YPSILANTI COMMUNITY SCHOOLS

Monday, June 19, 2017
6:30 p.m. – Regular Meeting (Meeting #2 of 2)

YCS Board of Education Meeting
YCS Central Office * 1885 Packard Road * Ypsilanti, MI 48197 * (734)221-1230

AGENDA

I. CALL TO ORDER
PLEDGE OF ALLEGIANCE

II. ACCEPTANCE OF AGENDA

III. PRESENTATIONS

A. Recognition of 2017 Retirees, *Ypsilanti Community Schools*

- *Diane Atwater, Social Worker*
- *Jack Bauman, Director of Human Resources*
- *Cathleen Bies, Special Education Teacher*
- *Suzanne Boyer-Littlefield, Special Education Teacher*
- *Cheryl Brown, English/Language Arts Teacher*
- *Ellen Gorbaty, Elementary Teacher*
- *Susanna Hanrath, Social Worker*
- *Mary Harris, Custodian*
- *Robin Johnson, Custodian*
- *Linda Kuzon, Director of Secondary Education*
- *Alan McWethy, Music Teacher*
- *Janet Ryan, Special Education Teacher*
- *Patricia Thomas, Business Teacher*
- *Rhonda Williams, Special Education Teacher*

B. Washtenaw County Sheriff's Office (WCSO)

- *WCSO Deputy T. Guynes, YCS School Resource Officer*

IV. PUBLIC COMMENTS #1

V. CONSENT AGENDA (Enc. #5)

A. June 5, 2017 Regular Meeting Minutes
B. June 5, 2017 Closed Session Meeting Minutes
C. June 5, 2017 Closed Session Meeting Minutes
D. New Hires, Resignations & Retirements

VI. ACTION ITEMS

A. Student Affairs
i. Leadership Development Contract, *Core School Solutions* (Enc. #6A.i)

B. Business/Finance
i. Millage Rates / L-4029s (Enc. #6B.i)

C. Human Resources
i. Spanish for Kids LLC, *Spanish Language & Culture Classes* (Enc. #6C.i)

VII. PUBLIC COMMENTS #2

VIII. BOARD/SUPERINTENDENT COMMENTS

IX. ADJOURNMENT

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting.

Enclosure #5
APPROVAL OF CONSENT AGENDA
Meeting of 6/19/17
*Presented by **Benjamin Edmondson***
*Prepared by **Paula Gutzman***

☐ *Discussion* ☐ *Action – Roll Call* ☒ *Action – Voice* *Ayes*_____ *Nays*_____		Brenda Meadows	Sharon Irvine	Ellen Champagne	Celeste Hawkins	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

a. Consent Agenda
   1. June 5, 2017 Regular Meeting Minutes
   2. June 5, 2017 Closed Session Meeting Minutes, *Collective Bargaining Negotiation Session*
   3. June 5, 2017 Closed Session Meeting Minutes, *Confidential Written Opinion of Legal Counsel*
   4. Retirements
   5. New Hires
   6. Resignation

Proposed Motion

" .... move that the Board of Education approve the following:

1. ***June 5, 2017 regular meeting minutes;***
2. ***June 5, 2017 closed session meeting minutes;***
3. ***June 5, 2017 closed session meeting minutes, and;***
4. ***the personnel matters as per the attached list dated June 16, 2017: New Hires, Resignation and ... Retirees ...***
   - ***Jack Bauman, Director of Human Resources;***
   - ***Cathy Bies, Teacher @ Ypsilanti Community Middle School;***
   - ***Suzanne Boyer-Littlefield, Teacher @ Ypsilanti Community Middle School;***
   - ***Linda Kuzon, Director of Secondary Education, and;***
   - ***Alan McWethy, Teacher @ Ypsilanti International Elementary School & Perry Early Learning Center."***

Budget Impact: ☐ **None** ☒ **As follows:**
New Position: General Fund

Attachments:

☒ **Enclosed** ☐ **Issue Study Enclosed** ☒ **To Be Distributed at Meeting** (Closed Session Minutes) ☐ **None**

YPSILANTI COMMUNITY SCHOOLS
*Administration Building, Professional Development Room * 1885 Packard Rd.; Ypsilanti, MI 48197*
MINUTES: REGULAR MEETING OF THE BOARD OF EDUCATION

Monday, June 5, 2017

The meeting was called to order by President Sharon Lee at 6:31 p.m. The Pledge of Allegiance was recited, led by Estabrook students and Ypsilanti Community Middle School (YCMS) Principal Aaron Rose.

MEMBERS OF THE BOARD OF EDUCATION PRESENT
Trustee Brenda Meadows, Trustee Sharon Irvine *(6:40 arrival)*, Secretary Ellen Champagne, President Sharon Lee, Vice-President Dr. Celeste Hawkins *(6:38 arrival)*, Treasurer Meredith Schindler, Trustee Maria Sheler-Edwards

MEMBERS OF THE BOARD OF EDUCATION ABSENT: *None*

ACHIEVEMENTS, AWARDS AND RECOGNITION
YCMS 8th grade Points of Pride included: 1) Trip to U-M Natural History; 2) NWEA Data; 3) Career Interest Trips, and; 4) Combating Bullying.

The following "Pride" was made possible by support of Artrain & Arts Alliance, The National Parks Service and the Michigan Council for the Arts & Cultural Affairs (MCACA): 1) Paths to Peace Trip to Canada; 2) Paths to Peace Trip to River Raisin, Monroe, MI, and; 3) Paths to Peace Arts Fest 2017 Trip to Put-In-Bay, Ohio. "Paths to Peace" Lead Teacher Deb Swanson, President/CEO of Artrain, Inc. Deb Polich and Paths to Peace 2016/17 Project Manager Liz Andrews spoke of the project, sharing students worked with artists to express their learning of the War of 1812 through storytelling, creating a mural and quilt, and producing original music productions. Students presented the quilt to the National Parks Service where it will be displayed and will become part of the National Parks Service archives.

ACCEPTANCE OF AMENDED AGENDA: The "Amended" Agenda was accepted as presented.
Motion by Schindler, supported by Champagne
Action Recorded: 7/Yes; 0/No

PRESENTATIONS
Leader in Me Grant, *Erickson Elementary*: Erickson Principal Kelly Mickel presented on this grant opportunity. This grant teaches 21st Century leadership and life skills to students and creates a culture of student empowerment based on the idea of every child can be a leader.

PUBLIC COMMENTS #1
Carrie Jones, Teacher, commented on teacher salaries and the hard cap on employer contributions to health plans. Debra Stevens, Teacher, assisted with presentation materials.

Charlotte Tillerson, YCEA President, spoke on teacher evaluation.

Marty Kope, resident, shared his experiences in our schools. He invited the Board to visit the schools.

CONSENT AGENDA
MOTION TO approve the following: 1) May 16, 2017 special meeting minutes; 2) May 22, 2017 special meeting minutes; 3) May 22, 2017 regular meeting minutes; 4) May 22, 2017

closed session meeting minutes, and; 5) the personnel matters as per the attached list dated May 30, 2017: Resignations and Retiree Cheryl Brown, ELA Teacher at Estabrook.

Motion by Sheler-Edwards, supported by Champagne
Action Recorded: 7/Yes; 0/No

ACTION ITEMS, Student Affairs

Field Trip, *YCHS Band*

MOTION TO approve overnight field trip of YCHS Band to Somerset Beach Campground, August 9 - 12, 2017.

Motion by Champagne, supported by Schindler
Action Recorded: 7/Yes; 0/No

Elementary Science Curriculum

MOTION TO approve the purchase of the Delta Education/Full Option Science System materials for all kindergarten through 5th grade buildings beginning in Fall 2017, as per the attached quote for the following amounts with a 'dedicated science teacher': Year 1 - 2017/18: $104,579; Years 2 & 3: $15,139.

Motion by Schindler, supported by Meadows
Roll Call Vote: 7/0 Yes
Yes: Meadows, Irvine, Champagne, Hawkins, Schindler, Sheler-Edwards, Lee

Erickson Elementary Grant

MOTION TO accept the Leader.org/The Leader in Me Grant Services and Sponsorship Agreement on behalf of Erickson Elementary with an effective date of May 1, 2017 and an Agreement term of five years.

Motion by Sheler-Edwards, supported by Meadows
Roll Call Vote: 7/0 Yes
Yes: Hawkins, Schindler, Sheler-Edwards, Meadows, Irvine, Champagne, Lee

Lincoln Students, *YCS CTE Program 2017/18*

MOTION TO approve the Agreement with Lincoln Consolidated Schools for the student tuition fees for Lincoln students to attend the YCS Career and Technical Education programs.

Motion by Irvine, supported by Champagne
Roll Call Vote: 7/0 Yes
Yes: Meadows, Irvine, Champagne, Hawkins, Schindler, Sheler-Edwards, Lee

Community Liaison Contract

MOTION TO approve the Community Liaison contract for Barbara Malcolm for a contract amount not to exceed $43,000 for service dates of August 28, 2017 - June 21, 2018.

Motion by Meadows, supported by Schindler
Roll Call Vote: 5/2 Yes
Yes: Schindler, Meadows, Irvine, Champagne, Lee

Topics Included: Hawkins requested meeting minutes to include reasons for her "no" vote: 1) Malcolm did not present at the Community Liaison presentation at a recent Board

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meeting; the Board could have asked questions during a presentation, and; 2) would like to inquire on how she is impacting: for example, attendance in YCS.

RESOLUTION: *MHSAA Membership 2017/18*

MOTION TO approve the annual resolution for membership in the Michigan High School Athletic Association, effective August 1, 2017 - July 31, 2018.

Motion by Champagne, supported by Schindler
Roll Call Vote: 7/0 Yes
Yes: Meadows, Irvine, Champagne, Hawkins, Schindler, Sheler-Edwards, Lee

ACTION ITEMS, Human Resources

Spanish for Kids LLC, *Spanish Language & Culture Classes (YIES):* *Item Tabled to 6/19/17*

ACTION ITEMS, Business/Finance

Copier Lease & Print Services

MOTION TO approve the bid from Applied Imaging: 1) 60-month lease of 31 Monochrome Devices and one Color Device at a monthly cost of $3,495, and; 2) Monochrome Impressions billed at $0.0039 per copy, and; 3) Color Impressions billed at $0.045 per copy, and also; 4) For current District owned printers, the following shall be charged on a per copy basis: $0.015 monochrome and $0.085 color.

Motion by Irvine, supported by Champagne
Roll Call Vote: 7/0 Yes
Yes: Meadows, Irvine, Champagne, Hawkins, Schindler, Sheler-Edwards, Lee

DISCUSSION

Proposed Monthly Stipend to Board Members: Superintendent Dr. Benjamin Edmondson facilitated this proposal and initiated conversation. Previous discussion about two years ago. Some districts offer a stipend; others do not. Edmondson appreciates the work of the Board. This is an opportunity to consider a stipend. Proposed is a $50 monthly stipend. After conversation, Board members expressed mixed opinions of stipends for Board service. Consideration of referring this proposal to the Board Policy committee.

PUBLIC COMMENTS #2: *None*

BOARD/SUPERINTENDENT COMMENTS

- Edmondson attended a celebration in honor of Mr. Ezell Agnew at Perry. Agnew is a community member who maintains the garden and grounds at Perry ELC. Agnew was presented with an YCS lawn mower and weed whacker.
- Schindler commented on the Sheriff's vehicle in front of Ypsilanti Community High School (YCHS).
- Irvine shared she represented YCS at the Biennial Election of the Washtenaw Intermediate School Board. The election resulted in Mary Jo Callan, Ypsilanti, and Steve Olsen, Chelsea, being elected for the two open seats.
- Sheler-Edwards commented on the YCHS marquee sign, which was purchased four years ago with grant monies.
- Edmondson commented replacing the YCHS marquee sign would allow for updates with social media. Lighting is missing; letters are missing. Ypsilanti International Elementary School (YIES) does not have a sign. Looking for District consistency.
- Schindler spoke of District branding and the age of the YCHS marquee sign.

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- Sheler-Edwards inquired on the Urban Agenda Television Show. Taryn Reid, Communication/Marketing Coordinator, shared information. Reid shared it would spotlight our students. There is consideration of radio too.
- Irvine inquired on the audience for the Urban Agenda show. Reid shared it could be aired on WADL and TV20. Irvine asked about the frequency of the show, to which Reid replied it is still in the development stage.
- Hawkins asked about the goal of the Urban Agenda show and inquired on Edmondson's time commitment. Reid replied goals include increasing enrollment and YCS awareness.
- Hawkins attended the Washtenaw International High School graduation. She inquired on: 1) cultural proficiency; 2) the successes of programs adopted last year (Read 180, Math 180, etc.), and; 3) the numbers for Transitional Kindergarten.
- Edmondson commented the Urban Agenda show could be cutting edge. He also attended the Parkridge Community meeting today, which allows an opportunity to showcase YCS.
- Hawkins inquired on development stages of the Urban Agenda show, and how it fits into Board goals, Superintendent goals, etc.

RECESS TO CLOSED SESSION – *Section 8 (c) OMA, Collective Bargaining Negotiation Session/YCEA*

MOTION TO convene in closed session under Section 8(c) of the OMA for the purpose of strategy and negotiation sessions connected with a collective bargaining agreement of the Ypsilanti Community Education Association, MEA-NEA.

Motion by Irvine, supported by Schindler
Roll Call Vote: 7/0 Yes
Yes: Meadows, Irvine, Champagne, Hawkins, Schindler, Sheler-Edwards, Lee

The meeting was called to closed session at 8:25 p.m. The meeting reconvened to open session at 9:17 p.m.

RECESS TO CLOSED SESSION – *Section 8 (h) OMA, Confidential Written Opinion of Legal Counsel*

MOTION TO convene in closed session under Section 8(h) of the OMA to discuss a confidential written opinion of legal counsel.

Motion by Irvine, supported by Meadows
Roll Call Vote: 6/0 Yes (Schindler temporarily away from Board table)
Yes: Hawkins, Sheler-Edwards, Meadows, Irvine, Champagne, Lee

The meeting was called to closed session at 9:18 p.m. The meeting reconvened to open session at 10:39 p.m.

Meeting Adjourned: 10:43 p.m.

Respectfully Submitted,

Ellen Champagne, Secretary
Board of Education
Ypsilanti Community Schools

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Name	Location	Position	New Position or Replacement
New Hire			
Cottrell, Cheri	Estabrook	CI Classroom	Replacement
Uche, Patrick	District	PM Custodial Supervisor	New Position
Resignations			
Wellman, Robert	High School	Athletic Director/Ass't Principal	
Retirement			
Bauman, Jack	District	Director of Human Resources	
Bies, Cathy	Middle School	Teacher	
Boyer-Littlefield, Suzanne	Middle School	Teacher	
Kuzon, Linda	District	Director of Secondary Education	
McWethy, Alan	YIES/Perry	Teacher	
	Prepared by: L. Nowling, Human Resources		
		6/16/2017	

Note this list is subject to change. If there are any changes, an updated version will be shared before the board meeting.

Enclosure #6A.i

APPROVAL OF 2017/18 CORE SCHOOL SOLUTIONS CONTRACTS

Molly Funk, Ed.S. – Educational Consultant

Meeting of 6/19/17

*Presented by **Laura Frey-Greathouse***

*Prepared by **Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Brenda Meadows	Sharon Irvine	Ellen Champagne	Celeste Hawkins	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The attached 2017/18 Core School Solutions contracts cover professional development and coaching for building administrators. The first contract covers required teacher evaluation training. The building administrators will receive training and then have an evening of planning with the facilitator to run a training session with their building staff.

The second contract includes training on coaching and feedback, effective observations, and job-embedded walk-through coaching professional development for building administrators. Molly Funk, Ed.S. will provide the training. The District has utilized the expertise of Ms. Funk during the 2015/16 and 2016/17 school years. Ms. Funk has built a professional relationship and is a trusted resource of our building administrators.

Proposed Motion

" .... move that the Board of Education approve the following 2017/18 Core School Solutions proposals for a total amount of $25,000 as follows:

1) ***Proposal in the amount of $7,000, and;***
2) ***Proposal #2 in the amount of $18,000."***

Budget Impact: ☐ **None** ☒ **As follows:**

$25,000: Title II

Attachments:

☒ **Enclosed** (2) ☐ **Issue Study Enclosed** ☐ **To Be Distributed at Meeting** ☐ **None**

PROPOSAL FOR 2017-2018 SCHOOL YEAR

LAURA FREY-GREATHOUSE, ED.S.
DIRECTOR OF STAFFING, STUDENT AFFAIRS AND TEACHER RETENTION
YPSILANTI COMMUNITY SCHOOLS
1885 PACKARD ROAD
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MOLLY FUNK, ED.S.
EDUCATIONAL CONSULTANT,
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NAESP Nationally Certified Principal Mentor

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Overview

Listed below are the professional learning opportunities that will be addressed as part of year long program to build principal capacity for using evaluations to increase effectiveness of teacher practice and teacher capacity of understanding high quality teaching and learning as defined by their educator evaluation tools.

Using the Framework for Teaching (Danielson) as a Model for Educator Evaluations

Understanding the comprehensive Framework for Teaching as part of evaluation processes is essential for both teacher and evaluator. This two day workshop is designed to provide both teachers and evaluators a common understanding of Domains, Elements, and Components as described in the framework. Additionally, participants will engage in hands-on practice of identifying bias free evidence and have a solid understanding of the performance levels as described in the rubric. It is recommended that evaluators and teachers participate in separate professional learning sessions. The facilitator will accommodate groups of various positions with advanced notice.

Using the Framework for Teaching (Danielson) as a Model for Educator Evaluations

Understanding the comprehensive Framework for Teaching as part of evaluation processes is essential for both teacher and evaluator. This evening workshop is designed to provide principals with a collaborative work session to develop teacher training for a common understanding of Domains, Elements, and Components as described in the framework across the district.

Outline

In the 2017-2018 school year, MEMSPA/Core School Solutions will provide the following for principals and teachers:

- 3 Professional Learning Sessions to support learning for Evaluations will take place
  - 2 days for principals/evaluators
  - 1 evening session for principals to plan teacher training

PROPOSED DATES (CONFIRMED BY DISTRICT)

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MOLLY FUNK, ED.S.
EDUCATIONAL CONSULTANT,
COACH, & TRAINER
NAESP Nationally Certified Principal Mentor

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coreschoolsolutions@gmail.com

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coreschoolsolutions.com

Workshop Title	Date	Time	Location
Danielson Overview	8-9-17 10-3-17	8:30 am - 3:30 pm	YCS Board Room
Danielson Teacher Overview	10-12-17	4:30 pm-7:00 pm	YCS Board Room

Total Estimated Costs and Fees

Listed below are the proposed costs for services listed above.

Service	Amount	Cost
Contracted professional learning days	2	$ 4,800
Evening workshop	1	$ 1,000
Associated Reduced Travel Costs (flat rate option) *see below	2	$ 1,200
Total	**9**	**$ 7,000**

Contracted Daily Fee: $2400.00 per day (Core School Solutions)
Evening Session at $1000
Includes all workshop planning, handout creation, presentations, etc. All materials to be purchased and copied at the local level. Facilitator will provide materials to be photo copied via email at least 2 weeks prior to the event.

***Associated Travel Costs**
Option 1: Flat Rate of additional $600/day
Option 2: Accurate Quote for travel (flight, car, hotel) upon contract
Invoice will be submitted on a monthly basis from start to end of project

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PROPOSAL #2 FOR 2017-2018 SCHOOL YEAR

LAURA FREY-GREATHOUSE, ED.S.
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Overview

Listed below are the professional learning opportunities that will be addressed as part of year long program to build principal capacity for using evaluations to increase effectiveness of teacher practice and teacher capacity of understanding high quality teaching and learning as defined by their educator evaluation tools.

Coaching & Feedback for Successful Educator Evaluations

This workshop series is designed specifically for today's school leaders who want to coach teachers and provide meaningful feedback to them during the evaluation process. Participants will learn the essentials of coaching and how to apply coaching practices in various phases of evaluations. The workshop is designed to take into the unique role of the leader as both coach and evaluator, providing support to teachers with both functions.

Effective Observations: Digging Deep into Instructional Practice

Principals will engage with videos to calibrate around the components of instructional practice in the Danielson rubric for focused professional learning. The focus will be on building collaboration as an organization around creating a common understanding of effective and highly effective practice in these areas.

Job-Embedded Walkthroughs to Build Capacity of Individuals and Inter-Rater Reliability

- Principals would be clustered in groups of 5-7 in 1/2 day Job Embedded walkthroughs at buildings determined by the district

schools.

Outline

In the 2017-2018 school year, MEMSPA/Core School Solutions will provide the following for principals and teachers:

- 6 Professional Learning Sessions to support learning for Evaluations will take place

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- 6 days for principals/evaluators
- 3 days of job-embedded support for principals/evaluators

PROPOSED DATES (CONFIRMED BY DISTRICT)

Workshop Title	Date	Time	Location
Coaching and Feedback	11-8-17 12-19-17	9:00 am - 3:30 pm	YCS Board Room
Digging Deeper	1-23-18	8:30 am - 3:30 pm	YCS Board Room
Job Embedded Walkthroughs and Supports	10-12-17 1-22-18 3-13-18	8:30 am - 3:30 pm	Buildings TBD by district

Total Estimated Costs and Fees

Listed below are the proposed costs for services listed above.

Service	Amount	Cost
Contracted professional learning days	6	$ 14,400
Associated Reduced Travel Costs (flat rate option) *see below	6	$ 3,600
Total	**9**	**$ 18,000**

Contracted Daily Fee: $2400.00 per day (Core School Solutions)

Includes all workshop planning, handout creation, presentations, etc. All materials to be purchased and copied at the local level. Facilitator will provide materials to be photo copied via email at least 2 weeks prior to the event.

***Associated Travel Costs**
Option 1: Flat Rate of additional $600/day
Option 2: Accurate Quote for travel (flight, car, hotel) upon contract
Invoice will be submitted on a monthly basis from start to end of project

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Enclosure #6B.i

APPROVAL OF MILLAGE RATES IN SUPERIOR TOWNSHIP, YPSILANTI TOWNSHIP AND THE CITY OF YPSILANTI *(L-4029s)*

Meeting of 6/19/16

Presented by ***Cathy Secor***

Prepared by ***Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Celeste Hawkins	Meredith Scindler	Maria Sheler-Edwards	Brenda Meadows	Sharon Irvine	Ellen Champagne	Sharon Lee
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

The Headlee Millage Reduction Fraction intends that, ignoring additions and losses, any current operating millage must be reduced if it would produce more tax dollars, adjusted for inflation, which it did last year. Because the ballot language provided by Thrun Law Firm for the 18 mill plus .5 additional passed this past May stated the issue to be in effect 2018 thru 2022, Ypsilanti Community Schools will still be reduced by the Headlee Millage Reduction Fraction for this upcoming tax year.

Proposed Motion

" .... move that the Board of Education approve the millage rates of the attached five L-4029s for Superior Township, Ypsilanti Township and the City of Ypsilanti."

Budget Impact: ☐ None ☒ As follows:

Loss of tax dollars on non-homestead properties totaling $69,000

Attachments:

☒ **Enclosed** *(5)* ☐ **Issue Study Enclosed** ☐ **To Be Distributed at Meeting** ☐ **None**

Michigan Department of Treasury
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
WASHTENAW	**$172,937,891 SUPERIOR TOWNSHIP**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
YPSILANTI CS - WILLOW RUN PORTION	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operation	11/6/12	18.0000	17.9712	.9937	17.8579	1.0000	17.8579	17.8579	0.0000	12/31/17
Voted	Debt	varies	13.0000	NA	N/A	N/A	N/A	13.0000	13.0000	0.0000	

Prepared by	Telephone Number	Title of Preparer	Date
Cathy Secor	**734-221-1225**	**Director of Business Services**	**6/19/17**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☐ Clerk ☒ Secretary		**Ellen Champagne**	**6/19/17**
☐ Chairperson ☒ President		**Sharon Lee**	**6/19/17**

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Michigan Department of Treasury
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
WASHTENAW	**$104,745,285 SUPERIOR TOWNSHIP**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
YPSILANTI CS - YPSILANTI PUBLIC PORTION	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2017 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operation	11/6/12	18.0000	17.9712	.9937	17.8579	1.0000	17.8579	17.8579	0.0000	12/31/17
Voted	Debt	varies	8.0000	NA	N/A	N/A	N/A	8.0000	8.0000	0.0000	

Prepared by	Telephone Number	Title of Preparer	Date
Cathy Secor	**734-221-1225**	**Director of Business Services**	**6/19/17**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☐ Clerk ☒ Secretary		**Ellen Champagne**	**6/19/17**
☐ Chairperson ☒ President		**Sharon Lee**	**6/19/17**

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Michigan Department of Treasury
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
WASHTENAW	**$147,544,139 YPSILANTI TOWNSHIP**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
YPSILANTI CS - WILLOW RUN PORTION	

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(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2016 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2017 Current Year "Headlee" Millage Reduction Fraction	(7) 2017 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operation	11/6/12	18.000	17.9712	.9937	17.8579	1.0000	17.8579	17.8579	0.0000	12/31/17
Voted	Debt	varies	13.0000	NA	N/A	N/A	N/A	13.0000	13.0000	0.0000	

Prepared by	Telephone Number	Title of Preparer	Date
Cathy Secor	**734-221-1225**	**Director of Business Services**	**6/19/17**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☐ Clerk ☒ Secretary		**Ellen Champagne**	**6/19/17**
☐ Chairperson ☒ President		**Sharon Lee**	**6/19/17**

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 3 of 2017 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Michigan Department of Treasury
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
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L-4029

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
WASHTENAW	**$458,649,015 YPSILANTI TOWNSHIP**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
YPSILANTI CS - YPSILANTI PUBLIC PORTION	

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Voted	Operation	11/6/12	18.0000	17.9712	.9937	17.8579	1.000	17.8579	17.8579	0.0000	12/31/17
Voted	Debt	varies	8.0000	NA	N/A	N/A	N/A	8.0000	8.0000	0.0000	

Prepared by	Telephone Number	Title of Preparer	Date
Cathy Secor	**734-221-1225**	**Director of Business Services**	**6/19/17**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with thestate constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

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	Rate
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Michigan Department of Treasury
614 (Rev. 01-17)

ORIGINAL TO: County Clerk(s)
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L-4029

2017 Tax Rate Request (This form must be completed and submitted on or before September 30, 2017)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

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County(ies) Where the Local Government Unit Levies Taxes	2017 Taxable Value of ALL Properties in the Unit as of 5-22-17
WASHTENAW	**$305,949,602 CITY OF YPSILANTI**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2017 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
YPSILANTI CS - YPSILANTI PUBLIC PORTION	

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Voted	Operation	11/6/12	18.0000	17.9712	.9937	17.8579	1.0000	17.8579	17.8579	0.0000	12/31/17
Voted	Debt	varies	8.0000	NA	N/A	N/A	N/A	8.0000	8.0000	0.0000	

Prepared by	Telephone Number	Title of Preparer	Date
Cathy Secor	**734-221-1225**	**Director of Business Services**	**6/19/17**

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Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

2C

Enclosure #6C.i

APPROVAL OF CONTRACT, *Spanish for Kids LLC (YIES)*

Meeting of 6/19/17

Presented by ***Jack Bauman***

Prepared by ***Paula Gutzman***

☐ *Discussion* ☒ *Action – Roll Call* ☐ *Action – Voice* *Ayes*_____ *Nays*_____		Brenda Meadows	Sharon Irvine	Ellen Champagne	Celeste Hawkins	Meredith Schindler	Maria Sheler-Edwards	Sharon Lee
	1st/2nd							
	Aye							
	Nay							
	Abstain							

Rationale/Background Information

This contract was presented to the Board of Education on June 5th, but was tabled at the meeting. Since this meeting, we have offered a position to a Spanish teacher, who declined the position. There are no other qualified candidates.

There was difficulty in staffing Spanish positions at Ypsilanti Community High School, Ypsilanti Community Middle School and Washtenaw International Middle Academy this year. It is our recommendation that this contract would best serve the needs of YIES students.

Ypsilanti International Elementary School (YIES) is required as part of the International Baccalaureate program to provide a foreign language experience to students. This was accomplished in 2016/17 with Spanish for Kids LLC. Next year, the building configuration at YIES will also include Grades 3, 4 and 5. The Cost Summary indicates "approximately 350 students/per Cassandra Sheriff, enrollment likely to ultimately be 380 students".

Proposed Motion

" .... move that the Board of Education approve the Spanish Language and Culture Classes Proposal #1275 with Spanish for Kids, LLC for a 180 day academic year and an amount not to exceed $49,644."

Budget Impact: ☐ None ☒ As follows:

General Fund: $49,644

Attachments:

☒ **Enclosed** ☐ **Issue Study Enclosed** ☐ **To Be Distributed at Meeting** ☐ **None**

May 30, 2017

Mr. Jack Bauman
Director of Human Resources
Ypsilanti Community Schools
1885 Packard Rd
Ypsilanti, MI 48197

Dear Jack,

It has been our sincere pleasure to work with YIES this year. The staff, students and school family are amazing and a joy to collaborate with. We are looking forward to an even better 2017-2018 school year. I have spoken with Cassandra Sheriff and she has requested that we return this school year to provide our services and she advised me to contact you to proceed with the securing of the contract.

We are in the process of structuring our schedule for the 2017-2018 school year. We are securing staffing and ordering materials. Therefore it is imperative that we have contracts signed by no later than **June 15, 2017**.

As you know, enrollment at YIES for 2017-18 will be more than triple the number of students there were at the start of last school year. Our contract last year was for 106 students when we began offering Spanish and the numbers increased throughout the year. With the addition of 3rd-5th grades, it is expected that the enrollment will be at the building capacity of 380. Our contract is written for 350 students (though we know it will be a higher number of students) to allow for any attrition.

It would be our pleasure to continue to offer Spanish to your outstanding PYP at YIES for the 2017-2018 school year. Teaching languages to young children requires deep knowledge of how children learn languages. We specialize in this area as we offer our program to children between the ages of 4-11 years of age as this is the window of opportunity for language learning.

Please review the contract below. I believe passionately in providing the highest quality, engaging program to children. Spanish for Kids is a perfect fit for YIES and I look forward to another successful year at YIES.

It would be greatly appreciated if you print, sign and scan the contract and e-mail it to cgreen@spanishforallkids.com. If you have any questions, please feel free to call or email us and we would be happy to answer any questions.

Sincerely,

Celeste Green
Founder
Spanish for Kids
630-768-5885
www.spanishforallkids.com

Spanish for Kids, LLC
Ann Arbor, MI 48108
www.spanishforallkids.com

Proposal: Spanish Language & Culture Classes

Prepared for: Ypsilanti International Elementary School

Prepared by: Celeste Green
Spanish for Kids, LLC

Description

The Mission of Spanish for Kids is to provide high quality, interactive and engaging Spanish curriculum to Pre-K through 5th grade students designed to put students on the path to bilingualism. We aim to prepare students for our global society and instill a lifelong love of the Spanish language and cultures.

Partner with Spanish for Kids to create the global citizens our children will need to be.

Proposal Number: 1275

Cost Summary

Please note that the costs below are based on a per student weekly fee. The cost below is based on Spanish being taught twice weekly for Pre-K and once per week for Kindergarten - 5th grade for students at YIES. The cost includes the following:

- A certified elementary FF endorsed teacher teaching K-5th classes.*
- A teaching assistant accompanying the K-5th teacher*
- All curricular materials
- Quarterly assessment of progress of students
- End of year performance to showcase learning
- Certificate of completion each school year indicating the "I Can" statements that students are able to perform.
- Cultural lessons encompassing learning cultural practices in the 21 Spanish speaking countries.
- A teacher trained in Spanish for Kids' methods to teach pre-k
- Collaboration with homeroom teachers to incorporate topics learned in the regular classroom in Spanish class.

Description of Services	Cost of Services
• Spanish lessons for Pre-K - 5th grade - 350 students	**$3.94 per student per week**
• Schedule to be determined. Services likely to be provided 5 days a week	**$275.80 per day**
	$275.80 x 180 days =
Approximately 350 students *Per Cassandra Sheriff, enrollment likely to ultimately be 380 students	
180 day academic year, total cost:	**$ 49,644.00**

**Exceptions include illness or emergency circumstances of the lead teacher. In such case Spanish for Kids reserves the right to place a non-certified substitute teacher for a limited amount of time until lead teacher returns.*

Standard Disclaimer: The numbers represented above are to be used as an estimate for the projects discussed. The above Cost Summary does in no way constitute a warranty of final price. Estimates are subject to change if project specifications are changed or costs for outsourced services change before being locked in by a binding contract.

Services Provided

Spanish for Kids stands out from other programs with innovative programming and low student/teacher ratio. We provide all materials, teaching personnel, assessment as well as online programming for keeping concepts fresh in students minds between classes. We offer:

- **A certified elementary FF endorsed teacher teaching K-5th grade classes.**
- **A teaching assistant accompanying the K-5th teacher**
- **Quarterly assessment of progress of students**
- **End of year performance to showcase learning**
- **Cultural lessons encompassing learning cultural practices in the 21 Spanish speaking countries**
- **Collaboration with homeroom teachers to incorporate topics learned in the regular classroom in Spanish class**

Contract and Terms

Agreements

In consideration of the mutual covenants set forth in this Agreement, Customer and Company hereby agree as follows:

1. Services Rendered.

Company agrees to render and be compensated for the Services according to the terms listed on Exhibit A attached hereto.

2. Delivery of Services.

Company will use reasonable diligence in the rendering of the Services. Customer acknowledges, however, that any stated delivery deadline and the other payment milestones listed in Exhibit A are estimates and are not required delivery dates.

3. Ownership Rights.

Customer shall retain all of its intellectual property rights in any text, images or other components it owns and transmits to Company for use in the Services. Customer shall hold the copyright for the agreed-upon version of the Services as delivered, and Customer's copyright notice may be displayed in the final version.

Company retains exclusive rights to pre-existing material it uses in Customer's project(s). Customer does not have right to reuse, resell or otherwise transfer material owned by Company or third parties. Company's materials shall be defined as set forth in Exhibit C, attached.

4. Compensation.

For all of Company's services under this Agreement, Customer shall compensate Company, in cash, pursuant to the terms of Exhibit A attached hereto. In the event Customer fails to make any of the payments referenced in Exhibit A by the deadline set forth in Exhibit A, Company have the right, but is not obligated, to pursue any or all of the following remedies: (1) terminate the Agreement, (2) remove or withhold services or deliverables, or (3) bring legal action.

5. Limited Warranty and Limitation on Damages.

Company warrants the Services will conform to the Scope of Work. If the Services or Deliverables do not conform to the Scope of Work, Company shall be responsible to correct the Services or Deliverables without unreasonable delay, at Company's sole expense and without charge to Customer, to bring the Services or Deliverables into conformance with the Scope of Work. This warranty shall be the exclusive warranty available to Customer. Customer waives any other warranty, express or implied. Customer acknowledges that Company is not responsible for the results obtained by Customer on the Services. Customer waives any claim for damages, direct or indirect, and agrees that its sole and exclusive remedy for damages (either in contract or tort) is the return of the consideration paid to Company as set forth in Exhibit A attached hereto.

6. Independent Contractor.

Company shall be retained as an independent contractor. Company will be fully responsible for payment of its own income taxes on all compensation earned under this Agreement. Customer will not withhold or pay any income tax, social security tax, or any other payroll taxes on Company's behalf. Company understands that it will not be entitled to any fringe benefits that Customer provides for its employees generally or to any statutory employment benefits, including without limitation, worker's compensation or unemployment insurance.

7. General Provisions.

8.1 Entire Agreement.

This Agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes any and all prior agreements or understandings, written or oral, between the parties related to the subject matter hereof. No modification of this Agreement shall be valid unless made in writing and signed by both of the parties hereto.

8.2 Governing Law.

This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan. Exclusive jurisdiction and venue shall be in the Washtenaw County, Michigan Superior Court.

8.3 Binding Effect.

This Agreement shall be binding upon and inure to the benefit of Customer and Company and their respective successors and assigns, provided that Company may not assign any of its obligations under this Agreement without Customer's prior written consent.

8.4 Waiver.

The waiver by either party of any breach or failure to enforce any of the terms and conditions of this Agreement at any time shall not in any way affect, limit, or waive such party's right thereafter to enforce and compel strict compliance with every term and condition of this Agreement.

8.5 Good Faith.

Each party represents and warrants to the other that such party has acted in good faith, and agrees to continue to so act, in the negotiation, execution, delivery, performance, and any termination of this Agreement.

8.6 Right to Remove Services.

In the event Customer fails to make any of the payments set forth on Exhibit A within the time prescribed in Exhibit A, Company has the right to remove or withhold the Services or Deliverables until payment in full is made, plus accrued late charges of 1 ½% per month.

8.7 Indemnification.

Customer warrants that everything it gives Company to use in the delivery of the Services or any deliverable is legally owned or licensed to Customer. Customer agrees to indemnify and hold Company harmless from any and all claims brought by any third party relating to any aspect of the Services, including, but without limitation, any and all demands, liabilities, losses, costs and claims including attorney's fees arising out of injury caused by Customer's products/services, material supplied by Customer, copyright infringement, and defective products sold via the Services or Deliverables.

8.8 Use of Services for Promotional Purposes.

Customer grants Company the right to reference the Services or Deliverables or the Customer's name for promotional purposes and/or to cross-link it with other Services offered by Company.

8.9 Identification of Company.

Customer agrees that Company's identification may be associated with the Services or Deliverables as the creators. Customer also agrees to put Company's copyright notices on the Services or Deliverables and the relevant content therein.

9. Transfer of Rights.

In the event Company is unable to continue maintenance of the Services, Customer shall have non-exclusive rights to use pre-existing material (see Exhibit C) owned by Company in connection with Customer's Services.

The parties represent and warrant that, on the date first written above, they are authorized to enter into this Agreement in its entirety and duly bind their respective principals by their signatures below:

EXECUTED as of the date first written above.

Ypsilanti Community Schools

By: _____

Title: _____

Date signed: _____

Spanish for Kids

By: _____

Title: _____

Date signed: _____

Exhibit A

Payment Terms

Pricing Plan:

Payment for services are due in monthly installments on the 10th of each month.

Invoices will be sent to the YCS business office on a monthly basis at the conclusion of each month. Payment will be due by the 10th of the following month.

Installment #1	Due
$4,964.40	October 10, 2017
$4,964.40	November 10, 2017
$4,964.40	December 10, 2017
$4,964.40	January 10, 2018
$4,964.40	February 10, 2018
$4,964.40	March 10, 2018
$4,964.40	April 10, 2018
$4,964.40	May 10, 2018
$4,964.40	June 10, 2018
$4,964.40	July 10, 2018

Total payments: $49,644.00