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YPSILANTI
COMMUNITY SCHOOLS

Monday, October 10, 2016
6:30 p.m. – Regular Meeting

YCS Board of Education Meeting
YCS Central Office * 1885 Packard Road * Ypsilanti, MI 48197 * (734)221-1230

AGENDA

I. CALL TO ORDER
PLEDGE OF ALLEGIANCE: *YCHS STEMM (Science, Technology, Engineering, Mathematics & Manufacturing) Middle College – Scott Snyder, Principal*
ACHIEVEMENTS, AWARDS AND RECOGNITION

II. ACCEPTANCE OF AGENDA

III. PUBLIC COMMENTS #1

IV. CONSENT AGENDA (Enc. #4)
- A. September 20, 2016 Special Meeting Minutes
- B. September 26, 2016 Special Meeting Minutes
- C. September 26, 2016 Regular Meeting Minutes
- D. September 26, 2016 Closed Session Meeting Minutes
- E. October 5, 2016 Special Meeting Minutes
- F. October 5, 2016 Closed Session Meeting Minutes
- G. October 5, 2016 Special Meeting Minutes
- H. October 5, 2016 Closed Session Meeting Minutes
- I. New Hires & Resignations

V. ACTION ITEMS

A. Student Affairs
- i. Leadership Development Contract, *Core School Solutions* (Enc. #5A.i)
- ii. WISD as Fiscal Agent, *Career and Technical Education Program* (Enc. #5A.ii)
- iii. Apex Learning Credit Recovery Software Licenses (Enc. #5A.iii)

B. Business/Finance
- i. **Resolution:** Adoption of Summer Tax Levy (Enc. #5B.i)

C. Other
- i. Donation to Athletics, *RIC Custodial LLC* (Enc. #5C.i)
- ii. Pediatric Therapy Associates Contract Addendum (Enc. #5C.ii)

VI. PUBLIC COMMENTS #2

VII. REQUEST FOR CLOSED SESSION – *Section 8(a) OMA, Employee-Requested Closed Session (Enc. #7)*

VIII. RECONVENE TO OPEN SESSION

IX. *HUMAN RESOURCES: New Hire, *Approval of Employment* (Enc. #9)

X. BOARD/SUPERINTENDENT COMMENTS

XI. ADJOURNMENT

**Action Item*

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Enclosure #4
APPROVAL OF CONSENT AGENDA
Meeting of 10/10/16

Presented by ***Benjamin Edmondson***
Prepared by ***Paula Gutzman***

☐ *Discussion* ☐ *Action – Roll Call* ☒ *Action – Voice* *Ayes*_____ *Nays*_____		Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

a. Consent Agenda

1. September, 20, 2016 Special Meeting Minutes, *Board Workshop*
2. September 26, 2016 Special Meeting Minutes, *Board Study Session*
3. September 26, 2016 Regular Meeting Minutes
4. September 26, 2016 Closed Session Meeting Minutes
5. October 5, 2016 Special Meeting Minutes, *Student Discipline Hearing*
6. October 5, 2016 Closed Session Meeting Minutes
7. October 5, 2016 Special Meeting Minutes, *Student Discipline Hearing*
8. October 5, 2016 Closed Session Meeting Minutes
9. New Hires
10. Resignations

Proposed Motion

" .... move that the Board of Education approve the following:

1) ***September 20, 2016 special meeting minutes;***
2) ***September 26, 2016 special meeting minutes;***
3) ***September 26, 2016 regular meeting minutes;***
4) ***September 26, 2016 closed session meeting minutes,***
5) ***October 5, 2016 special meeting minutes;***
6) ***October 5, 2016 closed session meeting minutes;***
7) ***October 5, 2016 special meeting minutes;***
8) ***October 5, 2016 closed session meeting minutes, and;***
9) ***the personnel matters as per the attached list dated October 3, 2016: New Hires and Resignations."***

Budget Impact: ☐ **None** ☒ **As follows:**
Most Are Replacements
31a At-Risk Grant

Attachments:

Closed Session Minutes

☒ **Enclosed** ☐ **Issue Study Enclosed** ☒ **To Be Distributed at Meeting** ☐ **None**

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*YCS Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*

MINUTES: SPECIAL MEETING/WORKSHOP OF THE BOARD OF EDUCATION
Tuesday, September 20, 2016

The ***Special Meeting*** of the Ypsilanti Community Schools Board of Education was called to order by Vice-President Celeste Hawkins at 6:34 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Meredith Schindler *(7:10 arrival)*, Maria Sheler-Edwards, Sharon Lee, Celeste Hawkins, Ellen Champagne, Brenda Meadows *(6:51 arrival)*

MEMBERS OF THE BOARD OF EDUCATION ABSENT
Sharon Irvine

ACCEPTANCE OF AGENDA: Accepted as Presented
Motion by Trustee Sheler-Edwards, supported by Trustee Lee

PUBLIC COMMENTS #1: *None*

CULTURAL PROFICIENCY: Dr. Shayla R. Griffin, Director - The People's Dialogue Project and Rev. Lois Parr, The People's Dialogue Project, facilitated this session: Creating Culturally Proficient Communities - The Ypsilanti Community Schools (YCS) Racial and Economic Justice Project. Conversation included a district-wide intervention as an effort to improve cultural proficiency in YCS, specifically around issues of race and class. Information was presented on Year 4 (2016/17) of the project, including goals.

The work of this "justice and equity" session included discussion on racism and classism, especially within schools. The work of this project is for those who are committed to social justice and particularly those who care about educating the next generation of citizens. Reasons this work is important include: 1) addressing gaps in achievement/discipline that fall along lines of race/class, 2) preparing students to be productive citizens in a diverse, multicultural world, and; 3) interrupting cycles of bias, prejudice, discrimination and inequality.

PUBLIC COMMENTS #2: *None*

BOARD/SUPERINTENDENT COMMENTS
- Vice-President Hawkins commented on having this conversation and starting a dialogue.
- Trustee Meadows commented on injustice.

Board Meeting Adjournment: 8:52 p.m.

Respectfully Submitted,

Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools

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*YCS Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*

MINUTES: SPECIAL MEETING/STUDY SESSION OF THE BOARD OF EDUCATION

Monday, September 26, 2016 *(Meeting #1 of 2)*

The ***Special Meeting/Study Session*** of the Ypsilanti Community Schools Board of Education was called to order by President Sharon Irvine at 5:37 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Meredith Schindler, Maria Sheler-Edwards, Sharon Lee, Sharon Irvine, Celeste Hawkins, Ellen Champagne *(5:44 arrival)*, Brenda Meadows *(5:49 arrival)*

MEMBERS OF THE BOARD OF EDUCATION ABSENT: *None*

ACCEPTANCE OF AGENDA: Accepted as Presented
Motion by Trustee Schindler, supported by Trustee Lee
Action Recorded: 6/Yes; 0/No

PUBLIC COMMENTS #1: *None*

STUDENT ENROLLMENT AND STAFFING UPDATE: Laura Frey-Greathouse/Director of Staffing, Student Affairs & Teacher Retention and Linda Kuzon/Director of Secondary Education gave a PowerPoint presentation on current student enrollment numbers. Enrollment numbers were reviewed school-by-school, the Achieving Career & College Education (A.C.C.E.) program, high school special programs (auto collision, etc.) and special programs (ECA, WIHI, etc.). There was a comparison of September 2015 enrollment numbers and current enrollment numbers.

Jack Bauman/Director of Human Resources gave a PowerPoint presentation on staffing and a projected cost savings, which basically results from five vacant positions. Discussion of staff turnover, citing health care costs to employees being a factor in turnover.

BOARD SUB-COMMITTEE REPORTS

- President Irvine shared information on emergency managers.
- Trustee Sheler-Edwards recently met with Trustee Meadows and Yen Azzaro, Communication Specialist. This Communications Committee meets monthly. Board members provide feedback. The new YCS website was a topic of discussion.
- President Irvine requests administration to designate one administrator to participate on the Policy committee.
- Trustee Champagne shared the Head Start committee has not yet met this year. Regarding the Ypsilanti Promise, she may need an alternate member to participate on this committee.
- Vice-President Hawkins commented on the Consistent Discipline committee. Currently, there is a staff review of the student Code of Conduct document. Dr. Edmondson shared Ruth Jordan, Interim Director of Student Support Services maintains the timelines for the committee; Kelly Mickel, Erickson Principal facilitates the committee.
- Trustee Schindler commented on the District Turnaround committee. She is not aware of meetings of the Culture and Climate committee.
- President Irvine requested one YCS staff person to participate in each committee to serve as a key person.

PUBLIC COMMENTS #2: *None*

BOARD/SUPERINTENDENT COMMENTS: *None*

Board Meeting Adjournment: 6:47 p.m.

Respectfully Submitted,

Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools

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YPSILANTI COMMUNITY SCHOOLS
*Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*
MINUTES: REGULAR MEETING OF THE BOARD OF EDUCATION *(Meeting #2 of 2)*

Monday, September 26, 2016

The meeting was called to order by President Sharon Irvine at 6:54 p.m. The Pledge of Allegiance was recited, led by Ford ELC students and Principal Micki Berg.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Meredith Schindler, Maria Sheler-Edwards, Sharon Lee, Sharon Irvine, Celeste Hawkins, Ellen Champagne, Brenda Meadows

MEMBERS OF THE BOARD OF EDUCATION ABSENT: *None*

ACCEPTANCE OF AGENDA: Accepted as Presented
Motion by Trustee Champagne, supported by Trustee Sheler-Edwards
Action Recorded: 7/Yes; 0/No

PUBLIC COMMENTS #1: *None*

CONSENT AGENDA
MOTION TO approve the following: 1) September 12, 2016 regular meeting minutes; 2) September 12, 2016 closed session meeting minutes, and; 3) the personnel matters as per the attached list dated September 22, 2016: New Hires, Resignations and Recalls.

Motion by Trustee Maria Sheler-Edwards, supported by Trustee Lee
Action Recorded: 7/Yes; 0/No

ACTION ITEMS, Student Affairs
Printing Services for Student Math Workbooks
MOTION TO approve the purchase of printing services with Office Depot for Eureka Math student workbooks for an amount not to exceed $30,402.

Motion by Trustee Champagne, supported by Trustee Schindler
Roll Call Vote: 7/0 Yes
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, President Irvine, Vice-President Hawkins, Trustee Champagne, Trustee Meadows

Field Trip, *Ypsilanti Community Middle School - Youth in Government*
MOTION TO approve the overnight field trip of Ypsilanti Community Middle School to the Youth in Government Conference in Lansing in November 2016.

Motion by Vice-President Hawkins, supported by Trustee Champagne
Action Recorded: 7/Yes; 0/No

Field Trip, *Estabrook Elementary - Youth in Government*
MOTION TO approve the overnight field trip of Estabrook to the Youth in Government Conference in Lansing in November 2016.

Motion by Trustee Sheler-Edwards, supported by Vice-President Hawkins
Action Recorded: 7/Yes; 0/No

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Third Read of Policy Language: *Religious Holidays*

Approval of Policy Language: *Religious Holidays*

MOTION TO approve the ~~presented~~ amended religious holidays policy.

Motion by Trustee Champagne, supported by Trustee Schindler
Roll Call Vote: 7/0 Yes
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, President Irvine, Vice-President Hawkins, Trustee Champagne, Trustee Meadows

Topics Included: List of "Included Holidays" is deleted from Policy. The included holidays will be listed in the Administrative Guidelines. The list of YCS 2016/17 Religious Holidays is also not included with the approved policy; list of holidays will be addressed in Administrative Guidelines.

Item Deleted from Agenda: **Approval of Administrative Guidelines:** *Religious Holidays*
Motion: N/A
Vote: N/A

ACTION ITEMS, Business/Finance
Head Start Services Contract

MOTION TO approve the 2016/17 Head Start Delegate/Partner Contract with the Washtenaw Intermediate School District including a cash or in-kind contribution amount to be at least $413,767.

Motion by Trustee Schindler, supported by Trustee Champagne
Roll Call Vote: 7/0 Yes
Yes: Trustee Meadows, Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, President Irvine, Vice President Hawkins, Trustee Champagne

GSRP Contract

MOTION TO approve the 2016/17 Great Start Readiness Program Sub-Recipient Contract with the Washtenaw Intermediate School District for total reimbursement not to exceed the amount of $1,440,320.

Motion by Vice-President Hawkins, supported by Trustee Champagne
Roll Call Vote: 7/0 Yes
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, President Irvine, Vice-President Hawkins, Trustee Champagne, Trustee Meadows

PUBLIC COMMENTS #2: *None*

RECESS TO CLOSED SESSION – *Section 8 (e h) OMA, Attorney/Client Privilege*

MOTION TO convene in closed session under Section 8(e h) of the OMA to consider an attorney-client matter.

Motion by Trustee Champagne, supported by Trustee Lee
Roll Call Vote: 7/0 Yes
Yes: President Irvine, Vice-President Hawkins, Trustee Champagne, Trustee Meadows, Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee

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The meeting was called to closed session at 7:31 p.m. The meeting reconvened to open session at 8:15 p.m.

BOARD/SUPERINTENDENT COMMENTS: *None*

Board Meeting Adjourned: 8:20 p.m.

Respectfully Submitted,

Sharon Lee, Secretary
Board of Education
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*YCS Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*

MINUTES: SPECIAL MEETING OF THE BOARD OF EDUCATION
STUDENT DISCIPLINE HEARING
Wednesday, October 5, 2016 *(Meeting #1 of 2)*

The ***Special Meeting*** of the Ypsilanti Community Schools Board of Education was called to order by Secretary Sharon Lee at 5:32 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Meredith Schindler, Maria Sheler-Edwards, Sharon Lee, Ellen Champagne

MEMBERS OF THE BOARD OF EDUCATION ABSENT
Sharon Irvine, Celeste Hawkins, Brenda Meadows

ACCEPTANCE OF AGENDA: Accepted as Presented
Motion by Trustee Champagne, supported by Trustee Schindler
Action Recorded: 4/Yes; 0/No

STUDENT DISCIPLINE HEARING
REQUEST FOR CLOSED SESSION – *Section 8(b) OMA, Student Discipline*
MOTION TO convene in closed session under Section 8(b) of the OMA to consider a student disciplinary matter, pursuant to the request of the parent/guardian - student #201617.1005.01.

Motion by Trustee Champagne, supported by Trustee Schindler
Roll Call Vote: 4/0 Yes
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, Trustee Champagne

The meeting was called to closed session at 5:34 p.m. The meeting reconvened to open session at 6:30 p.m.

ACTION ITEM
Student Discipline - *Re: Student Known to the Board as #201617.1005.01*
MOTION THAT the Ypsilanti Community Schools Board of Education:
...accept time served;
... with the reinstatement date of Thursday, October 6, 2016, and;
... with the following condition: mandated weekly sessions with school social worker until June 2017.

Motion by Trustee Lee, supported by Trustee Schindler
~~*Voice Vote*~~ *Roll Call Vote: 4/0 Yes*
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, Trustee Champagne

PUBLIC COMMENTS: *None*

BOARD/SUPERINTENDENT COMMENTS: *None*

Board Meeting Adjournment: 6:34 p.m.

Respectfully Submitted,

Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools

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MINUTES: SPECIAL MEETING OF THE BOARD OF EDUCATION
STUDENT DISCIPLINE HEARING
Wednesday, October 5, 2016 *(Meeting #2 of 2)*

The ***Special Meeting*** of the Ypsilanti Community Schools Board of Education was called to order by Secretary Sharon Lee at 6:50 p.m.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Meredith Schindler, Maria Sheler-Edwards, Sharon Lee, Ellen Champagne

MEMBERS OF THE BOARD OF EDUCATION ABSENT
Sharon Irvine, Celeste Hawkins, Brenda Meadows

ACCEPTANCE OF AGENDA: Accepted as Presented
Motion by Trustee Champagne, supported by Trustee Schindler
Action Recorded: 4/Yes; 0/No

STUDENT DISCIPLINE HEARING
REQUEST FOR CLOSED SESSION – *Section 8(b) OMA, Student Discipline*
MOTION TO convene in closed session under Section 8(b) of the OMA to consider a student disciplinary matter, pursuant to the request of the parent/guardian - student #201617.1005.02.

Motion by Trustee Champagne, supported by Trustee Schindler
Roll Call Vote: 4/0 Yes
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, Trustee Champagne

The meeting was called to closed session at 6:51 p.m. The meeting reconvened to open session at 7:44 p.m.

ACTION ITEM
Student Discipline - *Re: Student Known to the Board as #201617.1005.02*
MOTION THAT the Ypsilanti Community Schools Board of Education:
...approve the SUSPENSION;
... with the reinstatement date of Monday, October 10, 2016, and;
... with the following condition: that a functional behavior assessment be conducted prior to student return to school

Motion by Trustee Champagne, supported by Trustee Schindler
~~*Voice Vote*~~ *Roll Call Vote: 4/0 Yes*
Yes: Trustee Schindler, Trustee Sheler-Edwards, Trustee Lee, Trustee Champagne

PUBLIC COMMENTS: *None*

BOARD/SUPERINTENDENT COMMENTS: *None*

Board Meeting Adjournment: 7:50 p.m.

Respectfully Submitted,

Sharon Lee, Secretary
Board of Education
Ypsilanti Community Schools

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Name	Pay Rate	Location	Position	New Position or
New Hire				
Bower, Melissa	$36,500.00	Middle School	ELA Teacher	Replacement
Howard, Leah	$12.10	High School	Para Pro	Replacement
McCaman, Joshua	$63,000.00	High School	Chemistry Teacher	Replacement
Shepherd, Katie	$38,000.00	Holmes	Music Teacher	Replacement
Skogheim, Brian	$36,000.00	High School	Manufacturing& Engineerin	Replacement
Spencer, Alisha	$10.00	Middle School	Food Service	Replacement
Yablonsky, Stephanie	$19,750.00	Middle School	.5 Reading 180 Teacher	**(31a at Risk)**
Resignations				
Farahat, Maya		District	Psychologist	
Ghassemi, Dina		High School	Teacher	
Gonzales, Elizabeth		Erickson	Teacher	
Kuntz, Megan		Ford	Family Support Spec	
Miller, Pamela		Middle School	Teacher	
Thomas, Rhonda		Perry	Teacher	
Vit, Martina		Middle School	Teacher	
Williams-Kennedy, DeRhonda		Middle School	Para Pro	
Woods, Camille		High School	Social Worker	
	Prepared by: L. Nowling, Human Resources			
		10/3/2016		

Note this list is subject to change. If there are any changes, an updated version will be shared before the board meeting.

Enclosure #5A.i

APPROVAL OF LEADERSHIP DEVELOPMENT CONTRACT WITH CORE SCHOOL SOLUTIONS

Molly Funk, Presenter/Coach

Meeting of 10/10/16

*Presented by **Laura Frey-Greathouse***

*Prepared by **Paula Gutzman***

☐ ***Discussion***
☒ ***Action – Roll Call***
☐ ***Action – Voice***
Ayes_____
Nays_____

	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows
1st/2nd							
Aye							
Nay							
Abstain							

Rationale/Background Information

The proposed contract with Core School Solutions, Molly Funk – Presenter/Coach, is for professional development work with District principals. Presentations will focus on leadership development: 7 Correlates of Effective Leadership and SA Rubric. Evaluation work is included.

The contract includes day-long sessions during 2016/17, as listed on the contract.

Proposed Motion

" .... move that the Board of Education approve the leadership development contract with Core School Solutions for an amount not to exceed $10,000."

Budget Impact:

☐ **None** ☒ **As follows:**

Title II: $10,000

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

Professional Learning Agreement:
This agreement, dated Tuesday July 15, 2016, is by and between Laura Frey-Greathouse, Ypsilanti Community Schools (Hiring Party) and Core School Solutions (CSS). The parties agree that the presenter(s) listed below will conduct the presentation(s) listed, at Ypsilanti Community Schools, on dates below for a maximum of six instructional hours per day. The total cost for this professional learning workshop/materials is $_10,000____

Presenter(s)/Coach:	**Presentation(s)**
Molly Funk	Leadership Development (7 Correlates and SA Rubric) (mornings of selected dates below)
Molly Funk	Job-Embedded Coaching, goal action planning and walk-throughs (afternoons of dates selected below)
Molly Funk	Ongoing virtual supports for principals (as needed)

THE HIRING PARTY AGREES (Initial each)

____To pay $_10000___ for the workshop, which includes the Speaker's honorarium and all related travel expenses. If the Hiring Party requests modifications to this training in any manner, both parties agree that the terms of this agreement may need to be renegotiated..

____To pay the balance of the fee no later than 30 days after the engagement or a finance charge may be applied. All payments must be made payable to Core School Solutions Solutions, (Federal ID_463637766).

____All future professional development with the Core School Solutions presenter will be contracted through Core School Solutions.

____ To make duplicates for all participants from a master set of handouts provided by the presenter.

____The presenter's audience will not exceed 100 participants throughout the entire 6-hour day of training.

____To provide the following: an LCD projector, a 10-foot screen, 3 tables up front for the Speaker, and a wireless lapel microphone (if the room is large). If unable to provide this AV equipment, the Hiring Party must discuss options directly with the Speaker.

OFFICE
46633 Aaron's Way
Canton, MI 48188

PHONE
(734) 377-6874

MOLLY FUNK, ED.S.
EDUCATIONAL CONSULTANT,
COACH, & TRAINER
NAESP Nationally Certified Principal Mentor

EMAIL
coreschoolsolutions@gmail.com

WEBSITE
coreschoolsolutions.com

CANCELLATION POLICY:
If the Hiring Party cancels this training, they must call Core School Solutions at (734) 377-6874. If the Hiring Party cancels the engagement, this may result in the loss of your deposit if made and you may incur travel related expenses. However, if the Hiring Party reschedules the training for a future date, Core School Solutions Solutions will apply any paid monies towards that contract.

If Core School Solutions must cancel the training due to an Act of God or other circumstance completely beyond our control, the Hiring Party will be notified immediately and their paid deposit will be fully refunded. At the request of the Hiring Party, Core School Solutions will make every effort to reschedule the training for a future date(s) convenient for the Hiring Party.

Core School Solutions assures (and will provide upon request) that presenters have completed the proper background checks, fingerprints and any other requirements necessary to provide services to students. Furthermore, they am not listed on the suspended or debarred list at epls.gov.

Core School Solutions has reserved the following dates for the trainings with a projected start date of September 19, 2016:

Description	Location	Dates
Leadership Development	Ypsilanti Community Schools Admin Building *Mornings*	September 19, 2016 November 15, 2016 January 17, 2017 March 14, 2017 May 9, 2017
Job-Embedded Coaching	*Afternoons* Erickson & Estabrook Beatty & Perry Ford & Holmes Ypsilanti Community MS & Washtenaw International MS Ypsilanti International & Ypsilanti Community HS ACCE Alternative HS	 September 19, 2016 November 15, 2016 January 17, 2017 March 14, 2017 May 9, 2017

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coreschoolsolutions@gmail.com

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coreschoolsolutions.com

The Hiring Party agrees to the terms as stated.

Signature/Date

Title

CSS agrees to the terms as stated.

Molly Funk

CEO & Founder of Core School Solutions

OFFICE
46633 Aaron's Way
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Enclosure #5A.ii

APPROVAL OF CAREER AND TECHNICAL EDUCATION PROGRAMS AGREEMENT, *WISD AS CTE PERKINS GRANT FISCAL AGENT*

Meeting of 10/10/16

Presented by ***Laura Frey-Greathouse***

Prepared by ***Paula Gutzman***

☐ *Discussion*
☒ *Action – Roll Call*
☐ *Action – Voice*
*Ayes*_____
*Nays*_____

	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee
1st/2nd							
Aye							
Nay							
Abstain							

Rationale/Background Information

Re: Cooperative Agreement for Designation of CTE Perkins Fiscal Agency and Operation of Career and Technical Education Programs

This agreement shall commence on September 6, 2016 and shall continue until it is the desire of either party to terminate this agreement and, by action of its Board, shall give notice to the other party by no later than February 28th of its intent to terminate this agreement for the following school year. Ypsilanti Community Schools and the Washtenaw Intermediate School District desire to cooperate in providing Career and Technical Education (CTE) programs.

Proposed Motion

" .... move that the Board of Education approve the Cooperative Agreement dated September 6, 2016 with the Washtenaw ISD, who acts as fiscal agent for the Career and Technical Education Programs ... and ...

the agreement continuing until either party notifies the other party by no later than February 28th of its intent to terminate this agreement for the following school year."

Budget Impact: ☒ **None** ☐ **As follows:**

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

COOPERATIVE AGREEMENT FOR DESIGNATION OF CTE PERKINS FISCAL AGENCY AND OPERATION OF CAREER AND TECHNICAL EDUCATION PROGRAMS

This agreement is made by and between (Fiscal Agency Official Name) **Washtenaw Intermediate School District**
and (Participating Educational Agency Official Name) **Ypsilanti Community Schools**

on this **6th** day of **September**, 20**16**.

- The parties to this agreement desire to cooperate in providing Career and Technical Education (CTE) programs.
- The parties desire to establish herein the terms and conditions for the delivery of Career and Technical Education to be provided cooperatively.
- It is agreed:

A. The fiscal agency is hereby requested and agrees to serve as the fiscal agency for funds made available by or through the Michigan Department of Education for CTE programs and services operated by participating educational agencies that have been approved by the Department.

B. The fiscal agency agrees to assume responsibility for:

1. Facilitating the development of the Carl D. Perkins Career and Technical Education Act of 2006 regional plan and application, in cooperation with other stakeholders in the region.
2. Facilitating data collection on CTE Perkins students.
3. Maintaining fiscal (budget/expenditure) and application-related data.
4. Obtaining, and retaining on file, signed cooperative agreements from all participating educational agencies.
5. Disbursing to the participating agency any Carl D. Perkins Career and Technical Education Act of 2006 funds received from the Michigan Department of Education upon request for reimbursement of approved, completed activities based on the approved regional plan and application.
6. Ensuring that all required data and reports are accurate and submitted by the due dates.

C. As participating agency, the educational agency agrees to assume the following responsibilities when appropriate:

1. Hire all teachers, paraprofessionals, and other personnel needed to operate state-approved programs.
2. Cooperate with the fiscal agency in developing the regional plan and application and provide all programs/services in concert with the plan.
3. Maintain on file all necessary data and/or reports, including detailed financial transactions for costs incurred.
4. Prepare all reports required by state or other agencies, or as mutually agreed to by the parties, forward data to the fiscal agency in time to meet all reporting requirements.
5. Meet all applicable local, state, and/or federal requirements for state-approved CTE programs.
6. Execute all other daily operational activities necessary for successful instruction and program management.

D. The participating educational agency will indemnify and hold harmless the fiscal agency, its board members, officers, employees, and agents from any and all claims, costs, actions, losses, or expenses resulting from the administration and operation of the programs/services offered by the educational agency in accordance with the regional plan and application.

E. Any recipient of federal funds under this agreement will be fiscally accountable for obligations and expenditures as required under the federal Single Audit Act Amendments of 1996, supported by Office of Management and Budget (OMB) Circular A-133, the OMB Circular A-133 Compliance Supplement, and in compliance with acceptable Michigan audit and reporting requirements.

F. All rights and responsibilities written or implied within this agreement shall not be transferred or eliminated without the expressed written consent of both parties.

G. This agreement shall continue until it is the desire of either party to terminate this agreement and, by action of its Board, shall give notice to the other party by no later than February 28 of its intent to terminate this agreement for the following school year.

Signatures:

Official Name of Fiscal Agency

Washtenaw Intermediate School District

Fiscal Agency Superintendent Name:

Scott Menzel

Signature Date

Official Name of Participating Educational Agency)

Ypsilanti Community Schools

Participating Educational Agency Superintendent Name:

Dr. Benjamin Edmondson

Signature Date

Enclosure #5A.iii
APPROVAL OF PURCHASE OF APEX LEARNING CREDIT RECOVERY SOFTWARE LICENSES

Meeting of 10/10/16

*Presented by **Linda Kuzon***

*Prepared by **Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Brenda Meadows	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

This is a renewal for our credit recovery software. Apex Learning credit recovery is offered both at the main YCHS campus, as well as at the ACCE program. At the ACCE program, Apex credit recovery constitutes the full extent of the evening program. Apex software allows students to recover/earn credits quickly. Students can complete their courses through Apex anywhere they have an internet connection.

This digital curriculum and services is for a 12-month unlimited enrollment subscription.

Proposed Motion

" .... move that the Board of Education approve the purchase of 200 licenses of Apex Learning credit recovery software for an amount not to exceed $25,000."

Budget Impact: ☐ None ☒ As follows:

Grant: 31a At-Risk: $25,000

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

Apex Learning Price Quote

Ypsilanti Community Schools
1885 Packard Rd
Ypsilanti, MI 48197-1846

1215 4th Ave, Suite 1500
Seattle, WA 98161

Attention: Ben Murphy Smith

Ypsilanti Community Schools has requested a price quote from Apex Learning® for a digital learning solution. Apex Learning proposes the following digital curriculum and services to meet your goals and objectives.

Digital Curriculum	Unit	Unit Price	Volume Discount	Discounted Unit Price	Quantity	Extended Price
Comprehensive Courses	12-month Unlimited Enrollment Subscription	$250.00	50%	$125.00	200	$25,000.00
					Digital Curriculum Sub-Total	**$25,000.00**

Total Price	**$25,000.00**

Prices above do not include any applicable sales or other taxes. The above prices are valid for 60 days from 10/3/2016 unless stated otherwise.

If you choose to complete this purchase, Apex Learning requires a signed copy of this price quote and a purchase order for the total price, credit card payment, or an executed Apex Learning contract. Please fax or e-mail the signed quote and a valid purchase order to the attention of **Despina Matheos at (206) 381-5601 or salesdocs@apexlearning.com**.

Payment of all invoices is due within 30 days of the invoice date. Payments via credit card are subject to a processing fee, equal to 3% of the amount charged to such card.

Please see Attachment A for information regarding the purchase of Apex Learning digital curriculum and services.

_____ _____

Signature Date

Benjamin Edmondson, Superintendent

Enclosure #5B.i
ADOPTION OF SUMMER TAX RESOLUTION
Meeting of 10/10/16

*Presented by **Cathy Secor***
*Prepared by **Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located with the District and continuing from year-to-year until specifically revoked by the Board.

Ypsilanti Community Schools currently has a summer tax levy of 100%. It is recommended that we continue on with this authorization for the 2017 tax year. This Summer Tax Resolution invokes for 2017 its previously adopted ongoing resolution imposing a 100% summer tax levy.

This is a standard resolution that is approved each year in order to collect taxes during the summer. A copy of the adopted resolution must be filed with each city and township within the Ypsilanti Community Schools boundaries on or before December 31, 2016.

Proposed Motion

" .... move that the Board of Education adopt the Summer Tax Resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service."

Budget Impact: ☐ **None** ☒ **As follows:**
General Fund

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

Summer Tax Resolution

Ypsilanti Community Schools * Washtenaw County, Michigan

A regular meeting of the Board of Education of the District (Board) was held in the Professional Development Room of YCS Central Office, in the District, on the 10th day of October, 2016, at 6:30 o'clock in the p.m.

The meeting was called to order by Sharon Irvine, President.

Present: Members

Absent: Members

The following preamble and resolution were offered by Member _____ and supported by Member _____:

WHEREAS, this Board previously adopted a resolution to impose a summer tax levy to collect 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board, pursuant to 1976 PA 451, as amended (Revised School Code), invokes for 2017 its previously adopted ongoing resolution imposing a summer tax levy of 100% of annual school property taxes, including debt service, upon property located within the District and continuing from year-to-year until specifically revoked by the Board and requests each city and/or township in which the District is located to collect those summer taxes.

2. The Superintendent or designee is authorized and directed to forward to the governing body of each city and/or township in which the District is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2017 in the amount specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be performed so that they are received by the appropriate governing bodies before January 1, 2017.

3. Pursuant to and in accordance with Section 1613(1) of the Revised School Code, the Superintendent or designee is authorized and directed to negotiate on behalf of the District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before the Board for its approval or disapproval.

THRUN LAW FIRM, P.C.

4. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Members

Nays: Members

Motion declared adopted.

_____

Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Ypsilanti Community Schools hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a regular meeting held on October 10, 2016, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act (Act 267, PA 1976, as amended).

_____

Secretary, Board of Education

THRUN LAW FIRM, P.C.

Enclosure #5C.i

ACCEPTANCE OF DONATION, *Athletics*

Donor: RIC Custodial LLC; Belleville

Meeting of 10/10/16

Presented by ***Linda Kuzon***

Prepared by ***Paula Gutzman***

☐ *Discussion* ☐ *Action – Roll Call* ☒ *Action – Voice* *Ayes*_____ *Nays*_____		Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

Re: YCS Board Policy #7230 – Gifts, Grants, and Bequests: The Board of Education is duly appreciative of public interest in and good will toward the schools manifested through gifts, grants, and bequests. All gifts, grants, or bequests having a value of more than $1,000 shall be accepted by the Board.

RIC Custodial LLC in Belleville has made a $1000 donation to Athletics to cover the cost of a popcorn machine for our concession stands.

Proposed Motion

" .... move that the Board of Education accept the donation of $1000 to Athletics from RIC Custodial LLC in Belleville."

Budget Impact: ☒ **None** ☐ **As follows:**

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

YPSILANTI COMMUNITY SCHOOLS

Paula Gutzman <pgutzman8@ycschools.us>

donation

1 message

Robert Wellman <rwellman2@ycschools.us> Mon, Oct 3, 2016 at 1:51 PM
To: Paula Gutzman <PGutzman8@ycschools.us>

Paula,

We had a donation from RIC custodial services of $1000.00 to cover our cost of a popcorn machine for our concessions stand. Below is the companies information

It is RIC Custodial LLC
45978 Chatsworth Dr.
Belleville, MI 48111-1215

Thank you,

Bob Wellman, CAA
Assistant Principal / Athletic Director
Ypsilanti Community Schools
734-221-1008

Enclosure #5C.ii
APPROVAL OF CONTRACT AMENDMENT WITH PEDIATRIC THERAPY ASSOCIATES, LLC

Meeting of 10/10/16

*Presented by **E. Ruth Jordan***

*Prepared by **Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

This is an amendment to our therapy contract with Pediatric Therapy Associates, LLC. This amendment is for an extra day of speech services. A speech therapist will add one day, beginning at Ford Early Learning Center. The therapist will remain until YCS has obtained a 1.0 FTE speech position, then will transition the day over to secondary.

This 2016/17 contract addendum is billed as: 7 hours/week for 37 weeks; 259 hours @ $56/hour for a total of $14,504.

Proposed Motion

" .... move that the Board of Education approve the contract addendum with Pediatric Therapy Associates for additional 2016/17 speech therapy for an amount not to exceed $14,504."

Budget Impact: ☐ **None** ☒ **As follows:**
General Fund

Attachments:

☒ **Enclosed** ☐ **To Be Distributed *at Meeting*** ☐ **None**

September 14, 2016
ADDENDUM TO CONTRACT

The following additional contractual Speech Therapy services will be provided to the Ypsilanti Community Schools by Pediatric Therapy Associates, LLC, for the 2016-17 school year in accordance with the same terms of the 2016-17 school year contract:

Additional Speech Therapy support as follows:
7 hours per week for 37 weeks of school is 259 hours at $56.00 per hour totals $14,504.00

Agreed to 9/14/16

Benjamin Edmondson, Superintendent

Date

Pediatric Therapy Associates, LLC

9-14-16
Date

Enclosure #7

REQUEST FOR CLOSED SESSION SECTION 8(a) OMA

Employee-Requested Closed Session

Meeting of 10/10/16

Presented by ***Benjamin Edmondson***

Prepared by ***Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Brenda Meadows	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

In accordance with Public Act 267, all closed meetings must be called by a motion at a public meeting of the Board of Education followed by a roll call vote. The Board of Education needs to meet in closed session under Section 8(a) of the Open Meetings Act (OMA), *Employee-Requested Closed Session.*

Proposed Motion

" .... move that the Board of Education convene in closed session under Section 8(a) of the OMA: an employee-requested closed session."

Budget Impact: ☒ **None** ☐ **As follows:**

Attachments:

☐ **Enclosed** ☐ **Issue Study Enclosed** ☒ **Distributed *Separately*** ☐ **None**

Called to Closed Session at: _____

Reconvene at: _____

Enclosure #9
AUTHORIZATION OF EMPLOYMENT
Meeting of 10/10/16

*Presented by **Jack Bauman***

*Prepared by **Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Meredith Schindler	Maria Sheler-Edwards	Sharon Lee	Sharon Irvine	Celeste Hawkins	Ellen Champagne	Brenda Meadows
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information
By State of Michigan law, any person being hired with a felony on their record must be approved by both the Superintendent and the Board of Education. We have a potential employee with a non-violent felony on their record from 1999. There has been no criminal activity by this person since this time.

It is my belief that this potential employee would work hard for Ypsilanti Community Schools. It is also my intent for this potential hire to remain anonymous, to protect their confidentiality.

Proposed Motion
" .... move that the Board of Education authorize the hiring of this employee."

Budget Impact: ☐ **None** ☒ **As follows:**
General Fund

Attachments:
☐ **Enclosed** ☒ **To Be Distributed *Separately*** ☐ **None**