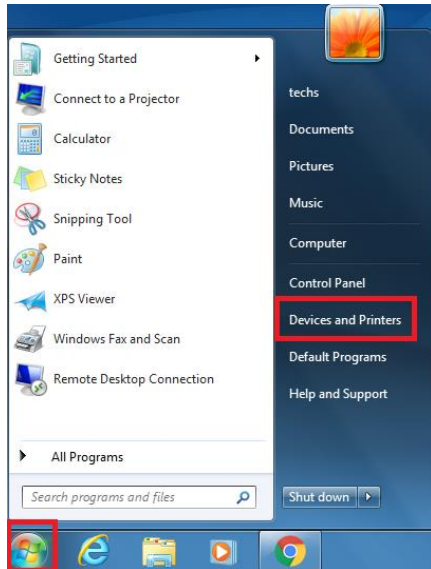



Adding a Canon Printer (Windows 7)

As of June 30, 2017, our contract with Konica-Minolta Business Systems expired. As a result, the older Konica printers/copiers have been removed, and replaced by Canon printers/copiers. Here are the steps to adding and configuring the correct Canon printer driver for your Windows 7 PC:

1. Click on the Start menu icon in the lower left corner, and then click Devices and Printers



2. If you see any printers named Konica in your list, click and select Remove device for each, in turn
3. Find the Canon printer you would like to use on this spreadsheet:
<https://goo.gl/ReSF5N>. You will need the information from that line to add and configure the printer
4. In your browser, visit this link: <https://goo.gl/FfNRRb> then click SELECT on the most up-to-date recommended Generic_Plus_UFR II driver

EXPLOREPRODUCTSSUPPORTABOUTSHOP

CHOOSE A SEARCH AREA

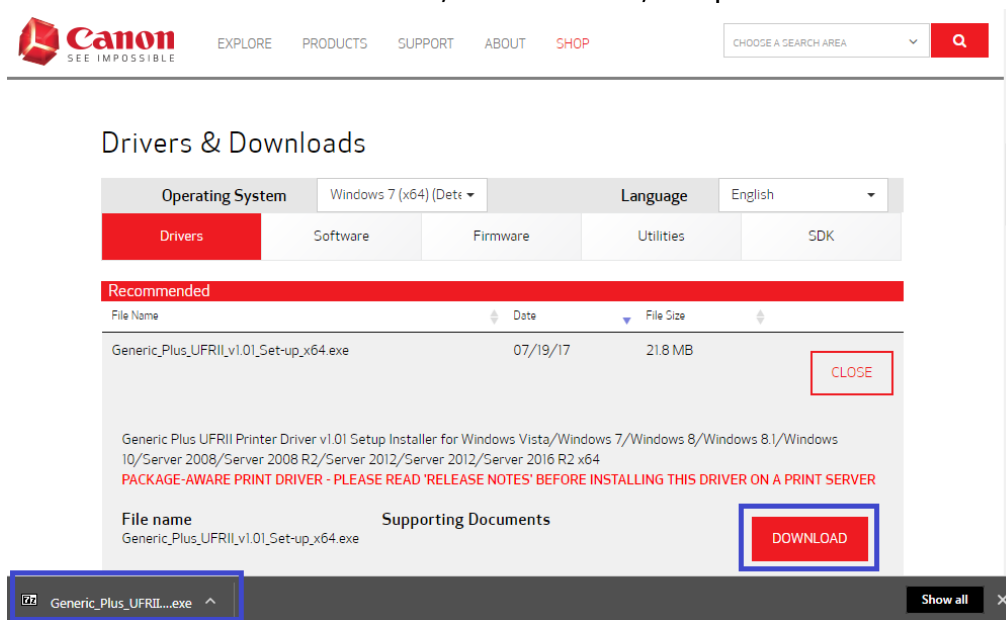
Drivers & Downloads

Operating System	Windows 7 (x64) (Det	Language	English	
Drivers	Software	Firmware	Utilities	SDK

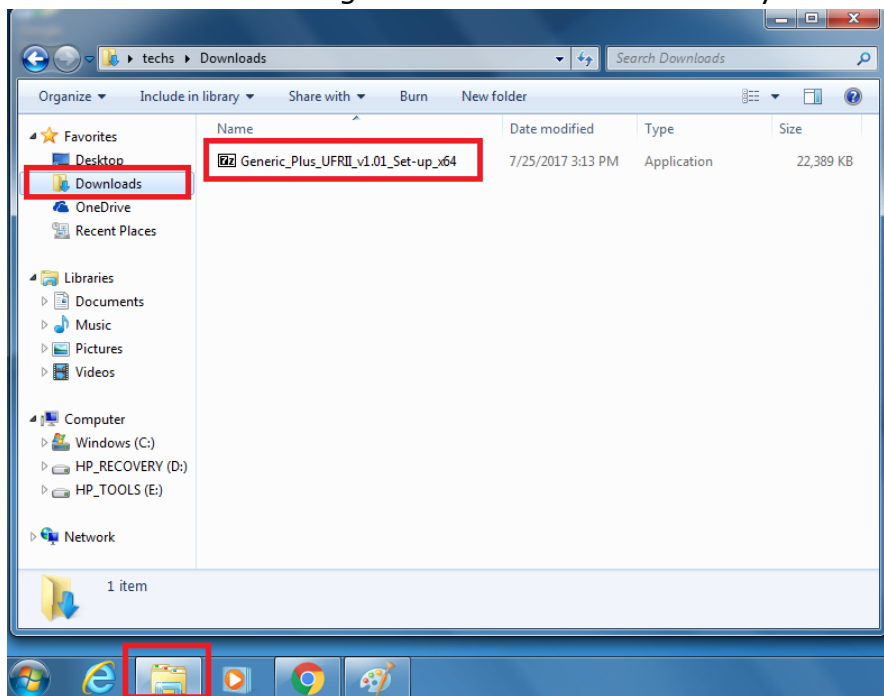
Recommended

File Name	Date	File Size	
Generic_Plus_UFR II_v1.01_Set-up_x64.exe	07/19/17	21.8 MB	<div>SELECT</div>
UFR II_v30.15_Set-up_x64.exe	07/11/17	23.8 MB	<div>SELECT</div>

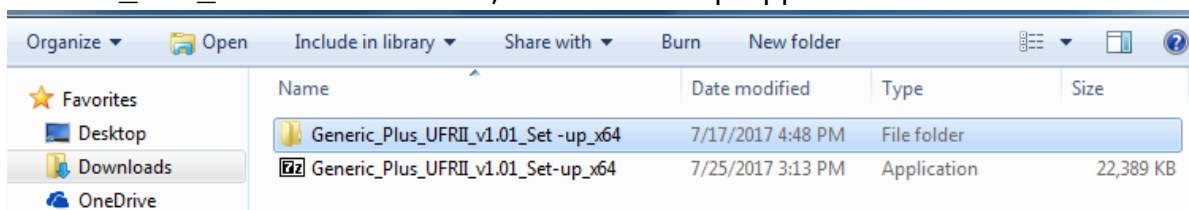
5. Click on the DOWNLOAD icon, and if asked, keep the file

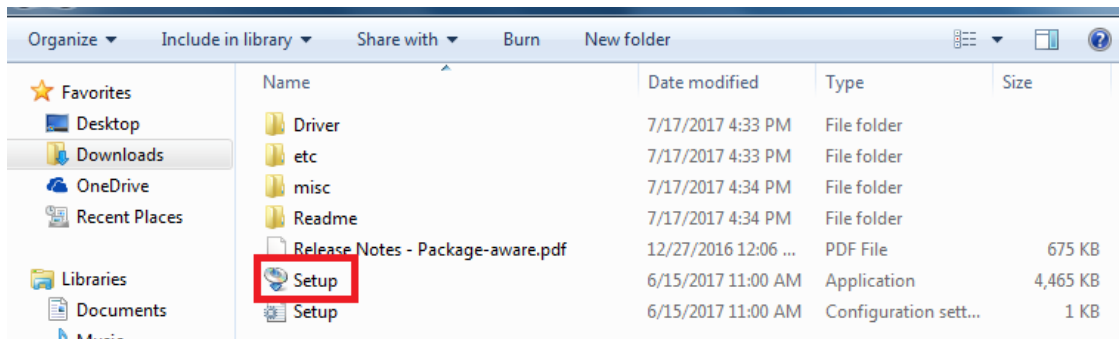


6. Click the self-extracting archive file to extract it in your Downloads folder

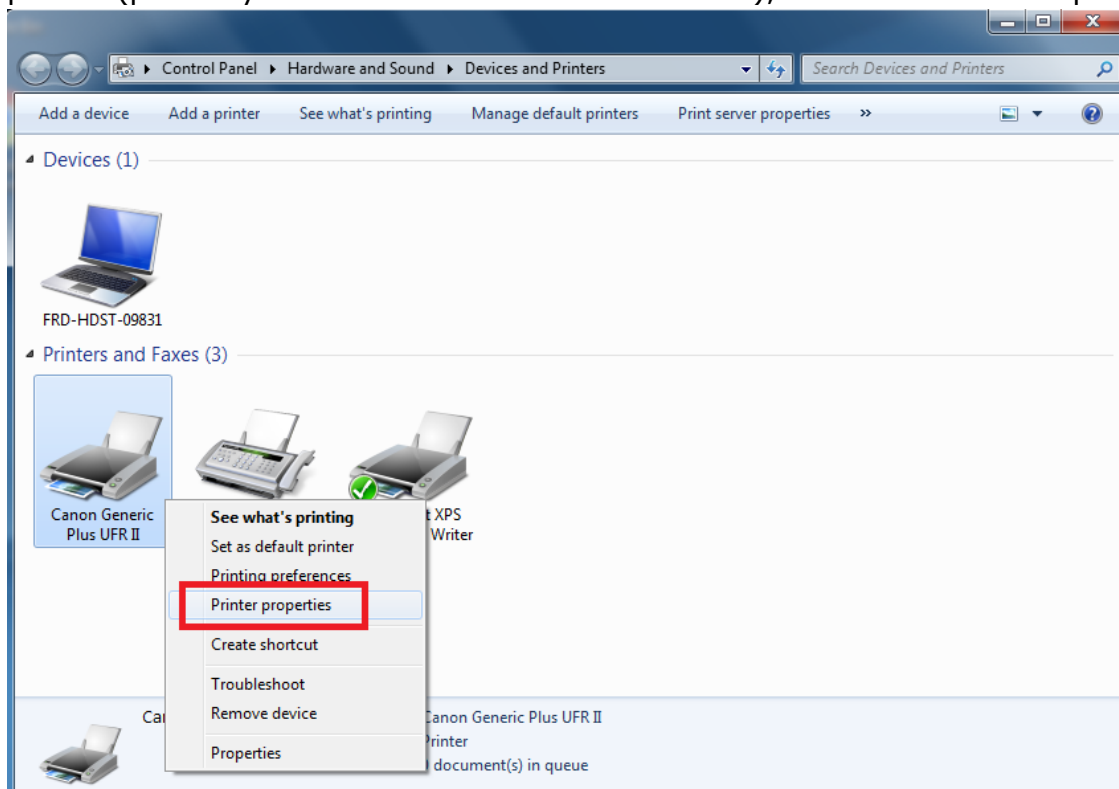


7. Click on the folder icon in the Windows taskbar, then Downloads, then the Generic_Plus_UFR1I driver folder, then the Setup Application





8. Follow the first few driver installation prompts, most likely Next >, Yes, then choose the Custom radio button, then check the Canon Driver Information Assist Service box, then Next >, Yes
9. At the Printer Information prompt, click Add Port... and Standard TCP/IP Port, then OK
10. Follow the first few installation prompts, most likely Next >, and type in the IP address (column H) for your printer of choice, and click Next >, then Finish. This should bring you back to the driver installation prompts
11. In the driver installation prompts, Click Next >, Start, and let it install the printer driver
12. When the installation finishes, make sure the box next to Restart My Computer Now is unchecked, then click Exit
13. Back in the Devices and Printers Control Panel window, right click on the new Canon printer (probably called Canon Generic Plus UFR II), and choose Printer properties



14. Under the General tab, rename the printer as something that you will be able to recognize (suggested name is the Network Name in the spreadsheet (column N)), and click OK
15. In the Devices and Printers Control Panel window, right click on the new Canon printer, and choose Set as default printer



This file is available at <https://goo.gl/ASeL4m>