



SPECIAL MEETING

Employee/Administrator Hearing for Non-Renewal

Wednesday, April 24, 2019 Meeting #1 of 2

5:30 p.m.

YCS Board of Education Meeting

YCS Central Office * 1885 Packard Road * Ypsilanti, MI 48197 * (734)221-1230

AGENDA

- I. CALL TO ORDER**
- II. ACCEPTANCE OF AGENDA**
- III. PUBLIC COMMENTS**
- IV. *APPROVAL OF RESOLUTION TO APPOINT HEARING OFFICER (Enc. #4)**
- V. *REQUEST FOR CLOSED SESSION: *Section 8(a) OMA, Administrator Non-Renewal Consideration* (Enc. #5)**
- VI. RECONVENE TO OPEN SESSION**
- VII. *APPROVAL OF RESOLUTION RATIFYING DECISION(S) OF HEARING OFFICER (Enc. #7)**
- VIII. *APPROVAL OF RESOLUTION TO APPROVE NONRENEWAL OF ADMINISTRATOR CONTRACT (Enc. #8)**
- IX. *REQUEST FOR CLOSED SESSION: *Section 8(h) OMA, Attorney-Client Privilege/ Written Opinion,* (Enc. #9)**
- X. RECONVENE TO OPEN SESSION**
- XI. OTHER**
- XII. BOARD/SUPERINTENDENT COMMENTS**
- XIII. ADJOURNMENT**

*Action Item

Enclosure #4
RESOLUTION APPOINTING HEARING OFFICER
Meeting of 4/24/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes_____ Nays_____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The Board of Education will appoint a hearing officer for tonight's Board business.

Proposed Motion

"... move that the Board of Education approve the Resolution Appointing Attorney John Kava as Hearing Officer for tonight's Board business, as needed."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☐ Enclosed ☒ To Be Distributed by Superintendent ☐ None

Enclosure #5
REQUEST FOR CLOSED SESSION SECTION 8(a) OMA
Administrator Non-Renewal Consideration
Meeting of 4/24/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

In accordance with Michigan's Open Meetings Act (OMA), enacted in 1976 as Public Act 267, all closed meetings must be called by a motion at a public meeting of the Board of Education followed by a roll call vote. The Board of Education needs to meet in closed session under Section 8(a) of the Open Meetings Act to consider an administrator contract non-renewal.

Proposed Motion

" ... move that the Board of Education convene in closed session under Section 8(a) of the OMA to consider a non-renewal of an administrator's contract."

Budget Impact: ☒ None ☐ As follows:

Attachments

☐ Enclosed ☒ To Be Distributed by Superintendent ☐ To Be Distributed @ Meeting

Called to Closed Session at: _____

Reconvene at: _____

Enclosure #7
APPROVAL OF RESOLUTION RATIFYING DECISIONS OF HEARING OFFICER
Meeting of 4/24/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes_____ Nays_____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The Board of Education will conduct an employee/administrator contract non-renewal/Board of Education hearing at this meeting. The purpose of the hearing is to determine if an administrator contract will be a “non-renewal” due to alleged violation(s).

The Board will be presented with evidence of the charges by Central Office administration and our attorney. The administrator will be offered time to present and offer input. The Board will be presented with closing statements from Central Office administration and our attorney. Recommendation(s)/request(s) will be presented to the Board.

After Board review, the Board of Education will determine whether to non-renew this administrator’s contract with Ypsilanti Community Schools, and, to adopt a Board Resolution of Non-Renewal.

Proposed Motion

“... move that the Board of Education approve the Board Resolution for Non-Renewal of his/her Administrator Contract with Ypsilanti Community Schools.”

Budget Impact: ☒ None ☐ As follows:

Attachments:

☐ Enclosed ☒ To Be Distributed by Superintendent ☐ To Be Distributed Separately

Enclosure #8
**APPROVAL OF RESOLUTION TO APPROVE NON-RENEWAL OF
ADMINISTRATOR CONTRACT**

Meeting of 4/24/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes____ Nays____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The Board of Education will take action to ratify any decisions made by the hearing officer in closed session. The Board will take action to either non-renew or renew the administrator contract for the 2019/20 school year.

Proposed Motion

" ... move that the Board of Education approve the Resolution for Non-Renewal of Administrative Contract."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☐ Enclosed ☒ To Be Distributed by Superintendent ☐ To Be Distributed Separately

Enclosure #9
REQUEST FOR CLOSED SESSION SECTION 8(h) OMA
Attorney-Client Privilege/Written Opinion
Meeting of 4/24/2019
Presented by Alena Zachery-Ross
Prepared by Paula Gutzman

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____ Two-Thirds Vote Required		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 st /2 nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

In accordance with Michigan's Open Meetings Act (OMA), enacted in 1976 as Public Act 267, all closed meetings must be called by a motion at a public meeting of the Board of Education followed by a roll call vote. The Board of Education needs to meet in closed session under Section 8(h) of the Open Meetings Act to consider a written letter of opinion regarding an administrator non-renewal of contract.

Proposed Motion

"... move that the Board of Education convene in closed session under Section 8(h) of the OMA to consider an attorney-client matter/written legal opinion regarding the non-renewal of the administrator's contract."

Budget Impact: ☒ None ☐ As follows:

Attachments:

☐ Enclosed ☒ To Be Distributed by Superintendent ☐ To Be Distributed @ Meeting

Called to Closed Session at: _____

Reconvene at: _____