospective sale or loan and that Tenant is liable for all damages resulting from such a loss.

15. Remedies. Default means (a) Tenant's failure to pay Rent within 30 days of its due date; (b) Tenant's failure to perform any covenant or condition of the Lease for 60 days following a demand by Landlord, plus any additional time that is necessary to cure the Default, as long as Tenant commences a cure within the 60 day period

and diligently pursues the cure; (c) Tenant's filing of a petition for bankruptcy, reorganization, liquidation, dissolution, or similar relief; (d) any proceeding filed against Tenant seeking bankruptcy, reorganization, liquidation, dissolution, or similar relief that is not dismissed within 90 days after filing; (e) the appointment of a trustee, receiver, or liquidator for Tenant or a substantial part of Tenant's property; or (f) Tenant's abandonment of the Premises.

Landlord has the power to terminate this Lease and evict Tenant upon the occurrence of a Default. Landlord will exercise this power by the delivery of a notice of termination. The termination is effective on the 30th day following delivery of the notice to Tenant. If Landlord terminates this Lease, Landlord is entitled to recover all damages suffered as the result of the Default or any breach. It is within the contemplation of the parties that such damages include (a) the difference between the contract rent and the market rent through the remainder of the original Term; (b) the unamortized expenditures, calculated on a straight-line basis, undertaken by Landlord to fit the Premises to the needs of Tenant, including expenditures for Landlord Work, interior partitions, doors, floor coverings, wall coverings, paint, plaster, cabinetry, and all other work performed on the Premises; (c) the estimated cost of restoring the Premises to their original condition; (d) any commissions paid to re-lease the Premises; and (e) any other damages identified in this Lease.

Tenant waives any right to possession of the Premises after eviction. Despite eviction, Tenant remains fully obligated for the payment of Annual Base Rent prior to the date of eviction.

The remedies provided to Landlord under this Lease are cumulative, regarding both other remedies provided by the Lease and any remedies provided by law. If Landlord commences an action to enforce this Lease, Tenant agrees to pay Landlord's reasonable costs and attorney fees. Landlord and Tenant knowingly and voluntarily waive trial by jury in any action (a) to enforce this Lease; (b) to evict Tenant from the Premises; or (c) that is in any way related to the Lease, the Premises, or the relationship between Landlord and Tenant.

16. Condition on Expiration. On Expiration, Tenant must promptly deliver all keys for the Premises to Landlord. Tenant will surrender the Premises broom clean and in the same condition as on the Commencement Date, reasonable wear and tear excepted. Any damage to the Premises resulting from the removal of trade fixtures or other items of personal property will be repaired at Tenant's expense. Tenant will reimburse all expenses paid or incurred by Landlord in connection with repairing or restoring the Premises to the designated condition immediately upon demand. Tenant will remove its personal property and trade fixtures from the Premises immediately on termination. Tenant represents that it is Tenant's intention that all personal property and trade fixtures remaining on the Premises after termination are abandoned by Tenant.

17. Communications. All notices, demands, requests, consents, and communications required or provided under this Lease (Communications) must be in writing. Any Communications from Landlord to Tenant are deemed duly and sufficiently given if a copy has been: (a) personally delivered; (b) mailed by U.S. mail, postage prepaid; or (c) sent by professional delivery service to Tenant at the Tenant Notice Address or another address that Tenant has designated in writing or emailed to tenant. Any

Communications from Tenant to Landlord are deemed duly and sufficiently given if delivered to Landlord in the same manner at the Landlord Notice Address or another address that Landlord has designated in writing. Communications sent by U.S. mail are deemed received on the next regular day for the delivery of mail after the day on which they were mailed.

18. Construction and interpretation. This Lease will be construed in accord with Michigan law. This Lease has been negotiated at arm's length and carefully reviewed by both parties. This Lease is not to be construed against Landlord.

The use of the word *may* in describing the right of a party means that the party has the discretion, but not the obligation, to exercise that right. Furthermore, the exercise of the right is not an election of remedies or a waiver of any other right or claim. The use of the words *will* or *shall* in describing an obligation of a party means that the party must perform that obligation. The use of the words *include* and *including* is intended to be illustrative, not exhaustive.

The parties will rely solely on the terms of this Lease to govern their relationship. This Lease merges all proposals, negotiations, representations, agreements, and understandings with respect to the Lease. There are no representations with respect to the condition of the Premises, or any other matter in any way related to the Premises or this Lease except as expressly set forth in this Lease. There are no damages within the contemplation of the parties except as expressly identified in this Lease. No rights, covenants, easements, or licenses may arise by implication. Reliance on any representation, omission, action, or inaction outside of this Lease is unreasonable and does not establish any rights or obligations on the part of either party. This Lease may only be modified or amended by a written document signed by Landlord and Tenant. There may be no oral modifications or amendments of this Lease, whether or not supported by consideration.

No endorsement or statement on any check or on any letter accompanying any check will be deemed an accord and satisfaction. Landlord may accept any check or payment without prejudice to Landlord's right to recover the balance of the amount due or to pursue any other remedy. Tenant acknowledges that the Annual Base Rent is a liquidated claim. Tenant waives any requirement that Landlord tender back funds as a condition to bringing an action to collect unpaid Annual Base Rent. No covenant or breach is intended to be waived unless a waiver is clearly expressed in a document (a) signed by the waiving party; (b) specifically identifying the covenant or breach; and (c) expressly stating that it is a waiver of the identified covenant or breach. The waiver of a covenant or breach is not construed as a continuing waiver of the same covenant or of any future breach. Consent by Landlord to any act requiring Landlord's consent does not constitute a waiver of the requirement of Landlord's consent with respect to any similar or subsequent act. Tenant is not entitled to surrender the Premises to avoid liability for Rent unless (a) an acceptance of the surrender is evidenced in a document signed by Landlord and (b) the document expressly states that it is the acceptance of a surrender. No action or inaction, other than as expressly provided in this section, may be construed as an acceptance of surrender by Landlord.

Notwithstanding anything to the contrary, Tenant's obligation to pay Rent is a material and independent covenant and is not subject to setoff, recoupment, or suspension. Notwithstanding anything to the contrary, Landlord has no obligation to mitigate any claim for Rent.

Time is of the essence with respect to both the definition of a Material Breach and the exercise of options, if any, within the Lease.

If any covenant of this Lease is invalid, illegal, or unenforceable, that covenant will be enforced to the fullest extent permitted by law, and the validity, legality, and enforceability of the remaining covenants will not in any way be affected or impaired.

No provision of this Lease shall be construed to modify any of the provisions, rights or obligations contained in a certain Lease between the parties dated November and which relates to a separate portion of the Property and Building described therein.

19. Authorized and binding. Tenant and each person executing this Lease on its behalf warrant and represent to Landlord that (a) Tenant is validly organized, existing, and authorized to do business under Michigan law; (b) Tenant has full power and lawful authority to enter into this Lease; and (c) the execution of this Lease by the individual who has signed below is legally binding on Tenant in accordance with its terms. Landlord and each person executing this Lease on its behalf warrant and represent to Tenant that (a) Landlord is validly organized, existing, and authorized to do business under Michigan law; (b) Landlord has full power and lawful authority to enter into this Lease; and (c) the execution of this Lease by the individual who has signed below is legally binding on Landlord in accordance with its terms. This Lease is binding on successors and assigns.

20. Cleaning & Pest. Tenant is responsible for providing cleaning & pest services within their leased spaces unless Landlord leases said space, in which case Landlord will provide cleaning following use.

21. Liens. Tenant must maintain the Premises in good repair to the reasonable satisfaction of Landlord, in a clean and safe condition, and in accord with Applicable Laws. Landlord and Tenant will negotiate and define any substantial structural alterations prior to undertaking such changes. Any alterations to the Premises must comply with the Americans with Disabilities Act of 1990.

Tenant must keep the Premises free of construction or other liens. Tenant will hold Landlord harmless against any liens placed against the Premises, except those attributable to the acts of Landlord. If a lien is filed against the Premises as the result of any action undertaken by Tenant, Tenant must discharge the lien within 60 days after receiving notice of the lien. If Tenant fails to discharge the lien, Landlord may procure a discharge at Tenant's expense, which Tenant must pay immediately on a demand from Landlord.

LANDLORD

By _____

Its _____

Dated: _____

TENANT

By _____

Its _____

Dated: _____

Enclosure #6
ADOPTION OF RESOLUTION OF RECOGNITION
Commemorating National Teacher/Staff Appreciation Week/Day &
School Nurse Appreciation Day

Meeting of 5/6/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Teacher/Staff Appreciation Week: Sunday, May 5 - Saturday, May 11, 2019
 Teacher/Staff Appreciation Day: Tuesday, May 7, 2019
 School Nurse Appreciation Day: Wednesday, May 8, 2019

Teacher/Staff Appreciation Week is the first full week in May of each year. This week includes Teacher/Staff Appreciation Day, which is on Tuesday. School Nurse Appreciation Day is on Wednesday. It is a week, and a day, for honoring teachers/staff/school nurses and recognizing the contributions they make.

The success of our children and community are significantly influenced by exemplary Ypsilanti Community Schools' staff who dedicate their talents of heart and mind to help ensure that our public schools and our young people excel. The knowledge, support and skills YCS teachers provide children will positively impact generations for years to come.

YCS teachers/staff/school nurses are extraordinary. They inspire children daily. We express our sincere gratitude for those who enthusiastically dedicate themselves to our schools and children. We encourage the community to join in honoring teachers/staff/school nurses for their impact on our children and our community.

YCS Teachers/Staff/School Nurses Make a Difference in the Lives of Children!
 Thank a teacher/staff/school nurse today ...

Proposed Motion

" move that the Board of Education adopt the Resolution of Recognition, Commemorating May 5 – May 11, 2019 as Teacher/Staff Appreciation Week and May 8, 2019 as School Nurse Appreciation Day."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None



RESOLUTION OF RECOGNITION, Commemorating
Teacher/Staff Appreciation Week: Sunday, May 5 - Saturday, May 11, 2019 &
School Nurse Appreciation Day: Wednesday, May 8, 2019
Ypsilanti Community Schools

A meeting of the Board of Education of the District was held in the **Professional Development Room** at the **Ypsilanti Community Schools Administration Building** located at **1885 Packard Road, Ypsilanti, MI 48197**, on the **6th day of May, 2019** at **6:30 p.m.**

The meeting was called to order by **Dr. Celeste Hawkins, President.**

The following Resolution was offered by Member _____
and supported by Member _____.

WHEREAS,

1. Sacrificially and with sincere dedication, teachers/staff/school nurses mold future citizens through guidance, positive influence, and education; and
2. Tirelessly, teachers/staff/school nurses encounter students of widely differing backgrounds; and
3. The future of our country, state and city depends upon providing quality education to all students; and
4. The teachers/staff/school nurses of Ypsilanti Community Schools spend countless hours preparing lessons, evaluating progress, counseling and coaching students and performing community service; and
5. Our school district recognizes and supports its teachers/staff/school nurses in educating the children of this great community.

NOW THEREFORE BE IT RESOLVED, that the Ypsilanti Community Schools Board of Education proclaims May 5 - 11, 2019, to be **TEACHER/STAFF APPRECIATION WEEK** and proclaims Wednesday, May 8, 2019 to be **SCHOOL NURSE APPRECIATION DAY**; and

(Continued on Next Page)

BE IT FURTHER RESOLVED that the Ypsilanti Community Schools Board of Education strongly encourages all members of our community to join with it in personally expressing appreciation to our teachers/staff/school nurses for their dedication and devotion to their work.

Roll Call Vote As Follows:

Dr. Celeste Hawkins, President	Yes	No	Absent
Brenda Meadows, Vice-President	Yes	No	Absent
Maria Sheler-Edwards, Secretary	Yes	No	Absent
Gillian Ream Gainsley, Treasurer	Yes	No	Absent
Ellen Champagne, Trustee	Yes	No	Absent
Sharon Lee, Trustee	Yes	No	Absent
Meredith Schindler, Trustee	Yes	No	Absent

Resolution Declared: **Adopted** (/ , Yes)

Dr. Celeste Hawkins, President
Board of Education
Ypsilanti Community Schools

Alena Zachery-Ross
Superintendent
Ypsilanti Community Schools

Enclosure #7
**ADOPTION OF RESOLUTION DECLARING
SUPPORT FOR WASHTENAW ISD BOND PROPOSAL**

Meeting of 5/6/2019
Presented by **Alena Zachery-Ross**
Prepared by **Paula Gutzman**

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The attached resolution was discussed at a Washtenaw Superintendents' Association meeting. The Washtenaw Intermediate School District (WISD) is requesting an approval before their May 7th Board of Education vote. The WISD Board will vote on May 7th, for the August election, whether to put this on the ballot.

Proposed Motion

" move that the Board of Education adopt the Resolution Declaring Support for the Washtenaw ISD Bond Proposal to be placed on the August 6, 2019 election ballot."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None

RESOLUTION DECLARING SUPPORT FOR WASHTENAW ISD BOND PROPOSAL

Ypsilanti Community Schools, County of Washtenaw, State of Michigan (the "School District")

A regular meeting of the board of education of the School District (the "Board") was held in the Administration Building | P.D. Room, within the boundaries of the School District, on the **6th day of May 2019**, at 6:30 o'clock in the p.m.

WHEREAS:

1. The board of education of Washtenaw Intermediate School District ("Washtenaw ISD") is considering a bond proposition to be placed on the August 6, 2019 election ballot; and
2. Section 629 of the Revised School Code, as amended, and Section 641 of the Michigan Election Law, as amended, authorize Washtenaw ISD to call an election to place a bond proposition on the ballot; and
3. Successful passage of the bond proposition will allow Washtenaw ISD to reconstruct High Point School, including the possibility of retaining some areas of the existing structure such as the gymnasium and/or pool, retaining the inclusive environment from which all the students have benefitted; and
4. This Board desires to express its support for a Washtenaw ISD bond proposition to be voted upon at an election to be held on August 6, 2019.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board hereby declares its support for Washtenaw ISD to call an election for August 6, 2019 to place a bond proposition on the ballot and further, supports the bond proposition.
2. This Board further acknowledges that this resolution is not legally binding on Washtenaw ISD and that Washtenaw ISD is legally authorized to place the bond proposition on the ballot based upon its discretion and judgment, taking into consideration the local constituent school districts expressed support.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Maria Sheler-Edwards
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Ypsilanti Community Schools, Washtenaw County, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on **May 6, 2019**, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Maria Sheler-Edwards
Secretary, Board of Education

Enclosure #8
ADOPTION OF RESOLUTION
ISD Budget Resolution / Support for Budget, 2019/20
Meeting of 5/6/2019
Presented by Edwina Hill, Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Resolution Deadline: June 1, 2019

Enclosed is an ISD Budget Resolution/Support for Budget. This ISD Budget Resolution is in support of the proposed general fund budget. June 1, 2019 is the deadline for local districts to respond to the Washtenaw Intermediate School District General Fund budget. Local district Boards of Education must consider a resolution. A resolution is adopted annually.

The Washtenaw ISD presented information on the "WISD Programs and Budgets Review including Local School District Services 2019/20" on April 25th at the Washtenaw Association of School Boards Board of Directors Budget Review meeting.

Proposed Motion

" move that the Board of Education adopt the "ISD Budget Resolution" / Support for Budget regarding the intermediate school district General Fund budget."

(In Case of Disapproval of Budget: Objections/Proposed Changes YCS has to the General Fund Budget)

- 1. If: ISD Budget/Disapproval of Budget,***
- 2. the following objections and proposed changes the constituent district, YCS, board has to the General Fund budget:***

Budget Impact: ☒ None ☐ As follows:

Attachments:

- ☒ **Enclosed:** 1) Resolution, ISD Budget Resolution/Support for Budget; 2) WISD Budget Timeline 2019; 3) GE Original WISD Budget 19/20; 4) SE Original WISD Budget 19/20, and; 5) WISD Proposed Programs & Budgets 2019/20

ISD BUDGET RESOLUTION

Ypsilanti Community Schools, Washtenaw County, Michigan (the "District")

A meeting of the board of education of the district was held in the Administration Building | P.D. Room in the District, on the **6th day of May, 2019**, at 6:30 o'clock in the p.m.

The meeting was called to order by **Dr. Celeste Hawkins**, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS:

1. Section 624 of the Revised School Code, as amended, requires the intermediate school board to submit its proposed general fund budget not later than May 1 of each year to the board of each constituent district for review; and
2. Not later than June 1 of each year, the board of each constituent district shall review the proposed intermediate school district general fund budget, shall adopt a board resolution expressing its support for or disapproval of the proposed intermediate school district general fund budget, and shall submit to the intermediate school district board any specific objections and proposed changes the constituent district board has to the general fund budget.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The board of education has received and reviewed the proposed intermediate school district general fund budget in accordance with Section 624 of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the proposed intermediate school district general fund budget.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school board or its superintendent no later than June 1, 2019.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Maria Sheler-Edwards
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Ypsilanti Community Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on **May 6, 2019**, the original of which resolution is a part of the Board's minutes, and further certifies that the notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

Maria Sheler-Edwards
Secretary, Board of Education

WISD Budget Review Timeline/Deadlines

Date/Deadline	ISD Budget Review
Immediate	
January 8, 2019	WISD Board of Education 2018-19 Budget Amendments Board Meeting, 5:00 p.m.
April 9, 2019	WISD Board of Education Annual Budget Review @ Board Meeting; 5:00 p.m.
April 25, 2019	WASB Annual Budget Review Meeting, 6:00 p.m. WISD
May 1, 2019	WISD general fund budget submitted to local districts.
June 1, 2019	Deadline for local district response to WISD general fund budget. Local district Boards must consider a resolution of support or may indicate specific recommendations for changes.
June 1, 2019	May also look for special meeting to set tax rate this date.
June 25, 2019	WISD Board adopts general fund budget.

Local District Responsibility

WISD Responsibility

**GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION BUDGET 4/9/19**

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2019-2020; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **.0961 mills**, and unappropriated fund balance be available for appropriations in the **GENERAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2019-2020 as follows:

REVENUES

	Original
Local Revenue	\$ 2,510,672
State Revenue	10,228,640
Federal Revenue	5,203,661
Incoming Transfers & Other Transactions	2,614,990
Fund Modifications	\$ 50,387
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 20,608,350
FUND BALANCE AS OF JULY 1ST	\$ 3,788,398
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	\$ 3,788,398
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$ 24,396,748

BE IT FURTHER RESOLVED, that \$21,066,881 of the total available to appropriate in the **GENERAL EDUCATION FUND** is hereby appropriated in the amounts and for the purposes set forth below:

EXPENDITURES

Basic Programs, Instruction	\$ 1,235,760
Added Needs, Instruction	\$ 121,300
Adult Continuing Education	\$ 123,931
Pupil Support	\$ 699,715
Instructional Support	\$ 4,292,815
General Administration	\$ 579,119
School Administration	\$ 16,702
Business Support	\$ 280,323
Operations/Maintenance	\$ 534,421
Transportation	\$ 97,604
Central Services	\$ 2,960,905
Other Support Services	\$ -
Community Services	\$ 961,366
	\$ 11,903,961
Outgoing Transfers & Other Transactions	9,162,920
Fund Modifications	-
TOTAL APPROPRIATED	\$ 21,066,881
FUND BALANCE ENDING JUNE 30TH	\$ 3,329,867

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
GENERAL EDUCATION BUDGET COMPARISON
2019-2020 BUDGET REVIEW/ADOPTION**

REVENUES	2017-2018 Actual Revenue & Expenses	2018-2019 Amended 1/8/19 Budget	2019-2020 Projected Budget
Local Revenue 100	\$ 2,200,838	\$ 2,585,124	\$ 2,510,672
State Revenue 300	9,594,763	12,930,779	10,228,640
Federal Revenue 400	5,322,198	5,574,265	5,203,661
Incoming Transfers & Other Transactions 500	3,002,436	3,119,509	2,614,990
Fund Modifications 600	48,790	50,387	50,387
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 20,169,025	\$ 24,260,064	\$ 20,608,350
EXPENDITURES			
Basic Programs, Instruction 110	\$ 1,243,402	\$ 1,235,760	\$ 1,235,760
Added Needs, Instruction 120	143,000	21,836	121,300
Adult and Continuing Education 130	89,114	123,931	123,931
Pupil Support 210	666,714	749,646	699,715
Instructional Support 220	4,128,841	5,859,685	4,292,815
General Administration 230	502,248	733,958	579,119
School Administration 240	32,003	34,711	16,702
Business Support 250	287,658	326,779	280,323
Operations/Maintenance 260	497,920	540,423	534,421
Transportation 270	76,682	91,121	97,604
Central Services 280	2,670,465	2,964,962	2,960,905
Other Support Services 290	-	-	-
Community Services 300	564,420	835,355	961,366
TOTAL EXPENDITURES	\$ 10,902,467	\$ 13,518,167	\$ 11,903,961
Outgoing Transfers & Other Transactions 400	8,548,562	10,867,726	9,162,920
Fund Modifications 600	-	100,521	-
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	\$ 19,451,029	\$ 24,486,414	\$ 21,066,881
EXCESS REVENUE OR (EXPENDITURES)	\$ 717,996	\$ (226,350)	\$ (458,531)
FUND BALANCE AS OF JULY 1ST	3,296,752	\$ 4,014,748	\$ 3,788,398
FUND BALANCE ENDING JUNE 30TH	\$ 4,014,748	\$ 3,788,398	\$ 3,329,867

General Education
2019-20

TITLES	REGULAR BUDGET	1069 Norman REMC 2020	3299 Norman MISTN Advisory Council 2020	3310 Heaviland ADULT ED 2020	3360 Norman Early literacy 2020
REVENUES					
Local Sources	\$ 1,830,486	\$ -	\$ -	\$ -	\$ -
State Sources	2,206,270	-	100,000	1,265,113	150,000
Federal Sources	-	-	-	-	-
Incoming Transfers/Other	305,986	-	-	-	-
Fund Modifications	50,387	-	-	-	-
TOTAL REVENUES	\$ 4,393,129	\$ -	\$ 100,000	\$ 1,265,113	\$ 150,000
EXPENDITURES					
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	-	-	-	-	-
Adult Continuing Education 130	-	-	-	87,405	-
Pupil Support 210	103,990	-	-	78,227	-
Instructional Staff Support 220	1,940,883	3,200	63,600	36,880	197,753
General Administration 230	573,246	-	-	-	-
School Administration 240	-	-	-	-	-
Business Support 250	235,835	-	-	12,714	-
Operations /Maintenance 260	331,793	-	-	16,000	-
Transportation 270	67,304	-	-	300	-
Central Support 280	1,405,468	-	25,000	3,800	-
Other Support 290	-	-	-	-	-
Community Services 300	-	-	-	-	-
TOTAL EXPENDITURES	\$ 4,658,519	\$ 3,200	\$ 88,600	\$ 235,326	\$ 197,753
Outgoing Transfers/Other 400	104,104	-	11,400	1,029,787	27,247
Fund Modifications 600	(12,540)	-	-	-	-
TOTAL APPROPRIATED	\$ 4,750,083	\$ 3,200	\$ 100,000	\$ 1,265,113	\$ 225,000
EXCESS REV/EXPENSE	\$ (356,954)	\$ (3,200)	\$ -	\$ -	\$ (75,000)
BEGINNING FUND BALANCE	\$ 3,788,398	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 3,431,444	\$ (3,200)	\$ -	\$ -	\$ (75,000)

General Education 2019-20		3410 Oman GSRP Formula 2020	3420 Norman MISTEM Carry over 2020	3430 Oman 32p EC Block 2020	3430-997 Oman 32p Home Visits 2020	3780 Oman KRA 0 2020	4000 Heaviland Perkins 2020
TITLES							
REVENUES							
Local Sources	\$	-		\$	-	\$	-
State Sources		5,404,744	300,216		252,037		175,260
Federal Sources		-			-		375,000
Incoming Transfers/Other		-			-		-
Fund Modifications		-			-		-
TOTAL REVENUES	\$	5,404,744	\$ 300,216	\$ 252,037	\$ 175,260	\$ 375,000	\$ 454,993
EXPENDITURES							
Basic Programs, Instruct. 110	\$	-		\$	-	\$	-
Added Needs, Instruct. 120		-			-		-
Adult Continuing Education 130		-			-		-
Pupil Support 210		-		101,932	127,650		-
Instructional Staff Support 220		749,008	197,478	45,922	3,200	375,000	-
General Administration 230		-		-	-	-	-
School Administration 240		-		-	-	-	-
Business Support 250		31,774	-	-	-	-	-
Operations /Maintenance 260		-		-	-	-	-
Transportation 270		-		-	-	-	-
Central Support 280		120,480	48,025	400	3,700	-	-
Other Support 290		-		-	-	-	-
Community Services 300		-	12,055	103,783	3,500	-	-
TOTAL EXPENDITURES	\$	901,262	\$ 257,558	\$ 252,037	\$ 138,050	\$ 375,000	\$ -
Outgoing Transfers/Other 400		4,503,482	39,000	-	37,210	-	454,993
Fund Modifications 600		-	3,658	-	-	-	-
TOTAL APPROPRIATED	\$	5,404,744	\$ 300,216	\$ 252,037	\$ 175,260	\$ 375,000	\$ 454,993
EXCESS REV/EXPENSE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

General Education 2019-20	6170 Heaviland Title I Regional Assist 2020	6350 Norman Homeless Youth 2020	6500 Oman RTT Trusted Advisors 2020	6840 Norman Title III English Learners 2020	7230 Oman Head Start Grant 2020
TITLES					
REVENUES					
Local Sources	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources	-	-	-	-	-
Federal Sources	319,452	79,229	24,865	130,870	4,077,041
Incoming Transfers/Other	-	-	-	-	-
Fund Modifications	-	-	-	-	-
TOTAL REVENUES	\$ 319,452	\$ 79,229	\$ 24,865	\$ 130,870	\$ 4,077,041
EXPENDITURES					
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	103,500	-	-	-	-
Adult Continuing Education 130	-	-	-	-	-
Pupil Support 210	-	68,641	-	-	-
Instructional Staff Support 220	131,829	588	-	8,002	276,623
General Administration 230	-	-	-	-	5,873
School Administration 240	-	-	-	-	-
Business Support 250	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	186,628
Transportation 270	-	10,000	-	-	-
Central Support 280	-	-	-	-	205,579
Other Support 290	-	-	-	-	-
Community Services 300	-	-	24,865	-	644,750
TOTAL EXPENDITURES	\$ 235,329	\$ 79,229	\$ 24,865	\$ 8,002	\$ 1,319,453
Outgoing Transfers/Other 400	75,376	-	-	122,733	2,757,588
Fund Modifications 600	8,747	-	-	135	-
TOTAL APPROPRIATED	\$ 319,452	\$ 79,229	\$ 24,865	\$ 130,870	\$ 4,077,041
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

General Education 2019-20		7780 Long Childcare Develop Block 2020	9633 Heaviland WACY Cradle to Career 2020	940-9640 Colligan Social Sentinel 2020	941-9640 Colligan Gennet 2020	942-9640 Colligan Mich Virtual University 2020	943 -9640 Colligan Follett Move from Pass thru 2020
TITLES							
REVENUES							
Local Sources	\$	-	\$ 139,347	\$ -	\$ -	\$ -	\$ -
State Sources		-	-	-	-	-	-
Federal Sources		117,211	-	-	-	-	-
Incoming Transfers/Other		-	-	29,575	114,300	1,121,460	93,320
Fund Modifications		-	-	-	-	-	-
TOTAL REVENUES	\$	117,211	\$ 139,347	\$ 29,575	\$ 114,300	\$ 1,121,460	\$ 93,320
EXPENDITURES							
Basic Programs, Instruct. 110	\$	-	\$ -	\$ -	\$ 114,300	\$ 1,121,460	\$ -
Added Needs, Instruct. 120		-	-	-	-	-	-
Adult Continuing Education 130		-	-	-	-	-	-
Pupil Support 210		-	139,347	-	-	-	-
Instructional Staff Support 220		-	-	-	-	-	-
General Administration 230		-	-	-	-	-	-
School Administration 240		-	-	-	-	-	-
Business Support 250		-	-	-	-	-	-
Operations /Maintenance 260		-	-	-	-	-	-
Transportation 270		-	-	-	-	-	-
Central Support 280		-	-	29,575	-	-	93,320
Other Support 290		-	-	-	-	-	-
Community Services 300		117,211	-	-	-	-	-
TOTAL EXPENDITURES	\$	117,211	\$ 139,347	\$ 29,575	\$ 114,300	\$ 1,121,460	\$ 93,320
Outgoing Transfers/Other 400		-	-	-	-	-	-
Fund Modifications 600		-	-	-	-	-	-
TOTAL APPROPRIATED	\$	117,211	\$ 139,347	\$ 29,575	\$ 114,300	\$ 1,121,460	\$ 93,320
EXCESS REV/EXPENSE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -

General Education 2019-20	947-9640 Colligan LEA Fiber Pole Fees 2020	9660 Colligan LEA Tech Services 2020	9670 Heaviland Homeless Youth Donations Rest 2020	9700 Higgins Fingerprinting and ICHAT 2020	9785 Long Success by 6/Rotary Early Childhood 2020	9875 Norman My Brothers Keeper 2020
TITLES						
REVENUES						
Local Sources	\$ -	\$ -	\$ 38,000	\$ 130,000	\$ 117,059	\$ 74,194
State Sources	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-
Incoming Transfers/Other	13,959	843,222	-	15,000	-	30,000
Fund Modifications	-	-	-	-	-	-
TOTAL REVENUES	\$ 13,959	\$ 843,222	\$ 38,000	\$ 145,000	\$ 117,059	\$ 104,194
EXPENDITURES						
Basic Programs, Instruct. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs, Instruct. 120	-	-	17,800	-	-	-
Adult Continuing Education 130	-	-	-	-	-	-
Pupil Support 210	-	-	200	-	-	-
Instructional Staff Support 220	-	-	-	-	117,059	104,194
General Administration 230	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-
Transportation 270	-	-	20,000	-	-	-
Central Support 280	13,959	843,222	-	168,377	-	-
Other Support 290	-	-	-	-	-	-
Community Services 300	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 13,959	\$ 843,222	\$ 38,000	\$ 168,377	\$ 117,059	\$ 104,194
Outgoing Transfers/Other 400	-	-	-	-	-	-
Fund Modifications 600	-	-	-	-	-	-
TOTAL APPROPRIATED	\$ 13,959	\$ 843,222	\$ 38,000	\$ 168,377	\$ 117,059	\$ 104,194
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ (23,377)	\$ -	\$ -
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ (23,377)	\$ -	\$ -

General Education 2019-20		9895 Heaviland Adjudicated Jail 2020	9790 Oman AAACF Coordinated Funding 2020	TOTALS
TITLES				
REVENUES				
Local Sources	\$	56,000	\$ 125,586	\$ 2,510,672
State Sources		-	-	10,228,640
Federal Sources		-	-	5,203,661
Incoming Transfers/Other		48,168	-	2,614,990
Fund Modifications		-	-	50,387
		-		
TOTAL REVENUES	\$	104,168	\$ 125,586	\$ 20,608,350
EXPENDITURES				
Basic Programs, Instruct. 110	\$	-	\$ -	\$ 1,235,760
Added Needs, Instruct. 120		-	-	121,300
Adult Continuing Education 130		36,526	-	123,931
Pupil Support 210		9,344	70,384	699,715
Instructional Staff Support 220		41,596	-	4,292,815
General Administration 230		-	-	579,119
School Administration 240		16,702	-	16,702
Business Support 250		-	-	280,323
Operations /Maintenance 260		-	-	534,421
Transportation 270		-	-	97,604
Central Support 280		-	-	2,960,905
Other Support 290		-	-	-
Community Services 300		-	55,202	961,366
TOTAL EXPENDITURES	\$	104,168	\$ 125,586	\$ 11,903,961
Outgoing Transfers/Other 400		-	-	9,162,920
Fund Modifications 600		-	-	-
TOTAL APPROPRIATED	\$	104,168	\$ 125,586	\$ 21,066,881
EXCESS REV/EXPENSE				
	\$	-	\$ -	\$ (458,531)
BEGINNING FUND BALANCE	\$	-	\$ -	\$ 3,788,398
ENDING FUND BALANCE	\$	-	\$ -	\$ 3,329,867

**GENERAL APPROPRIATIONS RESOLUTION
RESOLUTION FOR ADOPTION BY THE BOARD OF EDUCATION
WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET 4/9/19**

RESOLVED, that this resolution shall be the general appropriations of the Washtenaw Intermediate School District for the fiscal year 2019-2020; A resolution to make appropriations; and to provide for the disposition of all income received by the Washtenaw Intermediate School District.

BE IT FURTHER RESOLVED, that the total revenue, including a tax levy of **5.2680 mills**, and unappropriated fund balance be available for appropriations in the **SPECIAL EDUCATION FUND** of the Washtenaw Intermediate School District for the fiscal year 2019-2020 as follows:

REVENUES	<u>Original</u>
Local Revenue	\$ 89,419,454
State Revenue	12,872,914
Federal Revenue	11,596,473
Incoming Transfers & Other Transactions	116,604
Fund Modifications	249,504
TOTAL REVENUE AND INCOMING TRANSFERS	<u>\$ 114,254,949</u>
FUND BALANCE AS OF JULY 1ST	\$ 3,000,000
Less Appropriated Fund Balance	
FUND BALANCE AVAILABLE TO APPROPRIATE	<u>\$ 3,000,000</u>
TOTAL AMOUNT AVAILABLE TO APPROPRIATE	\$ 117,254,949
 BE IT FURTHER RESOLVED , that \$114,254,949 of the total available to appropriate in the SPECIAL EDUCATION FUND is hereby appropriated in the amounts and for the purposes set forth below:	
EXPENDITURES	
Basic Programs, Instruction	\$ -
Added Needs, Instruction	\$ 13,730,475
Pupil Support	\$ 14,098,818
Instructional Support	\$ 2,919,216
General Administration	\$ 372,017
School Administration	\$ 246,409
Business Support	\$ 1,578,878
Operations/Maintenance	\$ 3,073,829
Transportation	\$ 76,053
Central Services	\$ 2,314,129
Other Support Services	\$ -
Community Services	\$ 39,475
	<u>\$ 38,449,299</u>
Outgoing Transfers & Other Transactions	75,212,071
Fund Modifications	593,579
TOTAL APPROPRIATED	<u>\$ 114,254,949</u>
FUND BALANCE ENDING JUNE 30TH	<u>\$ 3,000,000</u>

**WASHTENAW INTERMEDIATE SCHOOL DISTRICT
SPECIAL EDUCATION BUDGET COMPARISON
2019-2020 BUDGET REVIEW/ADOPTION**

REVENUES	2017-18 Actual Revenue & Expenses	2018-19 1.8.19 Budget	2019-20 Projected Budget
Local Revenue 100	\$ 84,616,622	\$ 87,700,053	\$ 89,419,454
State Revenue 300	10,421,587	12,379,263	12,872,914
Federal Revenue 400	11,760,884	12,183,118	11,596,473
Incoming Transfers & Other Transactions 500	132,334	128,974	116,604
Fund Modifications 600	183,016	249,504	249,504
TOTAL REVENUE AND INCOMING TRANSFERS	\$ 107,114,443	\$ 112,640,912	\$ 114,254,949
EXPENDITURES			
Basic Programs, Instruction 110	\$ -	\$ -	\$ -
Added Needs, Instruction 120	10,633,745	11,788,214	13,730,475
Pupil Support 210	10,121,422	12,449,514	14,098,818
Instructional Support 220	2,122,217	2,873,727	2,919,216
General Administration 230	226,825	258,416	372,017
School Administration 240	217,458	235,026	246,409
Business Support 250	1,087,529	1,574,296	1,578,878
Operations/Maintenance 260	2,071,442	2,946,112	3,073,829
Transportation 270	19,743	68,053	76,053
Central Services 280	2,168,804	2,159,530	2,314,129
Other Support Services 290	-	-	-
Community Services 300	1,871	2,725	39,475
TOTAL EXPENDITURES	\$ 28,671,056	\$ 34,355,613	\$ 38,449,299
Outgoing Transfers & Other Transactions 400	79,461,333	78,430,574	75,212,071
Fund Modifications 600	562,788	593,579	593,579
TOTAL EXPENDITURES AND OTHER TRANSACTIONS	\$ 108,695,177	\$ 113,379,766	\$ 114,254,949
EXCESS REVENUE OR (EXPENDITURES)	\$ (1,580,734)	\$ (738,854)	\$ -
FUND BALANCE AS OF JULY 1ST	5,319,591	\$ 3,738,854	\$ 3,000,000
FUND BALANCE ENDING JUNE 30TH	\$ 3,738,854	\$ 3,000,000	\$ 3,000,000

Special Education
2019-20

TITLES	REGULAR BUDGET	1034 Marcel Juv Dtn St Aid 2020	3260 Kruk Early on 54D 2020	3700 Domino Headlee Data Collection 2020	6010 Title IA 2020	6160 Title I Part D 2020
REVENUES						
Local Sources 100	\$ 89,318,427	\$ -	\$ -	\$ -	\$ -	\$ -
State Sources 300	9,915,675	2,800,000	131,272	6,342	19,625	-
Federal Sources 400	-	-	-	-	-	103,280
Incoming Transfers/Other 500	25,000	-	-	-	-	-
Fund Modifications 600	249,504	-	-	-	-	-
TOTAL REVENUES	\$ 99,508,606	\$ 2,800,000	\$ 131,272	\$ 6,342	\$ 19,625	\$ 103,280
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	13,281,006	-	-	-	17,125	4,827
Pupil Support 210	12,621,353	-	101,272	-	-	82,131
Instructional Staff 220	2,633,102	-	-	-	-	-
General Administration 230	372,017	-	-	-	-	-
School Administration 240	246,409	-	-	-	-	-
Business Support 250	1,578,878	-	-	-	-	-
Operations /Maintenance 260	3,073,829	-	-	-	-	-
Transportation 270	70,553	-	-	-	2,500	3,000
Central Support Services 280	2,249,880	-	-	6,342	-	2,662
Community Services 300	5,000	-	30,000	-	-	1,750
TOTAL EXPENDITURES	\$ 36,132,027	\$ -	\$ 131,272	\$ 6,342	\$ 19,625	\$ 94,370
Outgoing Transfers/Other 400	61,887,616	2,800,000	-	-	-	-
Fund Modifications 600	550,026	-	-	-	-	8,910
TOTAL APPROPRIATED	\$ 98,569,669	\$ 2,800,000	\$ 131,272	\$ 6,342	\$ 19,625	\$ 103,280
EXCESS REV/EXPENSE	\$ 938,937	\$ -	\$ -	\$ -	\$ -	\$ -
BEGINNING FUND BALANCE	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ 3,938,937	\$ -	\$ -	\$ -	\$ -	\$ -

Special Education
2019-20

TITLES	7570 Kruk IDEA Early On 2020	8010 Vannatter IDEA Flowthrough 2020	8050 Vannatter IDEA Preschool 2020	8110 Vannatter Se Supervision 2020	9835 Vannatter High Point Donations (Big Heart & Classrooms)	9840-015 Vannatter Nursing Services Milan & Lincoln
REVENUES						
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ 101,027	\$ -
State Sources 300	-	-	-	-	-	-
Federal Sources 400	359,491	10,752,827	278,312	102,563	-	-
Incoming Transfers/Other 500	-	-	-	-	-	20,403
Fund Modifications 600	-	-	-	-	-	-
TOTAL REVENUES	\$ 359,491	\$ 10,752,827	\$ 278,312	\$ 102,563	\$ 101,027	\$ 20,403
EXPENDITURES						
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	\$ -	\$ 427,517	\$ -	\$ -	\$ -	\$ -
Pupil Support 210	182,542	39,674	-	41,305	-	209,313
Instructional Staff 220	168,224	16,863	-	-	101,027	-
General Administration 230	-	-	-	-	-	-
School Administration 240	-	-	-	-	-	-
Business Support 250	-	-	-	-	-	-
Operations /Maintenance 260	-	-	-	-	-	-
Transportation 270	-	-	-	-	-	-
Central Support Services 280	-	1,137	-	54,108	-	-
Community Services 300	2,725	-	-	-	-	-
TOTAL EXPENDITURES	\$ 353,491	\$ 485,191	\$ -	\$ 95,413	\$ 101,027	\$ 209,313
Outgoing Transfers/Other 400	-	10,246,143	278,312	-	-	-
Fund Modifications 600	6,000	21,493	-	7,150	-	-
TOTAL APPROPRIATED	\$ 359,491	\$ 10,752,827	\$ 278,312	\$ 102,563	\$ 101,027	\$ 209,313
EXCESS REV/EXPENSE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (188,910)
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
ENDING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (188,910)

Special Education
2019-20

TITLES	9840-061 Vannatter TC Svs Thymes WTMC	9850-061TC Vannatter Ancillary Svs WAVE	9855 Vannatter Ancillary Svs ECA	9859 Vannatter Ancillary Svs IB - WIHI	TOTALS
REVENUES					
Local Sources 100	\$ -	\$ -	\$ -	\$ -	\$ 89,419,454
State Sources 300	-	-	-	-	\$ 12,872,914
Federal Sources 400	-	-	-	-	\$ 11,596,473
Incoming Transfers/Other 500	2,720	47,336	9,617	11,528	\$ 116,604
Fund Modifications 600	-	-	-	-	\$ 249,504
TOTAL REVENUES	\$ 2,720	\$ 47,336	\$ 9,617	\$ 11,528	\$ 114,254,949
EXPENDITURES					
Basic Programs, Instr. 110	\$ -	\$ -	\$ -	\$ -	\$ -
Added Needs 120	\$ -	\$ -	\$ -	\$ -	\$ 13,730,475
Pupil Support 210	58,637	481,562	133,526	147,503	\$ 14,098,818
Instructional Staff 220	-	-	-	-	\$ 2,919,216
General Administration 230	-	-	-	-	\$ 372,017
School Administration 240	-	-	-	-	\$ 246,409
Business Support 250	-	-	-	-	\$ 1,578,878
Operations /Maintenance 260	-	-	-	-	\$ 3,073,829
Transportation 270	-	-	-	-	\$ 76,053
Central Support Services 280	-	-	-	-	\$ 2,314,129
Community Services 300	-	-	-	-	\$ 39,475
TOTAL EXPENDITURES	\$ 58,637	\$ 481,562	\$ 133,526	\$ 147,503	\$ 38,449,299
Outgoing Transfers/Other 400	-	-	-	-	\$ 75,212,071
Fund Modifications 600	-	-	-	-	\$ 593,579
TOTAL APPROPRIATED	\$ 58,637	\$ 481,562	\$ 133,526	\$ 147,503	\$ 114,254,949
EXCESS REV/EXPENSE	\$ (55,917)	\$ (434,226)	\$ (123,909)	\$ (135,975)	\$ -
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
ENDING FUND BALANCE	\$ (55,917)	\$ (434,226)	\$ (123,909)	\$ (135,975)	\$ 3,000,000

WISD Programs and Budgets Review

including

Local School District Services
2019-20

presented
April 2019



Our Goal

- Explain the mandated budget review process.
- Review your role in this process.
- Give you the information you need to carry out your role.
- Support you in your efforts.



Mandated Budget Review (new)

Section 624 of the Revised School Code, as amended, requires an ISD Board to have its proposed **General Fund** budget reviewed by its constituent districts each year.



ISD Board

By May 1 of each year:

The intermediate school board shall submit its proposed **General Fund** budget for the next school fiscal year to the board of each constituent district for review.



Local Board

By June 1 of each year:

- The local board will review the proposed ISD budget.
- Adopt a resolution expressing its support for or disapproval of the proposed ISD budget.
- Submit any **specific** budget objections and/or proposed changes to the ISD board.



ISD Board

If an intermediate school board receives any specific objections or proposed changes, the intermediate school board shall consider the proposed budget changes.



Role of WASB Director

- **Now**
 - Serve as an ambassador.
 - Learn about ISD budget process.
 - Ask clarifying questions.
- **After May 1 (with superintendent)**
 - Present information to your board.
 - Ask for help, if needed.
 - Answer questions from your board.
 - Submit resolution to WISD by June 1.
- **Throughout the year**
 - Remain involved, stay informed.



What is an ISD?



- Regional education service agency
- Created by legislature in 1962
- Designed to be an intermediary between the Michigan Department of Education and local schools
- Composed of innovative professionals who focus on teaching and learning
- An organization that leads through service



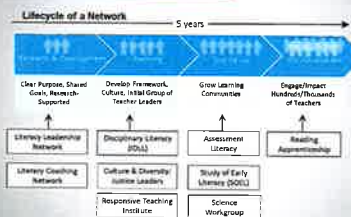
Role of WISD

- Operates cooperative programs/delivers services for students in Ann Arbor, Chelsea, Dexter, Lincoln, Manchester, Milan, Saline, Whitmore Lake, Ypsilanti Community
- Secures educational resources and shares them equitably
- Builds local capacity to improve student achievement
- Provides services to assure that each child learns
- Leadership role in building a Cradle to Career collaborative in Washtenaw County



County Achievement Initiatives: Teacher & Leader Networks

Multi-year approach to teacher and system learning focused on student outcomes



for more information, please call 734.936.6000

Equity, Inclusion and Social Justice: Focused Efforts



Additional Instruction Supports

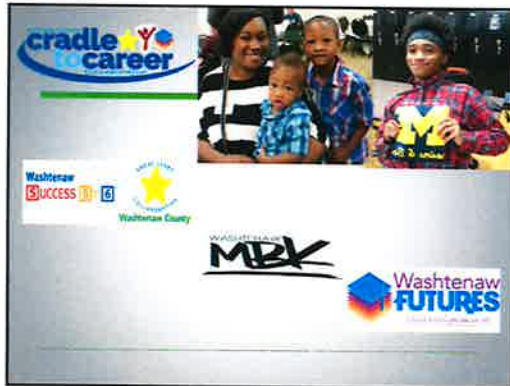
Technical Support

- School Improvement
- Custom professional development
- Teacher evaluation

Special Projects

- Social Emotional Learning Survey
- Senior Exit Survey
- Early literacy coach grant
- MISTEM Regional network





School Justice Partnership

Attend School Today. Achieve Success Tomorrow. Be there On Time. Every day.

A cross-sector collaborative including

- Washtenaw County Juvenile Trial Court, Washtenaw County Sheriff's Office,
- Non-profit community partners and
- K12 administrators

Accomplishments

- Countywide school attendance protocol, serving over 200 referrals yearly
- Led restorative justice steering committee and expanded restorative justice trainings, including Peers Making Peace pilot sites
- Provide internal support for "Handle with Care" notification system, which generated over 500 referrals affecting over 700 youth in the first year
- Implemented educational & transition services for school age youth in county jail and youth center with new staffing/expanded programming, new financial investments, and new cooperative agreements
- Assisted over 15 youth with high school completion

children's services

School & Community Partnerships


Community Collaborations

- Active shooter trainings offered to schools, as well as educational materials/lessons for educators
- Crisis event management & threat assessment protocol trainings, with law enforcement
- Mental Health planning for youth & families with Community Mental Health, UM Depression Center & Public Health
- Trained school staff on Barrier Busters system to access safety net community financial resources for youth & families

Grant Management

- Priority & Comprehensive Support schools
- Marshall Plan for Talent
- Hi-STEM grants
- Michigan State Police School Safety Grant
- Education Project for Homeless (and Foster Care) Youth - 1,103 students served (Includes Public School Academies and SEEs)
- Title III English Language Learner Consortium
- Title ID adjudicated youth
- USDOE Full Service Community School Grant - eastern Washtenaw county

Technology & Data Management



- Provides discounted internet access for local districts via a managed fiber network.
- Maintains connectivity to the Michigan State Education Network Connection
- Hosts PowerSchool Student management System for most districts. Provide application and data Management to several districts.
- Hosts and supports PowerSchool Special Ed System
- Maintains Data connectors for hosted applications
- Supports for the Michigan Data Hub
- Hosts and supports Moodle e-learning platform
- Hosts and supports Destiny Library Service
- Provides coop purchasing savings for various products including GENNET and MVU courses

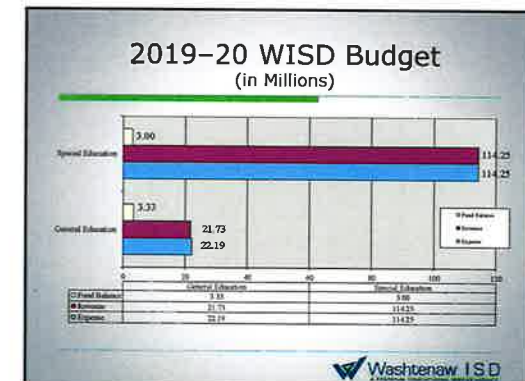
Washtenaw ISD

WISD Budget Development

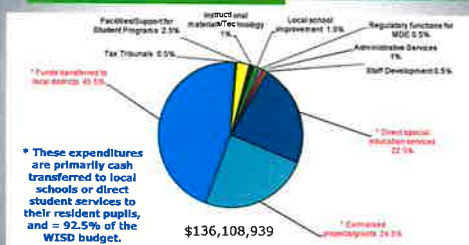
Who is involved?

- Washtenaw County Superintendents
- Local and ISD Special Education Directors, Curriculum Directors, and Business Officials
- Staff and Program Administrators
- Local and WISD Boards of Education

Washtenaw ISD

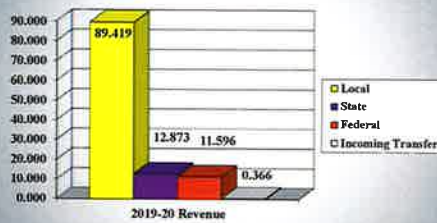


WISD Expenditures 2019-20



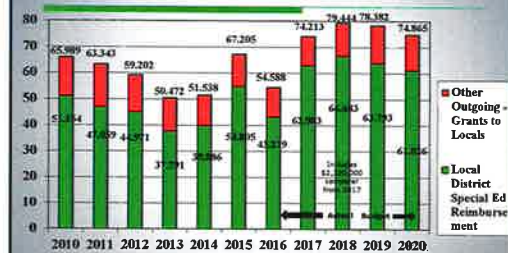
Washtenaw ISD

Special Education Fund Revenue Sources (in Millions)



Washtenaw ISD

Outgoing Transfer Special Education (in Millions)



Washtenaw ISD

Special Education Reimbursement History/Projection



Washtenaw ISD

Special Education Reimbursement & Cost History/Projection



Washtenaw ISD

Special Education Fund Revenue Changes

- Net increase in property taxes of 2%
- Assumes no federal grant carryover
- State revenue is higher due to increased ORS UAAL revenue/exp & reimbursement for SE costs



Washtenaw ISD

Special Ed Fund Expenditure Changes

- Continued expansion of Mich Mandatory SE (MMSE) services for children ages 0-3 (1.4 FTE)
- Washtenaw Supts. voted to open 3 EI Continuum Classrooms, each w 1 teacher, 2 assistants, and SW, Speech, Psych/Behavior Specialist, OT, Nurse supports (approximately \$1.2 million for the three classrooms)
- Add a new Young Adult classroom to the Red Oak location (5 staff)
 - Increased YA students +15 (net)



Special Ed Fund Expenditure Changes

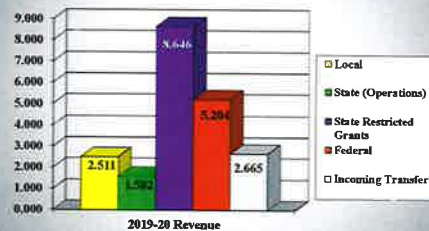
- Added YA Project TC, 0.6 FTE VI TC, 0.5 FTE OT, and 0.5 FTE SSW
- Assumes vacancies filled
- Assumes step increases
- Includes 1.9% salary/wage increase - CPI-U Dec to Dec
- Local district reimbursement, net of tuition billings, is estimated at \$61.4 million; LEAs are budgeting based on \$61.8 million in 2018-19



Fund Balance-Special Education (in Millions)



General Fund Revenue Sources (in Millions)



General Fund Revenue Changes

- Net increase in property taxes of 2%
- Contract with Livingston ESA was not renewed at the mutual agreement of both parties, reducing Incoming Transfer revenue approximately \$250,000
- State revenue is less primarily due to the Kindergarten Readiness Assessment grant work being planned to move to MDE in 2019-20
- Also assumes no grant revenue carried over to 2019-20



General Fund Expenditure Changes

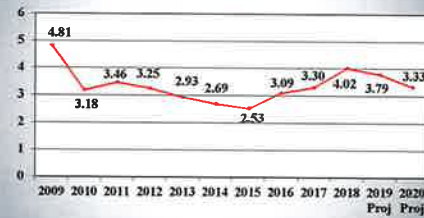
- Expenditures lower due to grant reductions noted on the revenue slides
- General Administration is lower since YCS will be hiring their superintendent directly vs contracting with WISD
- Curriculum & Instruction department expenses were reduced due to the Livingston ESA contract



General Fund Expenditure Changes

- Community Services increased due to more grant funds being allocated for that purpose
- Assumes vacancies filled
- Assumes step increases
- Includes 1.9% salary/wage increase – CPI Dec to Dec

Fund Balance General Education (in Millions)



General Ed Fund Expenditures (Excl Grants & Projects)



Thank you.



Enclosure #9

ADOPTION OF RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL REPRESENTATIVE FOR THE JUNE 3, 2019 BIENNIAL ELECTION

Meeting of 5/6/2019

Presented by *Alena Zachery-Ross*

Prepared by *Paula Gutzman*

<input type="checkbox"/> Discussion		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
<input checked="" type="checkbox"/> Action – Roll Call								
<input type="checkbox"/> Action – Voice								
Ayes _____	1 st /2 nd							
Nays _____	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Re: Appointing Voting Representative(s) by Resolution prior to May 13, 2019.

The attached Washtenaw Intermediate School District (WISD) memo provides information about the upcoming biennial election for the Washtenaw Intermediate School Board. Two seats are open and two people have filed for the vacancy at this time. May 6, 2019 is the candidate filing deadline. The names of the qualified candidates may not be known until after May 6th. It is not necessary to know the names of the candidates at the first public meeting to consider the resolution to designate YCS election representative(s).

Our Board of Education must consider the resolution of a voting representative at a meeting prior to May 13, 2019, and, appoint a voting representative by resolution at ANOTHER public meeting no earlier than May 13, 2019.

It is important to have each constituent district send a voting representative to participate in the election, even if the candidates are uncontested. It is recommended to appointment an alternate representative to serve in the event the designated representative is unable to attend the election. A quorum of districts is required for the election. The state statute regarding the election of ISD board members is enclosed.

The election will take place on Monday, June 3, 2019 in the Board Room of the WISD Teaching & Learning Center; 1819 S. Wagner Road; Ann Arbor, Michigan.

Proposed Motion

" move that the Board of Education adopt the Washtenaw Intermediate School District 'Resolution to Consider Designation of Electoral Representative for the June 3, 2019 Biennial Election', appointing _____ as the designated representative on behalf of this Board, and _____ as an alternate in the event the designated representative is unable to attend."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☒ **Enclosed:** 1) Resolution; 2) WISD Memo; 3) Budget Election Timeline, and ; 4) State Statute

**RESOLUTION TO CONSIDER DESIGNATION OF ELECTORAL REPRESENTATIVE
FOR THE JUNE 3, 2019 BIENNIAL ELECTION**

Ypsilanti Community Schools (the "District")

A regular meeting of the board of education of the District (the "Board") was held in the Administration Building | P. D. Room, within the boundaries of the District, on the **6th day of May, 2019**, at **6:30 o'clock** in the p.m.

The meeting was called to order by **Dr. Celeste Hawkins**, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____
and supported by Member _____:

WHEREAS:

1. The Revised School Code provides that board members of Washtenaw Intermediate School District, Michigan (the "ISD"), be elected biennially on the first Monday in June by an electoral body composed of one (1) person designated by the board of each constituent school district; and
2. The Revised School Code further provides that this Board shall consider the resolution of designating its representative on the electoral body at not less than one (1) public meeting before adopting the designating resolution; and
3. This Board now determines it necessary and desirable to establish the first public meeting at which this Board will consider the proposed resolution designating the District's representative on the electoral body.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. At the public meeting of this Board to be held on the **6th day of May, 2019**, at 6:30 o'clock in the p.m., to be held at the Administration Building | P.D. Room, this Board will consider a resolution to appoint _____ as the designated representative of this District for the electoral body of the ISD biennial election to be held June 3, 2019 and _____ as an alternate in the event the designated representative is unable to attend.

2. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

Maria Sheler-Edwards

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Ypsilanti Community Schools, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a regular meeting held on **May 6, 2019**, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Maria Sheler-Edwards

Secretary, Board of Education

To: Secretary, Board of Education

From: Scott Menzel, Superintendent, Washtenaw ISD

Date: April 23, 2019

Re: **Biennial Election - Monday, June 3, 2019**

The biennial election for the Washtenaw Intermediate School District (WISD), to elect two board members for two six-year terms, will be held on **June 3, 2019 at 6:00 p.m.** By law, the body electing intermediate school district board members will be composed of one representative of the board from each constituent district who shall be designated by the constituent board. The board shall **consider** the resolution at not less than one public meeting before adopting the resolution. This can be done prior to May 13, 2019. To be in compliance with the law, between **Monday, May 13, 2019, and Monday, June 3, 2019**, a local constituent board of education must **adopt** a resolution to select its voting representative and identify the candidates it supports. There are two resolutions enclosed for your use – one to consider the resolution to designate the school district's election representative to be used at the first meeting and one to adopt the appointment of the representative and designating the candidates for which the representative's vote is to be initially cast to be used at the second meeting.

The members elected to the Washtenaw Intermediate School District Board of Education will begin his/her six-year term on July 1, 2019. Not more than two members of the Intermediate School District board shall be from the same local school district. The terms that are expiring this year are that of Diane Hockett (Ann Arbor) and Mary Jane Tramontin (Ann Arbor) who are running as incumbents. Members continuing on the Washtenaw Intermediate School District board include two members from Ypsilanti and one member from Chelsea.

Please remember that you, as Board Secretary, will need to remind your local board representative to come to the Board Room of WISD's Teaching and Learning Center, 1819 S. Wagner Road, Ann Arbor, MI on **Monday, June 3, 2019, at 6:00 p.m.** to physically cast his/her ballot for your district's vote in the intermediate school district biennial election.

For your information, candidates that have filed with the Washtenaw County Clerk's office as of April 23, 2019 for the **two** six-year seats are:

Diane Hockett (Ann Arbor)
Mary Jane Tramontin (Ann Arbor)

If you have any questions, please contact my office at (734) 994-8100, ext. 1300.

WISD Board Election and Budget Review Timeline/Deadlines 2019

Date/Deadline	ISD Board Election	ISD Budget Review
Immediate	Nominating petitions and Affidavit of Identity available at Washtenaw County Clerk's Office.	
December 11, 2018		WISD Board of Education 2018-19 Budget Amendments @ Board Meeting, 5:00 p.m.
April 9, 2019		WISD Board of Education Annual Budget Review @ Board Meeting 5:00 p.m.
April 25, 2019		WASB Annual Budget Review Meeting, 6:00 p.m. WISD
May 1, 2019		WISD general fund budget submitted to local districts.
April – May 2019	Local School Districts may <u>consider</u> the resolution of a voting representative for the June ISD election at a Board meeting prior to 5/13/19 and appoint a voting representative by resolution at ANOTHER public meeting no earlier than 5/13/19.	
May 6, 2019	Nominating petitions/or \$100 fee and Affidavit of Identity due at County Clerk. (Two positions are open)	
May 13, 2019	Earliest date local district boards can <u>designate</u> voting representative by resolution and <u>identify</u> the candidates the Board supports for open ISD seats. (Local School District Boards must hold one public meeting to consider a voting representative and ANOTHER public meeting for appointment of the voting representative.) **See Attached School Code Reference on Back of this Page.	
May 24, 2019	Deadline for notifying local district/ delegates of hour/place for WISD election.	
June 1, 2019		Deadline for local district response to WISD general fund budget. Local district Boards must consider a resolution of support or may indicate specific recommendations for changes.
June 3, 2019	Last day local district boards can designate delegates/candidates.	
June 3, 2019	ISD board election. 6:00 p.m. WISD Board Room	
June 25, 2019		WISD Board adopts general fund budget.

Candidate Responsibility
Local District Responsibility
WISD Responsibility

380.614 Board; election of members; resolution; notice of meeting; acting chairperson and secretary; open meeting; term; vacancy; nominating petition; signatures; filing petition and affidavit; ballots; filing fee.

Sec. 614. (1) Except as provided in section 615 and subject to section 642c of the Michigan election law, MCL 168.642c, the members of the intermediate school board shall be elected biennially on the first Monday in June by an electoral body composed of 1 person designated by the board of each constituent school district.

(2) The board of a constituent district shall designate its representative to this electoral body by resolution adopted not earlier than 21 days before the date of this biennial election. The board shall consider the resolution at not less than 1 public meeting before adopting the resolution. The resolution shall be adopted by majority vote of the members serving on the board. In its resolution designating its representative, the board of a constituent district shall identify the candidate the board supports for each position to be filled on the intermediate school board and shall direct its representative to vote for that individual or individuals at least on the first ballot taken by the electoral body. The secretary of the intermediate school board shall send a notice by certified mail of the hour and place of the meeting of the electoral body described in subsection (1) to the secretary of the board of each constituent school district at least 10 days before the meeting. The president and secretary of the intermediate school board shall act as chairperson and secretary at the meeting. The meeting of the electoral body shall be an open meeting conducted in the manner prescribed under the open meetings act, 1976 PA 267, MCL 15.261 to 15.275.

(3) Except as provided in section 703, the term of office of each member elected to the intermediate school board is 6 years and begins on July 1 following election. Not more than 2 members of the intermediate school board shall be from the same school district unless there are fewer districts than there are positions to be filled.

(4) A vacancy shall be filled by the remaining members of the intermediate school board until the next biennial election at which time the vacancy shall be filled for the balance of the unexpired term. Notice of the vacancy shall be filed with the state board within 5 days after the vacancy occurs. If the vacancy is not filled within 30 days after it occurs, the vacancy shall be filled by the state board.

(5) Subject to subsection (7), a candidate for election to the intermediate school board shall be nominated by petitions that are signed by a number of school electors of the combined constituent school districts of the intermediate school district, as follows:

(a) If the population of the intermediate school district is less than 10,000 according to the most recent federal census, a minimum of 6 and a maximum of 20.

(b) If the population of the intermediate school district is 10,000 or more according to the most recent federal census, a minimum of 40 and a maximum of 100.

(6) A school elector may sign as many petitions as there are vacancies to fill. Nominating petitions and an affidavit as provided in section 558 of the Michigan election law, MCL 168.558, shall be filed with the school district filing official not later than 30 days before the date of the biennial election under subsection (1). The school district filing official shall determine the sufficiency of the petitions and the eligibility of the candidates nominated. The school district filing official shall provide ballots for the biennial election, listing on the ballots the names of all candidates properly nominated. The chairperson of the biennial election meeting may accept nominations for a vacancy from the floor only if no nominating petitions have been filed for the vacancy.

(7) Instead of filing nominating petitions, a candidate for election to the intermediate school board may pay a nonrefundable filing fee of \$100.00 to the school district filing official. If this fee is paid by the due date for nominating petitions, the payment has the same effect under this section as the filing of nominating petitions.

History: 1976, Act 451, Imd. Eff. Jan. 13, 1977;—Am. 1977, Act 43, Imd. Eff. June 29, 1977;—Am. 1981, Act 87, Imd. Eff. July 2, 1981;—Am. 1984, Act 322, Eff. Dec. 28, 1984;—Am. 1992, Act 263, Eff. Jan. 1, 1993;—Am. 2002, Act 157, Eff. Jan. 1, 2003;—Am. 2003, Act 299, Eff. Jan. 1, 2005;—Am. 2004, Act 233, Imd. Eff. July 21, 2004;—Am. 2004, Act 419, Imd. Eff. Nov. 29, 2004;—Am. 2011, Act 232, Eff. Jan. 1, 2012.

Enclosure #10
ADOPTION OF RESOLUTION IN SUPPORT OF
ADEQUATELY FUNDING MICHIGAN SCHOOLS

Meeting of 5/6/2019
Presented by *Alena Zachery-Ross*
Prepared by *Paula Gutzman*

<input type="checkbox"/> <i>Discussion</i> <input checked="" type="checkbox"/> <i>Action – Roll Call</i> <input type="checkbox"/> <i>Action – Voice</i> Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The attached resolution relates to the School Finance Research Collaborative (SFRC) finding, some of which are reflected in the Governor's proposed budget. Many have been working to ensure the awareness of these study results and because of those efforts, we have started to see a building of momentum for school funding reform in our state (as witnessed by the Governor's proposed budget).

As work begins in the House and Senate on their budgets, the discussion about the future method of funding of our schools will heat up. This can go one of two ways; we can continue to receive a small percentage on our student foundations, be granted a little more in at-risk dollars and of course, the diversion of state aid dollars to other entities will continue to occur. Or, we will finally begin to see funding based on a weighted school aid formula that will meet the individual needs of each student and the unique characteristics of every school district, and, is recommended by Governor Whitmer.

Enclosed is a resolution of support for the SFRC recommended weighted school aid formula (again, some of which is reflected in the budget recommended by Gov. Whitmer). This topic has been discussed in many venues across the state over the past year. Now, it is time to ask boards of education and community groups to step up and support this concept. Additional information regarding the SFRC including a fact sheet, a communication toolkit, and, other helpful resources is available at www.fundmischools.org.

Though not everyone does/can embrace the tenants of the SFRC and while it is admittedly not perfect, it is research based and provides us with the best alternative possible at this time to reform public school funding and move us away from an antiquated system that has been in place since 1994. Consideration in supporting this funding transformation is for ALL students in the State of Michigan.

Proposed Motion

" ... move that the Board of Education adopt the Resolution in Support of Adequately Funding Michigan Schools."

Budget Impact: ☒ None ☐ As follows:

Attachments:

- ☒ **Enclosed** | NOTE: If this resolution is adopted, a copy will be forwarded to Washtenaw ISD Superintendent Dr. Scott Menzel, State Representative Ronnie Peterson, State Senator Jeff Irwin and Governor Gretchen Whitmer

RESOLUTION IN SUPPORT OF ADEQUATELY FUNDING MICHIGAN SCHOOLS

Ypsilanti Community Schools, Washtenaw County, Michigan

A meeting of the Board of Education of the District was held in the Professional Development Room at the Ypsilanti Community Schools Administration Building located at 1885 Packard Road, Ypsilanti, MI 48197, on **May 6, 2019 at 6:30 p.m.**

The meeting was called to order by **Dr. Celeste Hawkins, President | Board of Education.**

The following Resolution was offered by Member _____,
and supported by Member _____.

WHEREAS, the Michigan Constitution states the legislature shall maintain and support a system of free public elementary and secondary schools as defined by law; and

WHEREAS, the Governor's 21st Century Education Commission states the urgency could not be greater regarding our failing K-12 performance, given that Michiganders underperform their peers, ranking 41st on fourth-grade reading performance nationally; and

WHEREAS, these unacceptable statewide outcomes are clearly not a result of changing demographics as some suggest, as Michigan's higher-income and white students are also among the worst performing in the country; and

WHEREAS, the way we fund Michigan's public schools is fundamentally broken; and

WHEREAS, we must reexamine our approach and develop an equitable funding formula model that ensures ALL students, regardless of their circumstances, can achieve and succeed; and

WHEREAS, the School Finance Research Collaborative is a broad-based, diverse and bipartisan group of community, business and education leaders, from Metro Detroit to the U.P., who agree it's time to change how our schools are funded to cover the true cost of educating students; and

WHEREAS, the School Finance Research Collaborative adequacy study provides lawmakers and the public with the best, most accurate and reliable information on what it truly costs to educate ALL Michigan students; and

WHEREAS, the SFRC report and other research clearly demonstrates the need to increase funding for our schools and target education funding more effectively; **THEREFORE BE IT**

RESOLVED, that Ypsilanti Community Schools call upon the Michigan Legislature to fulfill its commitment to maintain and support a system of free public elementary and secondary schools with the resources recommended in the School Finance Research Collaborative report to enable each child to achieve proficiency on Michigan standards; **AND BE IT FURTHER**

RESOLVED, that Michigan's school funding formula should reflect the true cost of providing an education that meets the individual needs of each child with a weighted formula for students in poverty, special education and English language learners, giving all an equal opportunity to meet the performance standards set by the State of Michigan and the State Board of Education.

Roll Call Vote as Follows:

<u>Dr. Celeste Hawkins, President</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Brenda Meadows, Vice-President</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Maria Sheler-Edwards, Secretary</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Gillian Ream Gainsley, Treasurer</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Ellen Champagne, Trustee</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Sharon Lee, Trustee</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>
<u>Meredith Schindler, Trustee</u>	<u>Yes</u>	<u>No</u>	<u>Absent</u>

Resolution Declared: Adopted (/ , Yes)

The undersigned herewith certifies, as **Secretary** of the Board of Education of Ypsilanti Community Schools, Washtenaw County, Michigan, that this resolution was adopted by a majority of said Board at a duly constituted public meeting of said Board at a regular meeting held on **May 6, 2019**.

Maria Sheler-Edwards, Secretary
Board of Education
Ypsilanti Community Schools

Enclosure #11

APPROVAL OF DISCLOSURE: DIRECT FINANCIAL INTEREST IN CONTRACT

Easley Travel & Tours LLC

Meeting of 5/6/2019

Presented by Alena Zachery-Ross

Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler- Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Attached is a contract for Easley Travel & Tours LLC. This contract comes to us from Ypsilanti Community Middle School for services of transporting YCMS students participating in the middle school musical to YCHS to rehearse. This contract is from Alex Easley/Easley Travel & Tours LLC. Alex Easley is a YCS contract employee. A W-9/Request for Taxpayer Identification Number & Certification has been provided to YCS.

This contract is being presented to the Board to disclose financial interest in the contract to the Board with such disclosure made a part of the official Board minutes; please reference Board Policy #4110/Conflict of Interest – Support Staff.

Proposed Motion

“ move that the Board of Education approve the disclosure of direct financial interest and the contract with Alex Easley/Easley Travel & Tours LLC for transportation of YCMS students in the middle school musical to YCHS to rehearse.”

Budget Impact: ☐ None ☒ As follows:

Ypsilanti Community Middle School Choir

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None

Easley Travel & Tours LLC

Easley Travel & Tours LLC

P.O. Box 972297 Ypsilanti MI 48197

Office: (734) 478.5273 Fax: (734) 547.5183

Dates:

Wednesday March 13, 2019

Thursday March 14, 2019

Monday March 18, 2019

Wednesday March 20, 2019

Service Locations:

Ypsilanti Community Middle School

510 Emerick St Ypsilanti MI 48198

Ypsilanti Community High School

2095 Packard Ypsilanti MI 48197

Transportation Scope:

2:30pm pickup:

Ypsilanti Community Middle School

510 Emerick St.

Ypsilanti MI 48198

Stop #1:

Ypsilanti Community High School

2095 Packard St.

Ypsilanti MI 48197

Easley Travel & Tours LLC

Exec Passenger Coach

Rate per vehicles \$500.00

Transportation Services \$500.00

Deposit at the time of booking \$500.00

Balance Due 3/1/2019

Approved by:

Please Print Name

Title

Signature

Date

Created To: Ypsilanti Community Middle School

From: Alex Easley/ Easley Travel & Tours LLC

easleyalex570@yahoo.com (734) 478.5263

Event Start Date: March 13, 2019

Terms and Conditions

IMPORTANT NOTE: The charter price is based on information on this contract. Any deviations may result in additional charges. Prices will be subject to a variable fuel surcharge based on monthly fuel prices. Your deposit, along with copies of signed contract and charter terms, is required to reserve the travel. NO REFUND on cancellations received within 30 days of departure. Please note that unless otherwise noted, the driver's overnight accommodations on overnight charters are to be provided by the chartering. Easley Travel & Tours LLC. Shall not be liable for circumstances beyond its control including weather, road conditions. Easley Travel assumes no responsibility for lost or damaged baggage or personal belongings, or for any items left on the vehicle.

Approved by: _____

***Please sign & return this document as receipt that you have read and understand the information provided.**

Monday March 1, 2019



YPSILANTI COMMUNITY SCHOOLS

CHECK REQUEST FORM

Check to be Made Payable To: Easley Travel & Tours

Mailing Address (if required): P.O. Box 972297

Ypsilanti, MI 48197

Date of Request: 4-3-19 Requested Amount: \$ 500.00

Date Needed: 4-30-19 Department: _____

Purpose (Explanation): transporting students in the middle school musical to the high school to rehearse.

Applicable Fund/Program/Grant Account Number: _____

APPROVALS

Board Approval Needed? ☐ Yes ☒ No Board Approved? ☐ Yes ☐ No

Originator: Karl Safieddine Date: 4-3-19

Principal/Supervisor: _____ Date: _____

Business Manager: _____ Date: _____

COMMENTS: (For Business Office Use Only)

Ypsilanti Community Schools

Bylaws & Policies

4110 - CONFLICT OF INTEREST

Staff members, officers, and agents shall perform their official duties in a manner free from conflict of interest. To this end:

- A. The maintenance of unusually high standards of honesty, integrity, impartiality, and professional conduct by School District's Board members, employees, officers, and agents is essential to ensure the proper performance of school business as well as to earn and keep public confidence in the School District.

To accomplish this, the Board of Education has adopted the following guidelines which apply to all District employees, officers and agents, including members of the Board to assure that conflicts of interest do not occur. These guidelines are not intended to be all inclusive, nor to substitute for good judgment on the part of all employees, officers, and agents.

1. No employee, officer, or agent shall engage in or have a financial or other interest, directly or indirectly, in any activity that conflicts or raises a reasonable question of conflict with his/her duties and responsibilities in the school system. When a staff member determines that the possibility of a personal interest conflict exists, s/he should, prior to the matter being considered by the Board or administration, disclose his/her interest (such disclosure shall become a matter of record in the minutes of the Board).
2. No staff member, officer, or agent shall use his/her position to benefit either himself/herself or any other individual or agency apart from the total interest of the School District.
3. If the financial interest pertains to a proposed contract with the District, the following requirements must be met.

The staff member, officer, or agent shall disclose the direct financial interest in the contract to the Board with such disclosure made a part of the official Board minutes. If his/her direct financial interest amounts to \$250 or more or five percent (5%) or more of the contract cost to the District, the staff member, officer, or agent shall make the disclosure in one (1) of two (2) ways:

- a. In writing, to the Board president at least seven (7) days prior to the meeting at which the vote on the contract will

be taken. The disclosure shall be made public in the same manner as the Board's notices of its public meetings. (See Bylaw 0165.)

- b. By announcement at a meeting at least seven (7) days prior to the meeting at which a vote on the contract is to be taken. The staff member, officer, or agent must use this method of disclosure if his/her financial interest amounts to \$5,000 or more.
4. Employees, officers, and agents shall not engage in business, private practice of their profession, the rendering of services, or the sale of goods of any type where advantage is taken of any professional relationship they may have with any student, client, or parents of such students or clients in the course of their employment or professional relationship with the School District.

Included, by way of illustration rather than limitation are the following:

- a. the provision of any private lessons or services for a fee
 - b. the use, sale, or improper divulging of any privileged information about a student or client gained in the course of the employee's, officer's, or agent's employment or professional relationship with the District through his/her access to School District records
 - c. the referral of any student or client for lessons or services to any private business or professional practitioner if there is any expectation of reciprocal referrals, sharing of fees, or other remuneration for such referrals
 - d. the requirement of students or clients to purchase any private goods or services provided by an employee, officer, agent, or any business or professional practitioner with whom any employee, officer, or agent has a financial or other relationship, as a condition of receiving any grades, credits, promotions, approvals, or recommendations
5. Employees, officers, and agents shall not make use of materials, equipment, or facilities of the School District in private practice. Examples would be the use of facilities before, during, or after regular business hours for service to private practice clients, or the checking out of items from an instructional materials center for private practice.

B. Should exceptions to this policy be necessary in order to provide services to students or clients of the School District, all such exceptions will be made known to the employee's, officer's, or agent's supervisor and will be disclosed to the Superintendent **before** entering into any private relationship.

C. Employees, officers, and agents can not participate in the selection, award, or administration of a contract supported by a Federal grant/award if s/he has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his/her immediate family, his/her partner, or an organization which employs or is about to employ any of the parties described in this section, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

Employees, officers, and agents can not solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

D. To the extent that the District has a parent, affiliate or subsidiary organization that is not a State, local government or Indian tribe, the School District may not conduct a procurement action involving the parent, affiliate or subsidiary organization if the School District is unable, or appears to be unable, to be impartial.

E. Employees, officers and agents must disclose any potential conflict of interest which may lead to a violation of this policy to the School District. Upon discovery of any potential conflict of interest, the School District will disclose, in writing, the potential conflict of interest to the appropriate Federal awarding agency or, if applicable, the pass-through entity.

The District will also disclose, in a timely manner, all violations of Federal criminal law involving fraud, bribery or gratuity that affect a Federal award to the appropriate Federal awarding agency or, if applicable, the pass-through entity.

F. Employees, officers and agents found to be in violation of this conflict of interest policy will be subject to disciplinary action up to and including termination, as permitted by applicable Board policy.

2 C.F.R. 200.112, 200.113, 200.318
M.C.L. 380.634, 380.1805(1)

Revised 4/24/17
Revised 10/23/17

© Neola 2016

Enclosure #12
ACCEPTANCE OF SPONSORSHIP DONATION
Washtenaw Community College, Donor
Meeting of 5/6/2019
Presented by Taryn Willis
Prepared by Paula Gutzman

<input type="checkbox"/> <i>Discussion</i> <input type="checkbox"/> <i>Action – Roll Call</i> <input checked="" type="checkbox"/> <i>Action – Voice</i> <i>Ayes</i> _____ <i>Nays</i> _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Washtenaw Community College/Community Enrichment & Operations has made a donation of \$1,000 for the YCS Event Series sponsorship.

Thank you to Washtenaw Community College for making a difference for our YCS family.

Proposed Motion

" move that the Board of Education accept a \$1,000 cash sponsorship donation from Washtenaw Community College/Community Enrichment & Operations for the YCS Event Series."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☒ None

Re: WCC \$1,000 Sponsorship Donation, YCS Event Series

WCC \$1,000 Sponsorship (April 9, 2019)

Inbox

From: Taryn

To: Alena and Paula

Hello-

WCC has sent in a check for \$1,000 for the YCS Event Series sponsorship.

Thanks.

Taryn M.R. Willis, M.S. Ed
Marketing and Communications Coordinator
www.ycschools.us