



**Monday, October 28, 2019**  
**6:30 p.m. – Regular Meeting** *(Meeting #2 of 2)*

YCS Board of Education Meeting | YCS Central Office \* 1885 Packard Rd. \* Ypsilanti, MI 48197 \* (734)221-1230

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE:** *YCHS ACTech – Cory Gildersleeve, Principal*  
**ACHIEVEMENTS, AWARDS AND RECOGNITION**

**II. ACCEPTANCE OF AGENDA**

**III. PRESENTATIONS**

- A. Gun Safe at YCHS
  - *Derrick Jackson, Community Engagement Director; Washtenaw County Sheriff's Office*
- B. YCHS Master Schedule: *Cory Gildersleeve, YCHS Principal* (Enc. #1)

**IV. PUBLIC COMMENTS #1**

**V. \*NEW HIRES & RESIGNATIONS APPROVAL** (Enc. #2)

**VI. ACTION ITEMS**

- A. ~~Student Affairs~~
  - i. Field Trip, *YCHS Bands* (Enc. #3)
  - ii. Pediatric Therapy Associates (Enc. #4)
- B. ~~Other~~
  - i. MASB Alternate Delegate (Enc. #5)

**VII. DISCUSSION**

- **SECOND READ:** Draft Policy, NEOLA #2410 | Prohibition of Referral/Assistance (Enc. #6)

**VIII. \*POLICY LANGUAGE APPROVAL:** *Draft Policy, NEOLA #2410 | Prohibition of Referral/Assistance* (Enc. #7)

**IX. PUBLIC COMMENTS #2**

**X. OTHER**

**XI. BOARD/SUPERINTENDENT COMMENTS**

**XII. ADJOURNMENT**

*\*Action Item*

## 2019-2020 YCHS



## YCHS Goals

**Mission:** To inspire every student to think, to learn, to achieve, and to care by developing the proper Attitude, Work Ethic, and Skill Set.

**Vision:** In using a choice theory, everyone associated with our school will be Reasonable, Respectful, and Responsible - "R3".

## **YCHS Goals**

**Grow/Expand:** Maintain and enhance opportunities/pathways for all of YCHS - Dual Enrollment, Internships, and CTE/CNA

**Actions:** Explored variations and options for a master schedule to fit our

students in these areas to go along with - providing extra supports in reading, writing and math, social, emotional, and trauma supports

**Focus:** Success for all students. College and/or Career Readiness

## **YCHS Top Priorities**

### **Climate and Culture:**

High Expectations for ALL Staff and Students. Lower Suspensions. Raise Graduation. Positive Home to School Relations. Collaboration. Communication

PBIS. Monthly Events. Honors Assemblies. Sunshine Committee

### **Intense Student Support Networks:**

Restorative Circles. Social Readjustment Center (SRC)

Advisory. Behavior Interventions. Peer to Peer Mentors. Support Groups

## **YCHS Top Priorities (continued)**

### **Student Achievement:**

High Expectations for ALL Staff and Students. Time on task.  
Frequent monitoring of progress. Attendance. Graduation Rate

Performance: Accuplacer. Advisory. NWEA. PSAT/SAT prep.  
Vocabulary (word of the day/weekly). KHAN Academy

### **Community Involvement:**

Positive home to school relations. All hands on deck. Stronger  
Together

## **YCHS Highlights**

### **Reduction Of Suspensions:**

#### **ACTech**

\*2014-15 = 482 (includes ACCE)

2015-16 = 386 (includes ACCE)

2016-17 = 214

2017-18 = 116

\*\*2017-18: YCHS had "0" disproportionality with discipline

2018-19 = 236 (153, 9th Grade)

*\*Year Prior to Mr. Gildersleeve arriving*

#### **STEMM**

\*2014-15 = 62

2015-16 = 17

2016-17 = 20

2017-18 = 16

2018-19 = 14

## **YCHS Highlights**

### **Average Annual Attendance, Growth:**

<b>AC Tech</b>	<b>STEMM</b>
2015-16 = 90.6%	2015-16 = 93.7%
2016-17 = 93.0%	2016-17 = 95.4%
2017-18 = 91.2%	2017-18 = 93.0%
2018-19 = 91.8%	2018-19 = 91.5%

## **YCHS Highlights**

### **AC Tech Graduation:**

2015-16 = 62%  
2016-17 = 64%  
2017-18 = 81%  
2018-19 = Official Numbers are unavailable

### **STEMM Graduation:**

2015-16 = 97%  
2016-17 = 81%  
2017-18 = \*60%

2018-19 = %

\*Numbers are based on the students that stayed with the school and we could not verify enrolled in another school in the US. This is that state's formula for calculating graduation rates.

## **Modified Master Schedule: Background**

- ACTech, New Tech, and STEMM
- 4 years ago: moved New Tech over to YCHS. Implemented the best of New Tech, without the cost
- ACTech and STEMM changed master schedule 3 times (Previous Administration)
- Logistically for YCHS: ACTech and STEMM need to be on the same schedule
- YCHS Pathways movement

## **Modified Master Schedule: Background**

### **ACTech: 2018-2019**

- 6 hours/classes a day
- 58 minute class periods
- Two Advisory Days a week

### **STEMM: 2018-2019**

- Ran a '0' hour during ACTech first hour class (8:15-9:15am) so students could take ACTech electives
- 4 Block A and B rotating days
- 72 minute classes
- Advisory built into their schedule

## **Transition Preparation - Considerations**

**Analysis of Sample Master Schedules:** Hourly. Straight Block. Rotating Block. Modified Block. Advisory Classes

**Analysis of Data:** State Testing (NWEA, PSAT/SAT). Graduation Rate

**Impact on Students 1:** High School Pathways. Course schedule. Course Opportunities. Honors Classes. State Testing

**Impact on Students 2:** Interventions. Supports - trauma, social, and emotional

## **Transition Preparation - Considerations (continued)**

**Impact on Instruction:** Student time in class. Teacher planning. Prep. Collaboration

**Impact on the Two High Schools:** One Master Schedule to make transitions easier - ACTech and STEMM. Stop students from leaving - retention at YCHS

**Budget Impact:** Added 1 new Math and 1 new ELA Teacher (doubled up Math and ELA in 9th and 10th grade)

**Stakeholder Input:** Staff and Student Input, through listen and learn sessions

**Study Process:** Included research and reviews (slide 33)

### **YCHS Vision**

- Develop Pathways at YCHS, so that we are not so 'divided' by our SLC. (Plymouth-Canton Community Schools Model)
- Unify YCHS, not divide - student voice, staff voice, parent/stakeholder voice
- Develop Honors Cohorts and Blended Cohorts
- Build a HS Master Schedule that works for ALL of YCHS. (modeled Cody HS, Monroe HS, Northville HS)
- Make it easier for students to move SLC's - graduation rates and student retention
- Open all Electives to any YCHS student - go across SLC's
- Add Core and Elective classes based on Teacher input - teacher retention
- Adjust Grading to 'not yet' mindset. Corrections and Retakes

### **Team Work at YCHS**

- Work Groups, Meeting the Needs of ALL Students, Lunch Options, Blended Module Development
- Meet Periodically during the 2018/19 school year to support the transition to the modified schedule for students and parents. Giving consideration to what aspects of the new format are working well for students and other stakeholders
- Give consideration as to what aspects are causing any concerns or frustrations - Staff and Students
- Work collaboratively to seek solutions - problem solving
- Such collaborative efforts will take into consideration input from all stakeholders, including feedback from our students and parents



### **Impact on YCHS**

- April 2018-June 2019: PD provided for staff to utilize block class periods - mapping and pacing
- Rolled out new schedule September of 2019
- Monday-Thursday: set A-B format
- Friday: "C" Day
- Advisory moved to after 2<sup>nd</sup> Block

### **Why the Block A/B and C Day Format?**

- Gets ACTech and STEMM on 1 schedule
- Supports the growth of our Pathways: Dual Enrollment, Internships, CTE/CNA
- Set A/B Days to align and prepares for a college schedule
- C Day allows our students to see all of their classes 3 times a week and helps us to balance A/B Days, over the course of a semester

## **Why the Block A/B and C Day Format? (continued)**

- 'Block' allows for teachers to build 'work and exploration time' into their daily lessons
- '4 Block' is better to manage class workload on a daily basis
- Allows for students to have built in support classes, while expanding electives
- Built in credit recovery classes will help to support the continued raising of graduation rates
- Advisory Supports: clubs, meetings, practice, skills, state testing, and academics without having to use core class time

## **The YCHS 'C' Day**

### **What are the opportunities of C Days?**

- C Day = see all 8 classes
- The added C Day allows for classes/teachers to meet consistently with students three times a week
- Teachers are able to have more consistent planning/collaborative time
- Days can easily be changed to an A or B day if we have inclement weather days off (to keep the days balanced)

### **Have a 'variety' of C Day Schedules**

- Normal: see all 8 classes, 45 minutes each
- 1 hour assembly schedule: Guest Speaker, Meetings, Pep Rally
- 2 hour event schedule: Assemblies, Awards Programs, Performances

## **“The Basics” of the New ABC Modified Block Schedule**

### **What is the same?**

- 4 Block Schedule Format for STEMM
- STEMM doubling up on Math for 9<sup>th</sup> & 10<sup>th</sup> grade
- Advisory for both ACTech and STEMM

## **“The Basics” of the New ABC Modified Block Schedule**

### **What is different?**

- Block Schedule for ACTech
- STEMM loses ACTech 1<sup>st</sup> hour as their ‘0’ hour
- Adjust ACTech and STEMM graduation requirements
- Set A and B Days, not rotating. Allows us to make sure that A and B days are equal over a semester
- C Day Fridays, students will meet all classes/teachers on Fridays in shorter class periods (45 minute classes)
- Double up ELA and Math for ALL of YCHS 9<sup>th</sup> and 10<sup>th</sup> graders
- Core teachers can teach 1 desired elective - expand course offerings
- More time in CTE/CNA - CTE/CNA gets more credits
- Our HS schedule mirrors that to College Schedule - allows greater flexibility for scheduling at WCC

## Schedule

### A and B DAYS

A LUNCH	B LUNCH	C LUNCH
1A/1B	1A/1B	1A/1B
2A/2B	2A/2B	2A/2B
LUNCH	ADVISORY	ADVISORY
ADVISORY	LUNCH	3A/3B
3A/3B	3A/3B	LUNCH
		3A/3B
4A/4B	4A/4B	4A/4B

### C DAY

A LUNCH	B LUNCH	C LUNCH
1A	1A	1A
1B	1B	1B
2A	2A	2A
2B	2B	2B
LUNCH	3A	3A
3A	LUNCH	3B
3B	3B	LUNCH
4A	4A	4A
4B	4B	4B

\*Lunch is based on 3rd hour teacher

\*3 Lunches: A, B, and C (done by SLC and Grade Levels)

\*5 minute passing time (4 minute warning bell)

## Sample Classroom Format

*All Teachers have a Board Configuration =*

DO NOW: first 10 minutes

OBJECTIVE:

OUTCOMES:

ASSIGNMENT/ACTIVITY: 60-65 minutes of teaching time

HOMEWORK: retention, skill development

EXIT TICKET: last 10 minutes

## **Advisory Schedule**

**Monday:** Circles - social and emotional supports. Team building. Khan Academy: link PSAT/SAT

**Tuesday:** Powerschool check in: Attendance, Academics, Discipline, Credits to Graduate Review

**Wednesday:** Life / Soft Skills Curriculum

**Thursday:** Life / Soft Skills Curriculum

**Friday:** No Advisory on Friday

## **Programming**

**ACTech:** Students can now take STEMM elective (only) classes - Engineering, Manufacturing, and Robotics

**CTE:** We are looking into getting Math and Science credits for CTE classes and upping the CTE credits from 1.5 to 2. Our partner Lincoln offers 2

**CNA:** We expanded to include the following courses:

HSC 100 Basic Nursing (4 credits)

HCS 101 Healthcare Terminology (1 credit)

HCS 131 CPR/AED (1 Credit)

ACS 151 Student Success and Beyond (2 credits) **\*NEW**

**Band/Choir:** Can now get everyone together and “practice” during Advisory Time. Instead of having to do it afterschool

## Changes to STEMM Requirements

- With STEMM losing ACTech's 'O' hour for electives, STEMM became a true STEMM. In order to offer "arts" electives we needed to the adjust STEMM course/graduation requirements in moving forward:
- Shorten Engineering and Manufacturing to 1 semester classes each
- Give 1 waiver for Engineering and/or Manufacturing for Robotics Team, 1 season of full participation
- Give 1 waiver for Physical Education for Band, Robotics, Varsity Athletics

(These moves open up STEMM schedules for Art, Band, and Choir)

(This also opens up ACTech to be able to take STEMM Electives)

**STEMM Credits**

STEMM	9th Grade	10th Grade	11th Grade	12th Grade	13th Grade	New Required Credits	Old Possible Credits	Old Required Credits
Class of 2020	8	8	HS 4-9 WCC 0-7	HS 4-9 WCC 0-15	HS 4-9 WCC 0-15	23 HS 15+ WCC	32 HS 60+ WCC	23 HS 15+ WCC
Class of 2021	8	8	HS 4-9 WCC 0-7	HS 4-9 WCC 0-15	HS 4-9 WCC 0-15	23 HS 15+ WCC	32 HS 60+ WCC	23 HS 15+ WCC
Class of 2022	8	8	HS 4-8 WCC 0-7	HS 4-8 WCC 0-15	HS 4-9 WCC 0-15	24 HS 15+ WCC	32 HS 60+ WCC	23 HS 15+ WCC
Class of 2023	8	6	HS 4-8 WCC 0-7	HS 4-8 WCC 0-15	HS 4-9 WCC 0-15	24 HS 15+ WCC	32 HS 60+ WCC	23 HS 15+ WCC
Class of 2024	6	6	HS 4-8 WCC 0-7	HS 4-8 WCC 0-15	HS 4-9 WCC 0-15	25 HS 15+ WCC	32 HS 60+ WCC	23 HS 15+ WCC

**ACTech Credits**

ACTech	9th Grade	10th Grade	11th Grade	12th Grade	New Possible Credits	New Required Credits	Old Possible Credits	Old Required Credits
Class of 2020	6	6	6	8	26	23	24	23
Class of 2021	6	6	7	8	27	24	24	23
Class of 2022	6	6	7	8	27	24	24	23
Class of 2023	6	6	7	8	27	25	24	23

**YCHS Enhanced Pathway Enrollment**

CNA: 10

CTE: 44

Dual Enrolled: 67

Internships (YCS at Work Program): 21

Employment (YCS at Work Program): 8

### **STEMM Commitment Timeline**

- 9th Grade Year is the exploratory year
- Establish Honors Cohorts - taught by STEMM staff for 9<sup>th</sup> Graders
- Student audits: end of 1<sup>st</sup> semester and end of the year in both 9<sup>th</sup> and 10<sup>th</sup> Grades
- Opportunity to move within high schools and/or SLC's based on student need - at any point up to Count Day of their 11<sup>th</sup> grade year
- Students have opportunity to declare 'STEMM' up to count day of their 11<sup>th</sup> Grade year - most will declare before that time period

### **STEMM Criteria**

- 8th grade NWEA - math 217, reading 211 (both 6th grade levels)
- No grade below a B-. MS Admin and Teacher input = Honors Cohort taught by the STEMM Staff
- 9th grade PSAT Scores and Accuplacer Exam
- 10th and 11th grade PSAT Scores, Accuplacer Exam, Graduation Credits, Soft Skills, and Core GPA



## **Stakeholder Involvement**

- Hosted YCHS 1st open discussion at Open House on 9/17/19
- Hosting 2nd open discussion in November 2019
- Hosting 3rd open discussion in February 2020
- Hosting 4th open discussion at the end April 2020
- Staff, Students and Parents will be surveyed throughout the school year

## **Links to Support a Block Schedule**

<https://www.nbpts.org/why-more-high-schools-should-have-a-block-schedule/>

<http://blog.nassp.org/2018/04/26/getting-the-most-out-of-block-scheduling/>

<http://neatoday.org/2016/03/04/block-schedules-stress-buster/>

**Enclosure #2**

**APPROVAL OF PERSONNEL MATTERS: *New Hires & Resignations***

**Meeting of 10/28/19**

*Presented by Alena Zachery-Ross*

*Prepared by Paula Gutzman*

<input type="checkbox"/> <b>Discussion</b>		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
<input type="checkbox"/> <b>Action – Roll Call</b>								
<input checked="" type="checkbox"/> <b>Action – Voice</b>								
Ayes _____	1 <sup>st</sup> /2 <sup>nd</sup>							
Nays _____	Aye							
	Nay							
	Abstain							

**Rationale/Background Information**

- a. New Hires
- b. Resignations

**Proposed Motion**

***" .... move that the Board of Education approve the personnel matters as per the attached list dated October 23, 2019: New Hires & Resignations."***

**Budget Impact:**      ☐ None      ☒ As follows:

Human Resources List: All are Replacements

**Attachments:**

☒ Enclosed    ☐ Issue Study Enclosed    ☐ To Be Distributed at Meeting    ☐ None

## Board of Education

[illegible]

**Enclosure #3**  
**APPROVAL OF OUT-OF-"COUNTRY" & OVERNIGHT FIELD TRIP**  
***YCHS Band/Marching Band***  
**Meeting of 10/28/19**  
*Presented by Alena Zachery-Ross*  
*Prepared by Paula Gutzman*

<input type="checkbox"/> <i>Discussion</i> <input type="checkbox"/> <i>Action – Roll Call</i> <input checked="" type="checkbox"/> <i>Action – Voice</i> <i>Ayes</i> _____ <i>Nays</i> _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 <sup>st</sup> /2 <sup>nd</sup>							
	Aye							
	Nay							
	Abstain							

**Rationale/Background Information**

*Re: Music Culture & Masterclass Musicians at the University of Toledo*

*Trip Requested By: Scott Hawkins, YCHS Band Director*

*Class: Ypsilanti Community High School Band/Marching Band*

*Destination: Toronto, ON, Canada*

*Trip Dates: April 23 – 26, 2020*

**Proposed Motion**

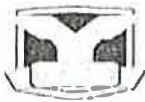
***" .... move that the Board of Education approve the out-of-"country" and overnight field trip of the Ypsilanti Community High School bands to Toronto, ON, Canada in April 2020."***

**Budget Impact:** ☒ None ☐ As follows:

Funded by: Ypsilanti Community Band Association

**Attachments:**

☒ Enclosed ☐ Issue Study Enclosed ☐ To Be Distributed at Meeting ☐ None



**YPSILANTI**  
COMMUNITY SCHOOLS

## Ypsilanti Community Schools Field Trip Request Form

2340 F1

Attach a list of the students involved or the potential students involved.

Name: Scott Hawkins

School/Class: Band/Marching Band

Request Date: 10/9/19

Trip Date: 4/23-4/26

Number of Students: 45-50

Trip Destination: Toronto, ON, Canada

Purpose of trip: To build music skills in our students and to develop social skills and cultural awareness.

Details about cost: \$850 per student, \$550 is covered by the YCBA (Ypsilanti Community Band Association). Students are also able to fundraise through the YCBA.

Account or funding source for trip: The YCBA

Will subs be needed? Yes Account for subs:

How this trip fits with the curriculum:

- Discovering music culture and a masterclass musicians at the University of Toronto

Number of Staff/Chaperones: 5, Band Director and 4 Parents

<u>Chaperone Name</u> (If Available)	<u>Relationship to Students</u>	<u>Phone Number</u>
Phyllis Timbs	Parent	
Glenn Carter	Parent	
Eric Maes	Parent	
Lisa Brown	Parent	

Specific learning objectives to be accomplished:

- ART.M.I.HS.3 Perform an appropriate part in large and small ensembles, demonstrating well-developed ensemble skills.
- ART.M.IV.8.3 Compare, in several cultures of the world, functions music serves, roles of musicians, and conditions under which music is typically performed.

Student outcomes and learning as a result of taking this trip:

- Students will have a better understanding of music and its role in society.
- Students will develop stronger ensemble skills and uniformity.

Course/Class curriculum, big ideas, or essential questions enforced:

- How our understanding of music and culture shapes our views of society through many different lenses.

Pre-Trip lessons/activities:

- Rehearsals during and after school.

Follow-Up lessons/activities to reinforce/extend learning:

- Using critiques and criticisms to build upon skills already learned.

I have utilized the guidelines in 2340A to plan, conduct, and evaluate the trip and, upon approval of the trip, I will obtain parental permission (2340 F2 or F2A) and use the Checklist for Trips (2340 F3)

### Field Trip Approval

Trip Approved: ☒

Not Approved: ☐

Principal: [Signature]

Date: 10/10/19

Trip Approved: ☒

Not Approved: ☐

Superintendent: [Signature]

Date: 10/10/19

1

RECEIVED

OCT 11 2019

YCS Superintendent Office

**Enclosure #4**  
**APPROVAL OF CONTRACTED THERAPY SERVICES**  
***Pediatric Therapy Associates***  
**Meeting of 10/28/2019**  
*Presented by Ruth Jordan*  
*Prepared by Paula Gutzman*

<input type="checkbox"/> <b>Discussion</b> <input checked="" type="checkbox"/> <b>Action – Roll Call</b> <input type="checkbox"/> <b>Action – Voice</b> Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler- Edwards	Celeste Hawkins
	1 <sup>st</sup> /2 <sup>nd</sup>							
	Aye							
	Nay							
	Abstain							

**Rationale/Background Information**

It is necessary for the Department of Student Support Services to once again contract with Pediatric Therapy Associates. Ancillary support staff have been difficult to find over the years. In order to continue to maintain compliance in the implementation of IEPs, some of these professionals are necessary.

While the district currently uses these services, it has been our goal over the past few years to decrease the dependence on such agencies and hire district employees. We are currently trending downward in the FTE and fiscal areas in reliance on these agencies.

This 2019/20 school year contract with Pediatric Therapy Associates, LLC is for physical therapy, occupational therapy and speech therapy services for a total cost of \$277,907.00. This contract is billed at \$58/hour. The contract duration is no earlier than August 1, 2019 – August 31, 2020.

**Proposed Motion**

***" .... move that the Board of Education approve the contract with Pediatric Therapy Associates for a service period of 'no earlier than August 1, 2019 – August 31, 2020', for an amount not to exceed \$277,907."***

**Budget Impact:**    ☐ None        ☒ As follows:

Grant: ACT 18

**Attachments:**

☒ Enclosed    ☐ Issue Study Enclosed    ☐ To Be Distributed at Meeting    ☐ None

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**Pediatric Therapy Associates, LLC**

P.O. Box 8355

Ann Arbor, Michigan 48107

Phone: (734) 973-6473

Fax: (734) 994-7141

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August 14, 2019

To: Ruth Jordan, Director of Special Education YCS

From: Pam Curtis, Pediatric Therapy Associates, LLC

Re: Contractual Therapy budget for 2019-20 School Year

Thank you for allowing us to provide your contract therapy services again for the 2019-20 school year. Below is a summary of the therapy services you have requested from Pediatric Therapy Associates for this school year.

**2019-20 CONTRACT THERAPY BUDGET**

**PHYSICAL THERAPY- 1.2 FTE**

1.2 FTE ( 42 hr/wk) for all PreK-12 PT needs

**Total PT is 42 hours per week for 37 weeks of school which is 1,554 hours at \$58/hr totals \$90,132.00.**

**OCCUPATIONAL THERAPY- 1.5 FTE**

1.5 FTE (52.5 hr/wk) including:

.9 FTE Elementary- Holmes and YIES Schools, Early College Alliance .9 FTE (31.5 hr/wk)

.6 FTE Secondary- MS .2 FTE and HS .4 FTE (21 hr/wk)

**Total OT is 52.5 hours per week for 37 weeks of school which is 1,942.5 hours at \$58/hr totals \$112,665.00.**

**SPEECH THERAPY- 1.0 FTE**

1.0 FTE (35 hr/wk) including:

.5 FTE Beatty School- .5 FTE (17.5 hr/wk)

.5 FTE- Perry School- .5 FTE (17.5 hr/wk)

**Total Speech is 35 hours per week for 37 weeks of school which is 1,295 hours at \$58/hr totals \$75,110.00.**

**TOTAL OVERALL THERAPY BUDGET**

**3.7 FTE is 1,295 hr/wk for 37 weeks of school, totaling 4,791.5 hours at \$58.00/hr is a total of \$277,907.00.**

Please let me know if there are any questions I can answer for you. Thank you again for allowing us to serve the students of YCS and we look forward to continuing to work with you this year.

Sincerely,

Pamela Curtis, PT  
Pediatric Therapy Associates, LLC

## **YPSILANTI COMMUNITY SCHOOL DISTRICT CONTRACTED SERVICE AGREEMENT**

This agreement is made this fourteenth day of August 2019, between **Pediatric Therapy Associates, LLC**, P.O. Box 8355, Ann Arbor, Michigan, 48107, whose tax identification number is 38-260-4341, hereafter referred to a Contractor, and the Ypsilanti Community Schools, hereafter referred to as School District.

It is the intention of the parties to enter into an Agreement defining the nature and extent of the duties to be performed by the Contractor, the place the services are to be performed, the amount of time for the performance of the duties and the responsibilities of the school district.

### **SECTION I**

1) The Contractor shall commence performance of the duties no earlier than August 1, 2019. The duration for providing services shall be through August 31, 2020.

2) The Contractor agrees to perform the following duties and any necessary tasks incident to full performance of the described duties.

A. Provide direct therapy services, as designated by the IEP or IFSP, to students enrolled in School District programs who are assigned to the Contractor by the School District.

B. Provide training and consultation to School District staff, as directed by the Director of Special Education.

C. Provide evaluations as needed, and requested by the School District.

D. Attend IEPC and IFSP meetings and team meetings as appropriate.

E. Maintain written records required by the School District.

F. Provide ongoing communication with appropriate school personnel, parents, other professionals associated with the students' therapy programming.

3) The Contractor agrees to perform and shall provide, at the request of the School District, periodic reports describing services the Contractor is providing.

4) The Contractor shall submit a detailed invoice describing the services for part payment of the contract price not more frequently than once per month.

5) In the event that the Contractor uses motor vehicles in the course of performing the services described above, the Contractor will provide proof of public liability insurance upon request.

6) The Contractor understands that the School District liability insurance does not afford any coverage to the Contractor for any work associated with this contract. The Contractor agrees to hold harmless the School District for any sum related to the cost of liability insurance and any associated attorney fees arising out of the performance described above. The School District shall request the Contractor provide proof of professional



liability insurance.

7) The Contractor acknowledges by her signature that she has read the Agreement and understands same and agrees this contract constitutes the total agreement between the parties and that anything not included in this contract is expressly excluded.

8) The Contractor will hold a current license in the state of Michigan and will furnish a copy upon request.

## **SECTION II**

The School District agrees as follows:

1) The Contractor's services are based on the time reasonably expended by the Contractor to complete the tasks described and is based on a rate of **\$58.00 per hour** of time expended for Speech, Physical and Occupational Therapy services, not to exceed **\$277,907.00.**

2) The Contractor agrees that the relationship with the School District shall during the life of this Agreement be that of an independent contractor. As such, the School District agrees that the Contractor shall be free to dispose of such portion of his entire time, energy, skill during the time he is not obligated to devote to the School District in such manner as the Contractor sees fit and to such persons, firms or corporations as the Contractor deems advisable. The Contractor shall not be considered as having an employee status or as being entitled to participate in any plans, arrangements, or distributions by the school district pertaining to or in connection with any fringe, pension, bonus or similar benefits for the School Districts regular employees. The School District will not withhold or pay any sums, state, federal or local taxes, FICA, Michigan School Employees Retirement, insurance, or workman's compensation insurance. The Contractor agrees to hold the School District harmless for the payment of such sum, interest, penalties or costs in the collection of the same.

3) The School District acknowledges that the Contractor has no responsibility for the supervision of any personnel in caring out their educational functions, and any recommendations made by the Contractor, other than those related to a student's therapy performance, will require the consideration of the School District.

4) The School District agrees that the Contractor shall have access to the School District premises at such times as is necessary for the Contractor to perform the above prescribed tasks. The location in which the services are provided will be mutually agreed upon by the Contractor and the School District as to best serve the student's needs. Time required for travel between sites within a district will be billed at the hourly rate.

5) The School District agrees that the Contractor shall have access to records related to students assigned to them.

6) The School District agrees to purchase evaluation and treatment material necessary for provision of the therapy services.

7) The School District agrees to pay the invoices submitted by the Contractor within thirty calendar days from receipt in the School District's Business Office.

8) The School District acknowledges by signature that they have read the Agreement and understand same and agrees that this contract constitutes the total agreement between the parties and that anything not included in this contract is expressly excluded.

### SECTION III

1) Either party may terminate this Agreement by giving the other 30 days advance written notice.

2) Any change in the duties of the Contractor as described above, or changes in the monetary cap for the school year, shall be at the mutual agreement of the Contractor and the School District.

Agreed to on 8/14/19

\_\_\_\_\_  
School District Representative

DATE \_\_\_\_\_

  
\_\_\_\_\_  
Pediatric Therapy Associates, LLC

DATE 8-14-19

**Enclosure #5**  
**APPOINTMENT OF BOARD LIAISON**  
**MASB Alternate Delegate**  
**Meeting of 10/28/19**  
*Presented by Alena Zachery-Ross*  
*Prepared by Paula Gutzman*

<input type="checkbox"/> Discussion <input type="checkbox"/> Action – Roll Call <input checked="" type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 <sup>st</sup> /2 <sup>nd</sup>							
	Aye							
	Nay							
	Abstain							

**Rationale/Background Information**

Board Trustee Ellen Champagne was appointed YCS alternate delegate for the Delegate Assembly (DA) of the Michigan Association of School Boards (MASB) at our January 2019 Organizational Meeting. Trustee Champagne is not able to attend the MASB Annual Leadership Conference in November, should our delegate be unable to attend. The DA meets in regular session at the MASB annual conference and in special sessions when called by the Board. Board Secretary Maria Sheler-Edwards represents YCS as the delegate for MASB's Delegate Assembly.

The Delegate Assembly is comprised of at least one voting delegate from each Michigan school district. The DA provides direction to the Association, its officers and committees through the adoption of resolutions. All resolutions adopted by the DA become the official position of MASB as interpreted and pursued by the Board of Directors. The DA may also vote on proposals to amend the MASB Articles of Incorporation and Bylaws.

**Proposed Motion**

***" .... move that the Board of Education appoint \_\_\_\_\_ {name} \_\_\_\_\_ as Board representative to the position of the Michigan Association of School Boards alternate delegate, effective October 29, 2019 through the next Organizational Meeting in January 2020."***

**Budget Impact:**    ☒ None    ☐ As follows:

**Attachments:**

☐ Enclosed    ☐ Issue Study Enclosed    ☐ To Be Distributed at Meeting    ☒ None

**Enclosure #6**  
**SECOND READ: DRAFT BOARD POLICY**  
***NEOLA #2410 / Prohibition of Referral or Assistance***  
**Meeting of 10/28/19**  
*Presented by Alena Zachery-Ross*  
*Prepared by Paula Gutzman*

**SECOND READ**

Approval will be considered at this meeting.

**Rationale/Background Information**

The Board of Education shall adopt bylaws and policies for the organization and operation of this Board and the District.

The attached *draft policy* was submitted to YCS by our attorneys. There was a First Read at our October 22, 2019 Board meeting. This policy will be presented for a Second Read:

NEOLA #2410: Prohibition of Referral or Assistance

A consideration of an approval of the presented draft policy will be considered at this meeting.

**Attachments:**

☒ Enclosed    ☐ Issue Study Enclosed    ☐ To Be Distributed Previously    ☐ None

**Enclosure #7**  
**ADOPTION OF DRAFT POLICY UPDATE**  
***Prohibition of Referral of Assistance (NEOLA #2410)***  
**Meeting of 10/28/19**  
*Presented by Alena Zachery-Ross*  
*Prepared by Paula Gutzman*

<input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action – Roll Call <input type="checkbox"/> Action – Voice Ayes _____ Nays _____		Brenda Meadows	Gillian Ream Gainsley	Ellen Champagne	Sharon Lee	Meredith Schindler	Maria Sheler-Edwards	Celeste Hawkins
	1 <sup>st</sup> /2 <sup>nd</sup>							
	Aye							
	Nay							
	Abstain							

**Rationale/Background Information**

*Re: Draft Policy Regarding Abortion*

This draft policy has been submitted to YCS by legal counsel, Collins & Blaha P.C., for Board review. This is an amendment to the State School Aid Act Board Policy Requirement. Governor Whitmer signed the School Aid budget on September 30, 2019. The signed School Aid budget amends the statute that requires implementation of the Board policy regarding abortion.

The Board of Education shall adopt bylaws and policies for the organization and operation of this Board and the District. This draft policy is being considered for Board adoption.

First Read: October 22, 2019

Second Read & Board Adoption: Scheduled for This Meeting

**Proposed Motion**

***" .... move that the Board of Education adopt the Prohibition of Referral or Assistance draft policy (NEOLA #2410), as presented."***

**Budget Impact:**    ☒ None    ☐ As follows:

**Attachments:**

☒ Enclosed    ☐ Issue Study Enclosed    ☐ To Be Distributed at Meeting    ☐ None

1<sup>st</sup> Read: *October 22, 2019*  
2<sup>nd</sup> Read & Board Approval:

**YPSILANTI COMMUNITY SCHOOLS**  
**Ypsilanti, Michigan**

**Prohibition of Referral or Assistance, NEOLA #2410**

**Draft Policy**

The State School Aid Act requires Boards of Education to adopt a disciplinary policy for a school official, member of a governing board, or employee of the district who refers a student for an abortion or assists a student in obtaining an abortion, and who is not the parent or legal guardian of that pupil.

In accordance with the State School Aid Act and the Revised School Code, any school official, Board member, or employee is prohibited from referring a student for an abortion or assisting a student in obtaining an abortion, unless that individual is the parent or legal guardian of that pupil.

If it is determined that anyone subject to this policy violated it, penalties shall be as provided by law, Board policy, and/or any applicable collective bargaining agreement provisions.

Whenever it becomes necessary to discipline a member of the staff for violation of this policy, the Superintendent or designee shall utilize related procedures described in the Staff Discipline Policies or the current negotiated agreement, if applicable.

Using due-process procedures, the Superintendent or designee shall conduct an investigation, as appropriate to the situation, including providing the employee with reasonable notice and the opportunity to respond.

The Board acknowledges the legal requirements of MCL 388.1766. This policy is meant to comply with these statutory provisions to the extent required by law.

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