



ORGANIZATIONAL MEETING & Regular Meeting Board Packet

THE YPSILANTI COMMUNITY SCHOOLS BOARD OF EDUCATION

YCS Administration Building * 1885 Packard Road * Ypsilanti, MI 48197 * (734)221-1230

Monday, January 28, 2019 @ 6:30 p.m. (Meeting #2 of 2)

ORDER OF MEETING

I. CALL TO ORDER

Alena Zachery-Ross, Superintendent

PLEDGE OF ALLEGIANCE

Ypsilanti International Elementary School (YIES) – Cassandra Sheriff, Principal

ACHIEVEMENTS, AWARDS AND RECOGNITION

MISSION STATEMENT: The purpose of YCS is to develop mindful, engaged students with the skill set, work ethic, and attitude to contribute to a community that honors diversity, equality and justice.

II. ACCEPTANCE OF AGENDA

III. PUBLIC COMMENTS #1

IV. ELECTION OF ACTING CHAIRPERSON

V. BOARD ORGANIZATION

A. NOMINATION AND ELECTION OF BOARD OFFICERS: Verbal nominations for candidates for each of the four offices will be solicited one at a time. Nominations for office do not require seconds. Once all officers have been elected, the newly elected president should preside over the meeting.

If more than one person is nominated for a single office, a majority vote should be used to identify the majority candidate for that position. If only one Board member is nominated for an office, the president or person presiding over the meeting shall seek a motion to elect that member by acclamation. The election of officers shall proceed in sequence until all officers are elected.

1. President
2. Vice-President
3. Secretary
4. Treasurer

B. APPOINTMENTS OF BOARD COMMITTEE MEMBERS AND LIAISONS

1. Parliamentarian: Trustee _____
2. Head Start Policy Committee: Trustee _____
3. Legislative Relations Network (LRN) Designee: Trustee _____
4. Washtenaw Association of School Boards (WASB) Representative: Trustee _____
5. Ypsilanti Promise Board Representative: Trustee _____
6. Ypsilanti Foundation Board Liaison: Trustee _____
7. Michigan Association of School Boards (MASB) Convention Delegate/Alternate:
1) Delegate _____ ; 2) Alternate _____
8. Coordinated School Health Team: Trustee _____
9. Sex Education Advisory Board (SEAB): Trustee _____

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The following subcommittees may include 1-3 members, unless noted otherwise:

1. Policy Subcommittee: Trustee #1 & Chair _____
Trustee #2 _____
Trustee #3 _____
2. Financial and Operational Planning Subcommittee: Trustee #1 & Chair _____
Trustee #2 _____
Trustee #3 _____
3. Strategic & Educational Performance (DTN) Subcomm: Trustee #1 & Chair _____
Trustee #2: _____
Trustee #3: _____
4. Community Relations Subcommittee: Trustee #1 & Chair _____
Trustee #2: _____
Trustee #3: _____
5. School Culture and Discipline Subcommittee: Trustee #1 & Chair _____
Trustee #2 _____
Trustee #3 _____
6. Expulsion Review Subcommittee (4 members): Trustee #1 & Chair _____
Trustee #2 _____
Trustee #3 _____
Trustee #4 _____

A motion was made by _____, supported by _____

...THAT the above appointments as Board representatives be approved and in effect until the next Organizational Meeting in January 2020.

VI. ACTION ITEMS

A. CONSENT AGENDA (Enc. # 7A)

1. December 3, 2018 Special Meeting Minutes
2. December 3, 2018 Regular Meeting Minutes
3. December 3, 2018 Closed Session Meeting Minutes, #1 of 2
4. December 3, 2018 Closed Session Meeting Minutes, #2 of 2
5. December 17, 2018 Special Meeting Minutes, *Student Discipline Resolution*
6. January 14, 2019 Special Meeting Minutes
7. January 14, 2019 Closed Session Meeting Minutes
8. January 14, 2019 Organizational Meeting Minutes
9. January 14, 2019 Closed Session Meeting Minutes
10. New Hires & Resignations

Motion by: _____, supported by _____

...TO approve the following: 1) December 3, 2018 special meeting minutes; 2) December 3, 2018 regular meeting minutes; 3) December 3, 2018 closed session meeting minutes #1; 4) December 3, 2018 closed session meeting minutes #2; 5) December 17, 2018 special meeting minutes; 6) January 14, 2019 special meeting minutes; 7) January 14, 2019 closed session meeting minutes; 8) January 14, 2019 Organizational Meeting minutes; 9) January 14, 2019 closed session meeting minutes, and; 10) the personnel matters as per the attached list dated January 22, 2019: New Hires & Resignations.

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B. ADMINISTRATOR EMPLOYMENT CONTRACT (Enc. #7B)

Motion by: _____, supported by _____

... TO approve the administrative contract with Priya Nayak to serve as Director of State and Federal Programs effective January 9, 2019, with a contract expiration date of June 30, 2019.

ROLL CALL VOTE: Champagne ____ ; Hawkins ____ ; Lee ____ ; Meadows ____ ;
Ream Gainsley ____ ; Schindler ____ ; Sheler-Edwards ____

C. ADOPTION OF BOARD OF EDUCATION MEETING SCHEDULE (Enc. #7C)

Motion by: _____, supported by _____

... TO adopt the Board meeting schedule for January 28, 2019 - January 13, 2020, with a revised date of 1/23/2019.

D. APPOINTMENT OF DISTRICT COMPLIANCE OFFICERS

Motion by: _____, supported by _____

...TO designate the following staff to serve as District Compliance Officers:
1) the Assistant Superintendent as 504 Compliance Officer, and; 2) the Director of Human Resources as District Compliance Officer and ADA Coordinator (in compliance with Policy #s 2260.01 & 4123).

E. REVIEW AND APPROVAL of Business Items

1. Authorization for Use of Facsimile Signature

Motion by: _____, supported by _____

... TO authorize the Director of Business and Finance to file the necessary forms with the appropriately designated banks to use the facsimile signature of the School District Superintendent on check draws of the General Fund, Food Service Fund, Debt Retirement Fund, Payroll Account, Student Activities Fund and Trust Fund.

2. Authorization to Execute Contracts and Sign Documents on Behalf of the District

Motion by: _____, supported by _____

... TO designate, and limit thereto, the following administrators to sign contracts and other documents on behalf of the District: Superintendent, or designee, and Director of Business and Finance.

3. Authorization of Bank Account Signatories

Motion by: _____, supported by _____

... TO approve the Board President, Superintendent, Board Treasurer, Director of Business and Finance and Accounting Supervisor as official signatories of bank accounts for the District.

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4. Designation of Depository for School District Funds

Motion by: _____, supported by _____

... TO utilize the following financial institutions as depositories for the following funds:

Normal Operations Deposits & Withdrawals

Michigan Liquid Asset Fund Plus (MILAF+; PFM Asset Management LLC)
Bank of Ann Arbor
Fifth Third Bank

Bonded Indebtedness Paying Agents

Bank of New York (BYN Mellon or The Bank of New York Mellon Trust Co)
Huntington National Bank
U.S. Bank

5. Designation of Electronic Transfer Officer (ETO)

Motion by: _____, supported by _____

... TO appoint the Board Treasurer or Director of Business and Finance as Electronic Transfer Officer (ETO) in accordance with Policy #6144.

6. Designation of Audit Firm

Motion by: _____, supported by _____

... TO designate Rehmann Robson as its auditor for the year ending June 30, 2019.

7. Designation of Legal Counsel

Motion by: _____, supported by _____

... TO authorize the following law firms: Thrun Law Firm PC (retainer), Dykema Gossett PLLC and Collins & Blaha PC.

8. Delegation of Meeting Posting Responsibilities

Motion by: _____, supported by _____

... THAT the Superintendent, or designee, will designate an appropriate, available person to post notices of public meetings.

9. Designation of Newspaper for Bid Notices and Other Legal Postings

Motion by: _____, supported by _____

... TO designate The Ann Arbor News for bid notices and other legal postings.

VII. ACTION ITEMS

A. RESOLUTION: School Bus Fleet Proposal (Enc. #7A)

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- B. YCS Commencement 2019 Venue (Enc. #7B)
- C. Contracted Services Agreement Addendum (Technology), *WISD* (Enc. #7C)
- D. Field Trip, *YIES 5th Grade* (Enc. #7D)
- E. Fountas & Pinnell Literacy (Enc. #7E)
- F. Donation: ACCE | *Sue Miller & Walter Moos* (Enc. #7F)
- G. Starr Commonwealth (Enc. #7G)

VIII. PUBLIC COMMENTS #2

IX. OTHER

X. BOARD/SUPERINTENDENT COMMENTS

XI. ADJOURNMENT

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